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2012 – 13

# Welcome to the:

# Education seminar - Practice placements



## Agenda

Timings	Sessions
13.45 - 14.00	Registration Refreshments and orientation
14.00 - 14.05	Welcome and introduction to the seminar
14.05 - 15.05	Session one Introduction to the HCPC Education Department and practice placements
15.05 - 15.20	Refreshment break
15.20 - 16.30	Session two Practice placements and the standards of education and training (SETs)
16.30 - 17.00	Session three Open question and answer
17.00	Finish

Session one:

Introduction to the HCPC and  
practice placements

## The Health and Care Professions Council

- Health and Social Work Professions Order 2001
- 16 professions
- Our Register
- Our standards
- Professional bodies

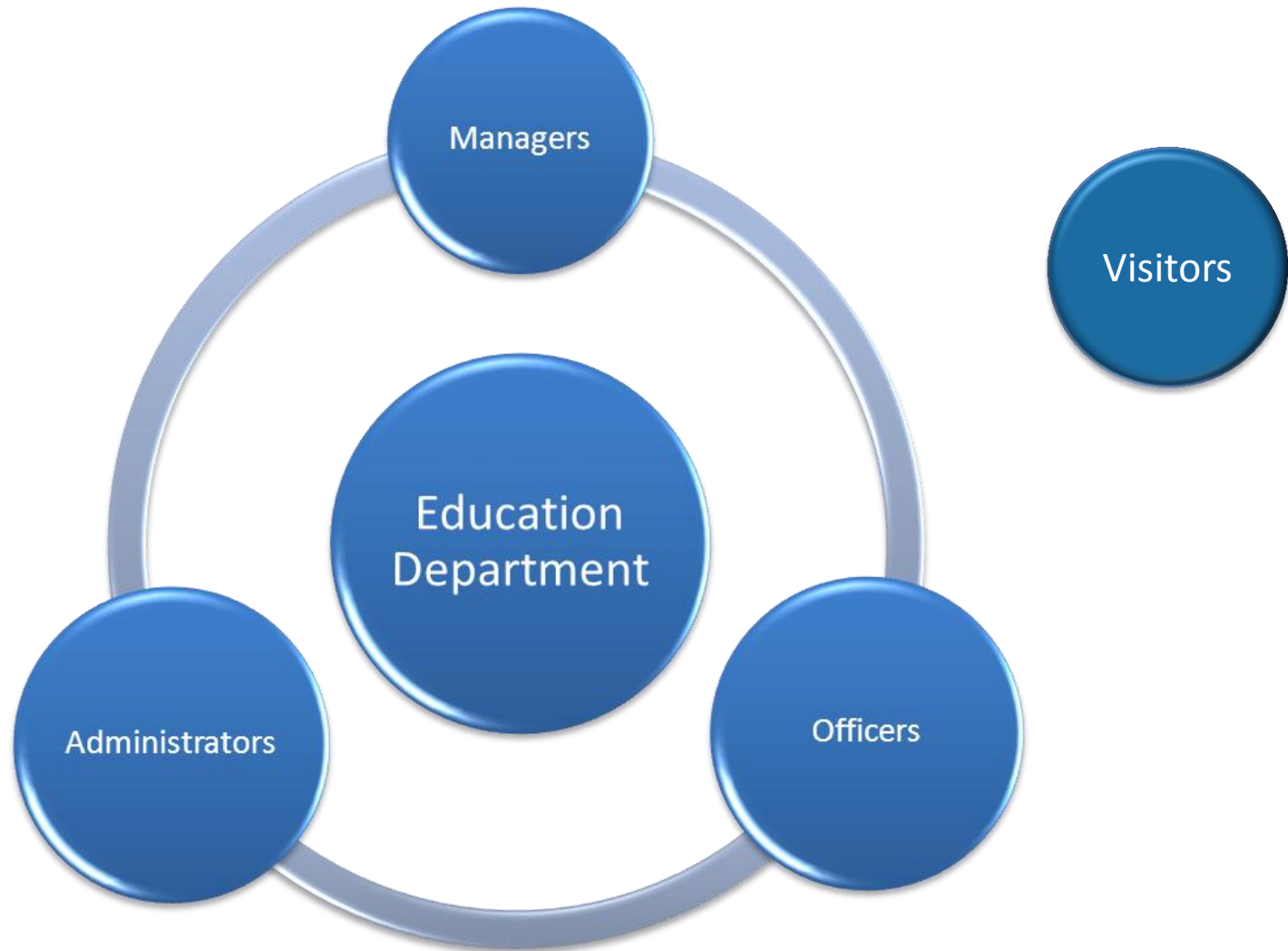


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## Education – language of regulation

- Programme approval / on-going approval
- Education provider / programme team
- Practice placement provider
- Practice placement educator
- Service user

## The Education Department



# Finding out more and keeping in touch

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## Education

We approve programmes within the UK for the professions we regulate. Someone who has successfully completed an approved programme is eligible to apply to our register.

-  **Register of approved programmes**  
Find an approved programme for one of the professions we regulate here. You can also find some approved post-registration programmes for prescribing.
-  **Major change**  
Are you making changes to your approved programme? Find out how to tell us about your changes here.
-  **Document downloads**  
Find all our approval, major change and annual monitoring forms here.
-  **News**  
Find all the latest news affecting education providers here.

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**An introduction to our education processes**


Information for employers

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professions  
council

An introduction to our education processes

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**Student presentation**



This presentation explains the role of the HCPC, what professional regulation means, how to apply for registration and how to stay registered.

- [Approved programmes](#)
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## Education Department:

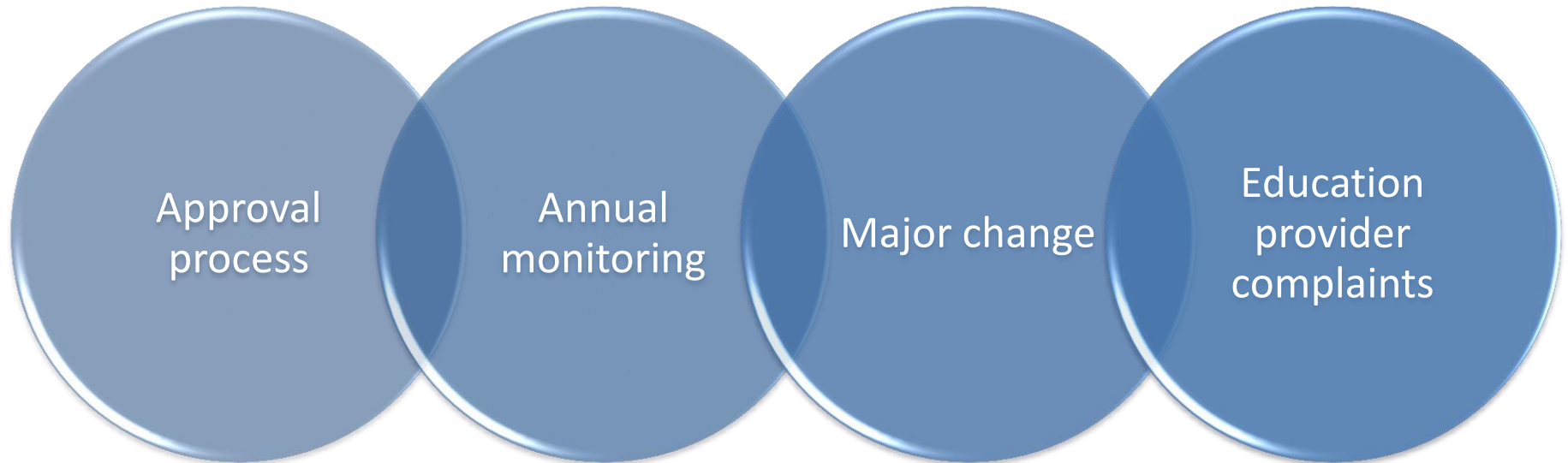
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# Practice placements

## Protecting the public – managing the risk



## Standards of education and training (SETs)

SET 1:

Level of qualification  
for entry to the  
Register

SET 2:

Programme  
admissions

SET 3:

Programme  
management and  
resources

SET 4:

Curriculum

SET 5:

Practice placements

SET 6:

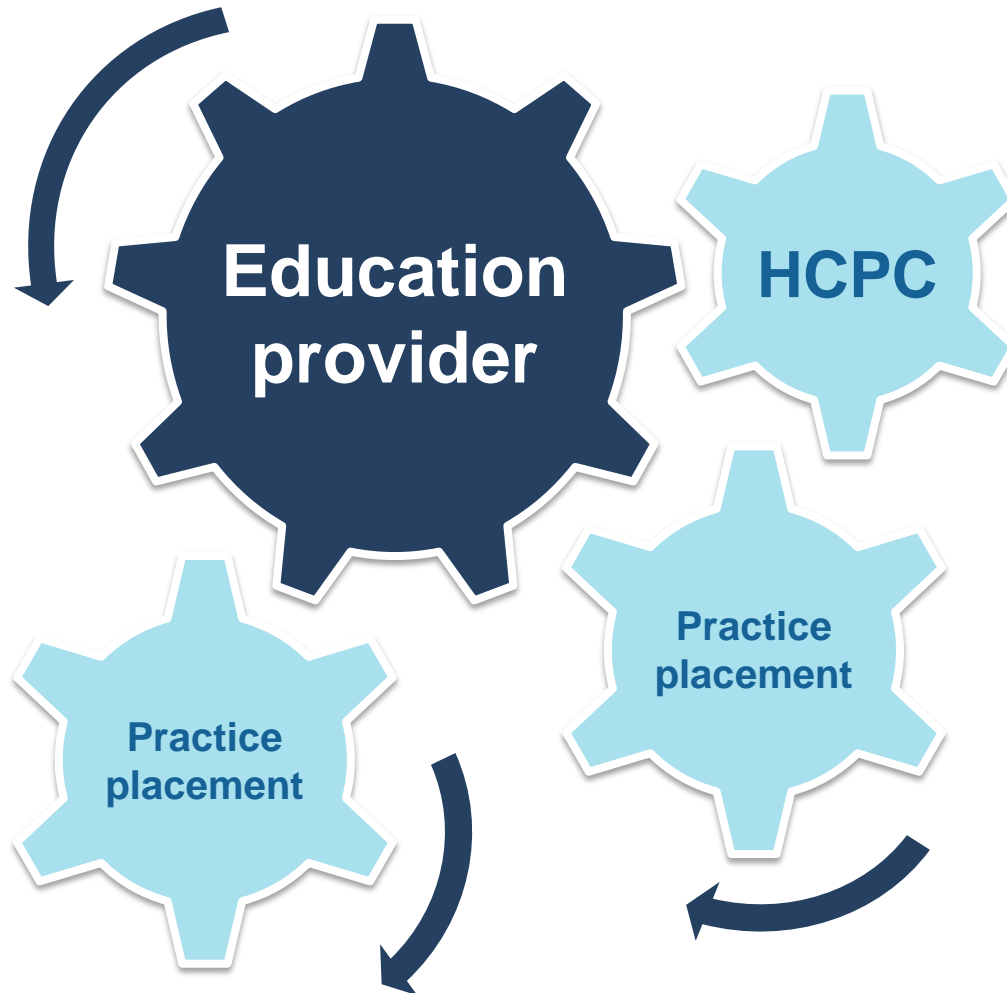
Assessments

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## Threshold level

- Minimum level of safe and effective practice
- Demonstrate all SETs meet at or above threshold level
- Evidence of the systems and policies in place
- Insufficient evidence

## Overall responsibility for practice placements

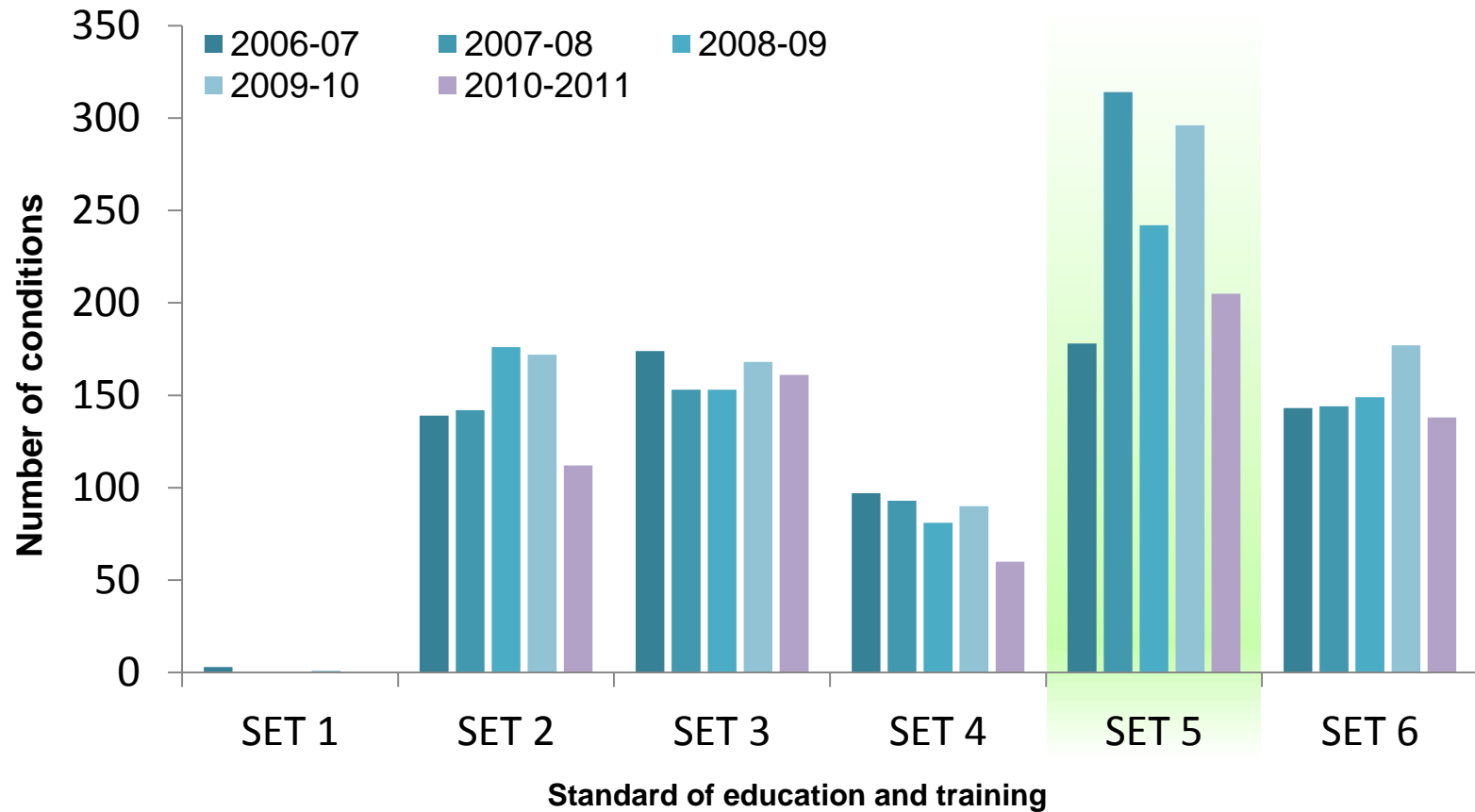


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## How HCPC manages practice placements

- Standards of education and training (SETs)
- SET 5: Practice placements
- Approval, annual monitoring and major changes processes

## Conditions linked to practice placements over last 5 years



## **Group discussion**

1. From the HCPC's perspective, who has duty of care for students?
2. What do you think are the main risks associated with practice placements?
3. How do you minimise risks associated with your placements?



# Refreshment break

Session two:

Practice placements and the  
SETs

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**SETs which directly minimise the risks associated with  
practice placements**



**SET 5**

**Practice  
placements**

## Minimising the risks associated with practice placements

**SET  
5.2**


The number, duration and range of practice placements must be appropriate to support the delivery of the programme and the achievement of the learning outcomes.

**SET  
5.4**

The education provider must maintain a thorough and effective system for approving and monitoring all placements.


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## Minimising the risks associated with practice placements



**SET**  
**5.8**

**5.8 Practice placement educators must undertake appropriate practice placement educator training.**




**SET**  
**5.9**

**5.9 Practice placement educators must be appropriately registered, unless other arrangements are agreed.**

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## Minimising the risks associated with practice placements



**SET  
5.10**

**5.10 There must be regular and effective collaboration between the education provider and the practice placement provider.**

## Practice placements and other SETs

SET 2:  
Programme  
admissions


SET 3:  
Programme  
management and  
resources

SET 4:  
Curriculum

SET 6:  
Assessments


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## Other SETs minimising the risks associated with practice placements



### SET 2.1

**2.1 The admissions procedures must give both the applicant and the education provider the information they require to make an informed choice about whether to take up or make an offer of a place on the programme.**



### SET 2.3

**2.3 The admissions procedures must apply selection and entry criteria including criminal convictions checks.**



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## Other SETs minimising the risks associated with practice placements

**SET**  
**3.16**


**3.16** There must be a system in place throughout the programme for dealing with concerns about students' profession related conduct.

**SET**  
**4.2**

**4.2** The programme must reflect the philosophy, core values, skill and knowledge base as articulated in any relevant curriculum guidance.


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## Other SETs minimising the risks associated with practice placements



**SET  
4.5**

**4.5** The curriculum must make sure that students understand the implications of the HCPC's standards of conduct, performance and ethics.



**SET  
6.3**

**6.3** Professional aspects of practice must be integral to the assessment procedures in both the education setting and practice placement setting.



Case studies:

Providing an appropriate learning  
environment and experiences

## Generic Questions

1. What risks do you think may be associated with the practice placements in this situation?
2. How do you think the application of the HCPC standards of education and training (SETs) would minimise these risks? What, if any, further evidence do you think the HCPC would require to be sure that the programme continues to meet the SETs?

## Case study 1

SET  
5.6

The key SET impacted is SET 5.6:

*There must be an adequate number of appropriately qualified and experienced staff at the practice placement setting.*

Other possible SETs affected

SET  
5.8

SET  
5.3

SET  
4.2

## Case study 2

SET  
5.10

The key SET impacted is SET 5.10:

*There must be regular and effective collaboration between the education provider and the practice placement provider.*

Other possible SETs affected

SET  
5.13

## Case study 3

SET  
5.11

The key SET impacted is SET 5.11:

*Student, practice placement providers and practice placement educators must be fully prepared for placement which will include information about an understanding of:*

*– the learning outcomes to be achieved...*

Other possible SETs affected

SET  
5.3

SET  
5.6

SET  
5.7



## Available guidance



# Key points

## Key points

- By meeting all the SETs practice placements will be safe and effective.
- Education providers have overall responsibility for placement learning.
- Education providers must work collaboratively with placement providers and educators.
- Use the SETs guidance document when setting up new placements or making changes.

# Session three: Open question and answer

# Thank you for coming



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General enquiries: [education@hcpc-uk.org](mailto:education@hcpc-uk.org)

Tel: 020 7840 9812

Fax: 020 7820 9684

Web: [www.hcpc-uk.org](http://www.hcpc-uk.org)