

Major change visitors' report

Contents

Section one: Programme details.....	1
Section two: Submission details	1
Section three: Additional documentation	2
Section four: Recommendation of the visitors	3

Section one: Programme details

Name of education provider	University College London
Programme title	MSc Audiological Science with Certificate in Clinical Competency (CCC)
Mode of delivery	Full time
Relevant part of the HCPC Register	Hearing aid dispenser
Date of submission to the HCPC	11 March 2016
Name and role of HCPC visitors	Elizabeth Ross (Hearing aid dispenser) Hugh Crawford (Hearing aid dispenser)
HCPC executive	Hollie Latham

Section two: Submission details

Summary of change

SET 2: Programme admissions
SET 3: Programme management and resources
SET 4: Curriculum
SET 6: Assessment

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Module handbooks
- Annual student experience reviews
- Development and enhancement plan
- Admissions materials
- Chair's report, exam board
- Departmental teaching committees

- Quality review framework
- Ear institute action plan 2015
- Internal quality report ear institute
- Module feedback form
- External examiner reports
- Departmental teaching committee membership list and meeting minutes
- Student staff consultative committee meeting minutes

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

2.1 The admissions procedures must give both the applicant and the education provider the information they require to make an informed choice about whether to take up or make an offer of a place on a programme.

Reason: The education provider submitted documentation which directed visitors to the programme website for admissions information. However the visitors were unable to locate where applicants would be able to find information regarding fees for the full duration of the programme. Specifically the programme website states that “The fee advertised is for the first year of the programme. The fee for the second year has not yet been set.” The visitors note that in order for applicants to make an informed choice about whether to take up an offer of a place on the programme they will need information regarding fees for the full duration of the programme. In addition to this, the website outlines a ‘step off’ award for the programme, Postgraduate Diploma in Audiological Science with Certificate in Clinical Competency (CCC). However the visitors were unable to locate where applicants could find information outlining whether the step off award will give applicants eligibility to apply to the Register. The visitors note that in order for applicants to make an informed choice about whether to take up an offer of a place on the programme they will need information which clearly outlines which exit points of the programme will provide eligibility to apply for HCPC registration. Finally, the visitors were unable to locate where applicants would be able to find information regarding the location, length and duration of practice placements for the new programme structure. The visitors note that in order for applicants to make an informed choice about whether to take up an offer of a place on the programme they will need information regarding the length and structure of placements. The visitors therefore require additional documentation which demonstrates how the admissions procedure gives applicants the information required to make an informed choice about whether to take up an offer of a place on the programme.

Suggested documentation: Evidence which demonstrates how the admissions procedure gives applicants the information required to make an informed choice about whether to take up an offer of a place on the programme. Evidence such as updated website information including second year fees, placement information and that the step off award will provide eligibility to apply for HCPC registration.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.