Health Professions Council
Approvals Committee 2 November 2006

Actions List

Executive Summary and Recommendations

Introduction

Attached is the actions list as agreed at the last meeting of this committee.

Decision

The Committee is requested to note the document. No decision is required.

Background information

Please refer to individual papers and minutes for the background to decisions.

Resource implications

None

Financial implications

None

Background papers

None

Appendices

None

Date of paper

3 October 2006

ACTION POINTS
APPROVALS COMMITTEE

5 SEPTEMBER 2006

	Action point (and location in the minutes)	For the attention of	Action by	Comments
1	Subject to amendments discussed, revised approvals flowchart should be implemented (22 November 2005, Public minutes, 10.6)	KS	Ongoing	
2	Programmes which have not been assessed against benchmark statements and request deferral of approvals visit on the basis of internal review processes should be granted deferral unless there is cause for concern about a programme. Maximum time limit permitted for deferral is 12 months. (22 November 2005, Public minutes, 14.3)	KS	Ongoing	
3	In the light of the QAA major review and the AODP curriculum review, HPC visits to ODP programmes would be scheduled for May 2006-September 2007. (22 November 2005, Public minutes, 16.3)	KS	Ongoing to September 2007	
5	HPC should approve all programmes that contain the Standards of Proficiency, irrespective of the level of the final qualification award. (2 March 2006, Public minutes, 7.6)	AC	Ongoing	See decision made by the Education and Training Committee on 29 March 2006.
6	HPC to contact all education providers to clarify that HPC approval of a programme was ongoing (until any major change was considered) and HPC did not need to be involved in quinquennial reviews of programmes. It should also be made clear that Operating Department Practitioner programmes would be visited in 2006-7 (5 September 2006, Public minutes, 4.4)	AC	2 November 2006	

7	Annual monitoring process and Major/minor change process: Executive should provide feedback to Visitors about outcome of recommendations. (5 September 2006, Public minutes, 4.6.1)	AC	Ongoing	
8	Arrangements for visits when a Visitor is unavailable at short notice: Proposed visit on 6-7 September 2006 to Foundation Degree in Pre-hospital and Unscheduled Emergency Care programme at University of Worcester should go ahead, in the individual circumstances of that visit. (5 September 2006, Public minutes, 6.8)	AC	6 September 2006	Actioned.
9	If a Visitor becomes unavailable for a visit at short notice, Chairman of Education and Training Committee should be asked to Chairman's action on a case-by-case basis for individual visits. (5 September 2006, Public minutes, 6.10)	AC	Ongoing	
10	Annual monitoring of programmes currently going through the Approvals process: Programmes approved by HPC in prior academic year, or which were going through the approvals process, should not normally be subject to annual monitoring. (5 September 2006, Public minutes, 7.3)	AC	Ongoing	
11	Institute of Healthcare Development Paramedic Programmes: (1) Executive should contact the three training centres identified by the annual monitoring process as requiring approvals visits, to seek clarification of the programmes' future and to arrange visits as appropriate; and (2) Executive should contact all other training centres to gather information about their programmes' future and approvals visit should be arranged as appropriate. Results of information should be reported to the Committee. (5 September 2006, Public minutes, 8.6)	AC	Ongoing to spring 2007	

| 12 | Advertising Protocol for Education Providers: reference to "relevant HPC Committee" to be amended to "Education and Training Committee". (5 September 2006, Public minutes, 14.2) | AC | 2 November 2006 | At the meeting of the Education and Training Committee on 28 September 2006, the Committee agreed to recommend to the Council that: (1) the Approvals Committee should be disbanded with effect from 31 December 2006; (2) a Panel of the Education and Training Committee should be established with effect from 1 January 2007 and should meet 10 times a year; (3) the Education and Training Committee's Standing Orders should be amended accordingly; (4) the Council should consider the matter of reallocation of members of the Approvals Committee to other committees; and (5) members of the Approvals Committee should be notified of the decisions. Points 1-4 are subject to discussion by the Council on 14 December 2006. Point 5 was actioned on 16 October 2006. |
| 13 | Advertising Protocol for Education Providers: Include standard statement on approval of a programme by HPC, which had been prepared for University and Colleges Admissions Service. (5 September 2006, Public minutes, 14.3) | AC | 2 November 2006 | |