

The Health Professions Council

CONDUCT AND COMPETENCE COMMITTEE MEETING

Wednesday 16th November 2005

11:00am

The sixteenth meeting of the Conduct and Competence Committee will be held at the following location:

Meeting Rooms 2 and 3
Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Sophie Butcher
Secretary to the Committee
Friday 4th November 2005

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Telephone: 0207 840 9785
Fax: 020 7840 9807
email: Sophie.butcher@hpc-uk.org

Date
2005-10-14

Ver.
a

Dept/Cmte
C&C

Doc Type
AGD

Title
Conduct and Competence
Committee Agenda

Status
Final
DD: None

Int. Aud.
Public
RD: None

Agenda – Part One – Open to Members of the Public

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|----|---|------------------------------|
| 1. | Apologies for Absence | Verbal |
| 2. | Approval of Agenda | |
| 3. | Minutes of the Conduct and Competence Committee meeting held on Monday 19 September 2005
From the Secretary to the Committee – Sophie Butcher | Enclosure 1
Paper CC25/05 |
| 4. | Matters Arising | Verbal |
| 5. | Director of Fitness to Practise Report | Enclosure 2
Paper CC26/05 |

Items for Discussion/Approval

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|-----|---|---|
| 6. | Dates of the Conduct and Competence Committee Meetings 2006/2007
From the Secretary to the Committee – Sophie Butcher | Enclosure 3
Paper CC27/05 |
| 7. | Resolutions to adopt if a practice committee (Health, Investigating or Conduct and Competence) requires to hold a meeting in private session
From the Secretary to the Committee – Sophie Butcher | Enclosure 4
Paper CC28/05 |
| 8. | Requesting Patient Information
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 5
Paper CC29/05
(paper to follow) |
| 9. | Making a complaint about a Health Professional
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 6
Paper CC30/05 |
| 10. | Reporting a concern to the Health Professions Council
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 7
Paper CC31/05 |
| 11. | Introduction to the Case Management Strategy
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 8
Paper CC32/05 |

Items to Note

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| 12. | HPC Performance Appraisal System for Panel Members and Panel Chairs
From the Partners Manager – Liz McKell | Enclosure 9
Paper CC33/05 |
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Items for Information

- | | | |
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| 13. | Section 29 Guidance
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 10
Paper CC34/05 |
| 14. | Any Other Business
Previously Notified to and Agreed by the Chairman | |
| 15. | Date & Time of Next Meeting
11:00am Wednesday 25 January 2006 | |

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