

CONDUCT AND COMPETENCE COMMITTEE MEETING

Monday 23 April 2007

11:00am

The second 2007 meeting of the Conduct and Competence Committee will be held at the following location:

The Council Chambers
Health Professions Council
Park House
184 Kennington Park Road
London
SE11 4BU

Sophie Butcher
Secretary to the Committee
Wednesday 11 April 2007

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Telephone: 020 7840 9785
Fax: 020 7840 9807
email: sophie.butcher@hpc-uk.org

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-03-26	a	SEC	AGD	Conduct and Competence Committee Agenda 23 April 07	Final DD: None	Public RD: None

Agenda – Open to Members of the Public

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| 1. | Apologies for Absence | Verbal |
| 2. | Approval of Agenda | |
| 3. | Minutes of the Conduct and Competence Committee meeting held on Tuesday 30 January 2007
From the Secretary to the Committee – Sophie Butcher | Enclosure 1
Paper CC01/07 |
| 4. | Matters Arising
From the Secretary to the Committee – Sophie Butcher | Enclosure 2
Paper CC02/07 |
| 5. | Chairman’s Report | Verbal |
| 6. | Director of Fitness to Practise Report | Enclosure 3
Paper CC03/07 |
| 7. | Presentation from representatives of the National Clinical Assessment Service (NCAS) | Verbal |

Items for Discussion/Approval

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| 8. | Fitness to Practise Annual Report 2007
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 4
Paper CC04/07 |
| 9. | Fitness to Practise Workplan
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 5
Paper CC05/07 |
| 10. | Disposal of Cases by Consent
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 6
Paper CC06/07 |
| 11. | Fitness to Practise Hearing Locations
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 7
Paper CC07/07 |
| 12. | Fitness to Practise Committees Joint Annual Meeting
From the Secretary to the Committee – Sophie Butcher | Enclosure 8
Paper CC08/07 |

Items to Note

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| 13. | Annual Review of Actions Taken 11 July 2007 – 7 July 2007
From the Secretary to the Committee – Sophie Butcher | Enclosure 9
Paper CC09/07 |
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Items for Information

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| 14. | Case Reports
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 10
Paper CC10/07 |
| 15. | Risk Assessment
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 11
Paper CC11/07 |
| 16. | Any Other Business
Previously Notified to and Agreed by the Chairman | |
| 17. | Date & Time of Next Meeting
11:00am on Wednesday 19 September 2007 at Park House. | |

“The Committee hereby resolves that a meeting of the Committee may be held in private, where the matters being discussed relate to one or more of the following”;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant or any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the President, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.