Health Professions Council
Conduct and Competence Committee 12 September 2007

Actions List

Executive Summary and Recommendations

Introduction

Attached is the actions list as agreed at the last public meeting of this committee.

Decision

The Committee is requested to note the document. No decision is required.

Background information

Please refer to individual papers and minutes for the background to decisions.

Resource implications

None

Financial implications

None

Background papers

None

Appendices

None

Date of paper

30 July 2007

ACTION POINTS
CONDUCT AND COMPETENCE COMMITTEE – 23 APRIL 2007

	Action point (and location in the minutes)	For the attention of	Action by (date)	Outcome
1.	**Presentation from Representatives of the National Clinical Assessment Service (NCAS)** The Committee noted that a scoping paper to provide more information on this matter would be provided for their information. **(Public minutes, 5.3)**	**KJ**	Wednesday 19 September 2007	
2.	**Director of Ftp Report** The Committee noted that a review of the length of ftp cases would be provided for the Committee's information at their September 2007 meeting; **(Public minutes, 7.5)**	**KJ**	Wednesday 19 September 2007	
3.	**Fitness to Practise Annual Report 2006-7** The Committee recommended the Fitness to Practise Annual Report 2006-7 for approval at Council's meeting in May 2007 **(Public minutes, 8.5)**	**KJ**	Thursday 31 May 2007	
4.	**Fitness to Practise Workplan** The Committee approved the ftp workplan and agreed to keep it under review **(Public minutes, 9.4)**	**KJ**	Thursday 31 May 2007	
5.	**Disposal of Cases by**	**KJ**	Wednesday 19	

	Consent The Committee agreed in principle to the following recommendations that: 1. a process be developed for disposing of cases brought before it, in appropriate circumstances, by consent, and 2. an appropriate practice note and procedural forms be prepared for consideration by the Committee prior to the implementation of that process. **(Public minutes, 10.4)**		September 2007	
6.	**Fitness to Practise Hearing Locations** The Committee supported the proposal to draft a set of criteria to hold ftp hearings external to Park House. A draft practice note would be provided for the Committee's approval in September 2007 **(Public minutes, 11.4)**	**ES**	Wednesday 19 September 2007	
7.	**Fitness to Practise Committee Joint Annual Meeting** The Committee considered the issue and agreed to recommend the following to Council: 1. That each committee would continue to hold four meetings a year	**SB**	Monday 21 May 2007	

	2. In April and September all 3 committees would meet on the same date. The day would start with a joint forum to discuss items of mutual interest which members of all the committees would be invited to attend. Following the completion of this forum, each committee would hold a separate committee meeting at which any recommendations from the forum could be considered and, if thought appropriate, ratified. 3. All three committees would continue to meet separately, as per the current meeting calendar twice a year (in November and January). **(Public minutes 12.3)**			
8.	**Case Reports** The Committee noted that a review of the outcomes of Conduct and Competence cases would be provided for the Committee's next meeting in September 2007. **(Public minutes, 14.2)**	**KJ**	Wednesday 19 September 2007	
9.	**Risk Assessment** The Committee noted that a definition of case listings would be provided for the Committees information at their next meeting in September 2007. **(Public minutes, 15.2)**	**KJ**	Wednesday 19 September 2007	