

**Health Professions Council  
6 December 2005**

**PROCESS FOR THE APPOINTMENT OF MEMBERS TO THE AUDIT COMMITTEE**

**Executive Summary and Recommendations**

**Introduction**

At its meeting on 5 October 2005 the Council agreed that the Finance and Resources Committee and the Audit Committee should have separate memberships.

Following on from this decision, and in line with the Council progress for the appointment of members to non-statutory committees (agreed at 12 July 2005 Council meeting), the Secretary to the Finance and Resources Committee circulated a request to all Council members asking them to nominate themselves to the Audit Committee.

A number of nominations have been received. However given the very specific role of the Audit Committee the President has taken the decision that those members who have put themselves forward should be asked to provide details of their reasons for nominating themselves, a description of what they could contribute to the Committee and also relevant experience. Given the urgency of setting up this Committee a paper was sent to Council for electronic agreement of this process in October 2005. However a member felt that this needed further consideration and therefore in accordance with good corporate governance this was brought to a Council meeting.

The proposed process for appointment of members to the Audit Committee is attached.

**Decision**

The Council is asked to agree the process for the appointment of members to the Audit Committee.

**Background information**

None

**Resource implications**

None

**Financial implications**

None

## **Appendices**

### Appendix 1 – Process for the Appointment of Members to the Audit Committee

#### **Date of paper**

27 October 2005

## **Appendix 1**

### **Process for the appointment of members to the Audit Committee**

- Council members will be asked to nominate themselves to the Audit Committee stating their reasons, what they could contribute to the Committee and also relevant experience.
- The President will review the nominations and select members on the basis of the information provided.
- Where candidates are of equal quality it may be necessary to attend an interview with the President.
- The appointment will be ratified by Council.



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