

**Agenda Item 6**

**Enclosure 2**

**Health and Care Professions Council  
21 March 2018**

**Matters arising**

**To note**

**From Claire Amor, Governance Manager**

Council, 21 March 2018

Actions list

Executive summary and recommendations

### Introduction

Below is the actions list as agreed at the public meetings of the Council held on 21 September 2017 and 7 February 2018.

	<b>Action point (and location in minutes)</b>	<b>Action for</b>	<b>Comment</b>
Wednesday 7 February 2018			
1.	<p><b>Item 8.18/8 Chief Executive's report</b></p> <p>A review of the registration project will be presented to Council in July 2018 to inform a wider discussion of the future of the project and how the issues encountered may inform the strategic approach to IT platforms in future. (8.4)</p>	Executive	Due July 2018
2.	<p><b>Item 10.18/10 Corporate Plan</b></p> <p>The Council agreed that the next planning cycle should be initiated in July 2018 in order for proposals to be agreed at the Council strategic away day in October 2018. (10.8)</p>	Council/ Executive	Due July 2018
3.	<p><b>Item 11.18/11 Key Performance Indicators</b></p> <p>The Council discussed a KPI around IT efficiency and quality. It was agreed that service availability would be too blunt of a measure, and the Director of IT was asked to consider potential KPIs for this area. (11.3)</p> <p>It was agreed that the Director of HR would consider what HR KPI would be most suitable for the HCPC's circumstance. (11.6)</p>	Director of IT  Director of HR	Included in KPI paper on today's agenda.
4.	<p><b>Item 13.18/13 2018/19 budget update</b></p> <p>The Council agreed that it required more information on the benefits expected from the</p>	Executive / Director of FTP	Included on today's agenda

	proposed increase in fitness to practise funding. The Council emphasised that it is willing to invest where this is needed, but that assurance is required as to the expected performance improvements resulting from investment. (13.5)		
5.	<p><b>Item 14.18/14 Fee Rise</b></p> <p>The Council requested that the paper presented to the Council in July 2018 revisits any communications messages during the 2015 fee rise about the HCPC's future intentions on fee levels. (14.4)</p> <p>The Council noted that not all income opportunities have been explored, for example fees in Education approvals. The Education and Training Committee have initiated an exploration of this possibility. The Council requested this be explored in future fees analysis papers. (14.5)</p>	Executive  Executive	Due July 2018
Thursday 21 September 2017			
6.	<p><b>Item 5.17/153 Understanding the prevalence of fitness to practise concerns about paramedics and social workers - Final report</b></p> <p>The Council noted that the dissemination of the report and communication plan will be discussed in March 2018. The suggestion was made that the implementation of the research recommendations could form a HCPC project. (5.8)</p>	Executive	To be considered by Council at its meeting in March 2018.

### Decision

The Council is requested to note the actions. No decision is required.

### Background information

Public Minutes of the Council meetings held on 21 September 2017 and 7 February 2018.

### Resource implications

None

### Financial implications

None

### Appendices

None

### Date of paper

13 March 2018