

Agenda Item 10 (i)

Enclosure 7

**Health and Care Professions Council
20 March 2019**

Budget 2019-20

For approval

**From Jameela Khan, Interim Director of
Finance**

Council, 20 March 2019

2019-20 Budget

Executive summary and recommendations

Introduction

The draft budget for 2019-20 was presented to Council on 14 February for discussion. As a result the Council agreed that a prudent level of bank interest income should be included in the budget submitted for approval in March 2019.

Following on from the meeting, information has been received that impacts on the budget, this includes the receipt of the annual PSA levy invoice, refined understanding of resource requirements for some departments and additional information received regarding a number of major projects.

The budget shown in this paper reflects all changes made since the last Council meeting.

A significant impact on the budget is the revised business case for the Registration Transformation and Improvement project, which identifies 3 options for the Council to consider in the same Council meeting as the budget approval. To illustrate the effect of the new business case, the consolidated budget in this paper uses option 2 as a base line. The impact of option 1 and 3 on the budget in comparison to the option 2 has been presented in Appendix 2 of this paper.

Background information

See Appendix 1

Decision

Council is asked to review and approve the budget for 2019-20.

Resource implications

None.

Financial implications

HCPC income and expenditure for the year ending 31 March 2020

Appendices

Appendix 1 Background information

- Appendix 2 Reconciliation to draft budget presented to Council on 14 February
- Appendix 3 Impact of registration project option 1 and 3 on the budget
- Appendix 4 Consolidated budget for the year ending 31 March 2020

Date of paper

7 March 2019

Appendix 1: Background information

1. Process for development of the budget

- 1.1. In February, the Council reviewed the draft 2019-20 budget and feedback was gathered and reflected.
- 1.2. The budget is consistent with the annual corporate plan for 2019-20 and departmental work plans.
- 1.3. During the 2019-20 financial year, the budget is likely to be updated to reflect new information regarding the date and arrangements of the transfer of social workers in England to Social Work England.

2. Transfer of social workers to Social Work England

- 2.1. The budget assumes the transfer of regulation of social workers to SWE takes place on 1 December 2019. We have assumed that registration fees will increase by £16 to £106 per year on 1 October 2019 and other fees will increase by the same percentage. Graduate discount will also be withdrawn on the same day.
- 2.2. There is still uncertainty about the date for the transfer of social workers to Social Work England, which is dependent on a number of factors such as approval of the transitional order.

3. Income

- 3.1. Budgeted fee income is £32.4m, which is a £2m / 6% decrease on the 2018-19 Month 9 forecast, and £1.3m / 4% increase on the original 5 year plan. Budgeted income is a product of the registrant number forecast last updated in December 2018 and the fees applicable to each profession.
- 3.2. Although fees are assumed to increase by £16 per year from 1 October 2019 onward, due to the renewal cycles of the professions, the full benefit of this will not be realised until 2 years after.
- 3.3. Decrease in fee income compared to the 2018-19 Month 9 forecast is mainly due to the transfer of social workers, during the year only 9 months of registration fees will be recognised from social workers. Increase in fee income compared to the 5 year plan is mainly due to delays in social worker transfer date, where social workers are now assumed to be transferred on 1 December 2019 instead of 1 October 2019.
- 3.4. In addition to registrant fee income, the budget include £175k of rental income from the lease of office space in 186 Kennington Park Road. Investment income is budgeted to be £51k taking into account the impact on working capital due to uncertainties around the social worker transfer date and uncertainties on interest rates following Brexit. No income is budgeted from European Professional Cards (EPC), due to the effect of Brexit.

4. Expenditure

4.1. The budget shows a £1.36m / 4% overall increase in operating costs (excluding social worker transfer project and Physician Associates project costs), from £32.8m in the 5 year plan. Compared to the 2018-19 Month 9 forecast, budgeted operating costs are £360k / 1% lower.

4.2. The main changes in departmental totals, compared to the 5 year plan and 2018-19 month 9 forecast, are:

- Communications, **£193k / 19% reduction in spend** vs 5 year plan and **£27k / 3% reduction in spend** vs 2018-19 month 9 forecast. The budget includes a full year worth of saving from the restructuring of the communication team.
- FTP, **£1,066k / 7% increase in spend** compared to the 5 year plan and **£543k or 3% decrease** compared to the month 9 forecast. The FTP preparation and presentation costs is £961k higher than the 5 year plan. Because of the uncertainty around the social worker transfer date, the department was not able to retender this contract and in addition had to purchase more case units with the supplier to cover social worker cases. In the 5 year plan, a saving of £251k was expected as a result of retendering the contract by October 2019.
- IT department, **£182k / 7% increase in spend** compared to the 5 year plan and **£347k / 15% increase** compared to the month 9 forecast. This is mainly caused by an increase of £129k in NetRegulate support costs to ensure the vendor's continuous support of the system. Compared to 2018-19, the department will pick up the full year license costs for the Web project, which completed in 2018.
- PSA levy, **£184k / 26% increase** compared to the 5 year plan and **£22k / 2% decrease** compared to the month 9 forecast. In the 5 year plan, we have assumed that the PSA levy will be calculated based on registrant number post social worker transfer. However, we have now been asked to pay for the full year's levy based on registration number as at 31 December 2018 upfront, and then obtain reimbursement from Social Worker England for the SW portion after the transfer. The budgeted PSA levy assumes that we will pay SW portion of the levy between April 19 and November 19.

4.3. The proposed Major Projects budget for 2019-20 is as follows:

Project name	Opex £000	Capex £000	Total £000
Registrations Transformation and Improvement project	503	1,571	2,074
FTP CMS Review	45	89	134
NetRegulate Changes (inc. GDPR changes)	36	32	68
Fees Review	2	5	7
Sage & WAP replacement	-	138	138
Education Changes 18 - 19	2	54	56

HR System Upgrade	-	54	54
EDI Enhancement to Net Reg	5	-	5
Partner Portal upgrade	38	12	50
CMS Phase 1 Replacement	160	500	660
Education System Enhancement FY20	2	56	58
2019-20 budgeted total	793	2,511	3,304
2019-20 5 year plan total	846	1,717	2,563
2018-19 forecast total	1,087	1,363	2,450
2018-19 budget total	1,460	2,681	4,141

- 4.4. Since the February Council meeting, the SMT has re-evaluated the project portfolio for the next financial year and have moved anticipated project costs for regulatory reform to 2020-21.
- 4.5. As has been noted in previous Council and Committee meetings, the budgets for Major Projects are inherently uncertain, and normally more likely to be overstated (relative to actual costs) than understated. Unlike departmental budgets, there is no business as usual baseline to use in setting project budgets. Project budgets are usually prepared before the procurement process has started. The phasing of project costs is based on the best case scenario for the project timetable, so as to ensure that funds are available if all projects proceed to the best case timetable; but this means that if project timetables slip, the overall project budget for the year will be underspent.
- 4.6. Budgeted salary costs assume a 2% pay award. The pay award approved by the Remuneration Committee provides for increases between 0% to 2.1% dependent on the individual's position on the pay scale for his/her grade, and the average award is approx. 2%.
- 4.7. Budgeted partner costs assume no increase in fee rates. We plan to perform another partner fees review towards the latter half of 2019-20 following any decisions by government concerning the reforming regulation agenda, which is expected in Autumn 2019, any changes to the Education approval approach and clarification upon the regulation of Physician Associates.
- 4.8. It is assumed that HCPC activities will start to wind down prior to the transfer date in preparation for the transfer. No adjustment has been made to apply contingencies around further delays of the transfer date. We anticipate that any costs HCPC incurs in addition due to delays in the transfer date will be funded by a government grant, so the net effect on our budget in 2019-20 will be nil.

5. Surplus / (deficit)

- 5.1. The overall result is a budgeted deficit for 2019-20 of £1.49m, about four per cent of total expenditure and roughly in line with the 5 year plan.
- 5.2. As presented in the 5 year plan, due to the time it takes for the benefit of the fee increase to come through, we will be making a deficit in 2019-20 and a larger deficit in 2020-21 before returning to a surplus/breakeven position. We aim to break even over the long term, but we are not required by legislation or our own

code of corporate governance to set a break even budget every year. We can budget for a deficit in a given year providing that Council is satisfied that our finances are sustainable.

- 5.3. Other than Major Projects' Capex budget and a small contingency within the HR budget, departments do not hold explicit contingency budgets, and there is no central expenditure contingency.

6. Capital expenditure

- 6.1. Total budgeted capital expenditure is £2,703k, compared to the draft budget of £1,929k. The balance includes £2,511k on projects, detailed in the table at point 4.3 above. The movement is mainly due to adjustment on the registration transformation project (see Appendix 2 for reconciliation of capital expenditure).

7. Cash flow and balance sheet

- 7.1. The cashflow forecast shows a net cash outflow for the year of £6,284k (£5,582k per February draft budget), of which £1,541k relates to transfer of deferred income on social workers to SWE. The change in cash flow compared to the draft budget is mainly caused by the increase in opex and capex spend for the Registration Transformation project. As at 31 March 2020, we anticipate the organization will hold approx. £12m cash in bank.
- 7.2. We have based the forecast balance sheets at 31 March 2019 and 31 March 2020 on the 2018-19 month 9 forecast, which is reported to Council in February 2019.
- 7.3. We are required to revalue freehold land and buildings each year for our statutory accounts. The balance sheets do not include any adjustment for the 31 March 2019 valuation.

8. Reserves

- 8.1. HCPC's Reserves Policy, approved at the May 2017 Council meeting, is as follows:

HCPC is required to meet its costs from the fees charged to registrants and so must manage its finances on a sustainable basis. We should not hold or accumulate excessive surpluses or deficits, as that would imply current registrants subsidising future registrants or vice versa.

In order to ensure financial sustainability and fairness between current and future registrants, HCPC has a target range of free reserves. Free reserves are reserves that are not tied up in fixed assets. They are available to use as a source of working capital or to fund new investment. The target range for the period to 31 March 2022 recognises the likely financial impact on HCPC of the government's plans to establish a new regulator for social workers in England. The target range also recognises that our liquidity is provided by the requirement for registrants to pay their fees in advance. Because of this requirement, HCPC is able to operate with negative free reserves.

The upper limit of our target range is zero free reserves, and the lower limit is negative free reserves equivalent to three months of budgeted operating expenses.

8.2. Based on the 2019-20 budget, at 31 March 2020, HCPC would have negative free reserves equivalent to 4.2 months of operating expenditure, which falls below the lower end of the target range set in the policy. This is expected as presented in the 5 year plan, our free reserves is forecast to recover over the next few years. The impact on reserves could be moderated by postponing additional investment, however there are sufficient cash reserves that would enable HCPC to run a deficit for a short period of time.

9. Conclusions and recommendation

9.1. Council is asked to discuss and approve the budget for 2019-20.

Appendix 2 - Reconciliation to draft budget presented to Council on 14 February

1.1 The budget in Appendix 4 is the draft budget presented to Council on 14 February, updated for the following changes:

	£'000
Draft budgets presented to Council on 14 February: Deficit	(1,373)
Investment income	51
Increase cost based on actual PSA levy invoice	(43)
Reflecting option 2 of MP85 Registration Transformation project	(180)
De-prioritise the Regulatory Reform project	50
Changes to other major project budgets due to delays, net	21
Reduction in rent cost after taking into account rent free periods	41
Changes to payroll costs due to covers for maternity and gaps within staff cover	(52)
Other small changes, net	(4)
Deficit per Appendix 4 schedules	(1,489)

1.2 Department by department, the changes from the 14 February budget are as follows:

Department, and main changes, net of effect of pay award	14/02/2019 £000	20/03/2019 £000	Diff £000
Total income	32,611	32,611	-
Office Services: Rent free period inclusion for rent calculation	3,030	2,989	41
Finance: increase postage costs as advised by royal mail and updated maternity cover costs	770	797	(27)
Quality Assurance: updated staff costs for maternity cover and other staff covers	652	680	(28)
Major projects: updates due to delays and new information on project costs.	689	793	(104)
Major projects - social worker transfer – delays in backfill recruitment and supplier start date (to be netted off by grant income)	1,875	2,064	(189)
Other departments - no change	27,102	27,102	-
Depreciation	882	888	(6)
PSA levy	859	902	(43)
Total expenditure and net change	35,859	36,215	(356)
Investment income	0	51	51
Grant income	1,875	2,064	189
Total deficit and net change	(1,373)	(1,489)	(116)

1.3 Reconciliation of capital expenditure against the draft budget

	£'000
Draft budgets presented to Council on 14 February: Total capex	1,929
Reflecting option 2 of MP85 Registration Transformation project (incremental costs)	852
CMS Review project – More work to be completed in 2018-19 and lower quote received from supplier.	-151
Delays in other major projects start dates	73
Capex per Appendix 4 schedules	2,703

Appendix 3 - Impact of registration project option 1 and 3 on the budget

The consolidated budget in Appendix 4 incorporates option 2 of the registration transformation project. The table below shows the financial impact of option 1 and 3 in comparison to option 2.

	Option1	Option2	Option3
Revised budget with Reg project option 2 (Appendix 4)	-1,488,875	-1,488,875	-1,488,875
Opex Incremental Saving / (Cost)	502,673	0	(68,200)
Total new Deficit	-986,202	-1,488,875	-1,557,075
19/20 Five year Plan	-1,501,544	-1,501,544	-1,501,544
Variance to Five year Plan	<u>515,342</u>	<u>12,669</u>	<u>(55,531)</u>
Impact of the Reg project options on Cashflow			
Cash position forecasted for Mar 20 with option 2 (Appendix 4)	11,901,206	11,901,206	11,901,206
Extra Opex Impact - Saving / (Cost)	502,673	0	(68,200)
Extra Capex Impact - Saving / (Cost)	1,570,600	0	(537,194)
Cash position forecasted for Mar 20	<u>13,974,479</u>	<u>11,901,206</u>	<u>11,295,812</u>
Impact on Cashflow: Postive / (Negative)	<u>2,073,273</u>	<u>0</u>	<u>(605,394)</u>
Free Reserves	<u>-9,557,023</u>	<u>-11,630,297</u>	<u>-13,806,290</u>
Free Reserves equivalent (months)	-3.50	-4.20	-4.97

HEALTH AND CARE PROFESSIONS COUNCIL

2019-20 DRAFT BUDGET

HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
INCOME AND EXPENDITURE

	Draft Budget	5Yr Forecast plan	M9 Reforecast	M6 Reforecast	Budget	Actual	Variance 2019-20 budget to 5 year Plan		Variance 2018-19 budget to M9 Reforecast 2017-18	
	2019-20	2019-20	2018-19	2018-19	2018-19	2017-18	£	%	£	%
	£	£	£	£	£	£				
INCOME										
Graduate Registration Fees	1,854,157	1,623,476	1,762,617	1,806,726	1,804,823	1,739,084	230,681	14%	91,540	5%
Readmission fees	206,456	206,003	296,769	287,620	231,901	236,250	453	0%	(90,313)	(30%)
Renewal Fees	27,765,776	26,751,362	29,616,333	29,554,238	29,851,092	28,541,372	1,014,414	4%	(1,850,557)	(6%)
International scrutiny fees	1,641,998	1,608,267	1,617,384	1,756,816	1,642,420	1,796,410	33,731	2%	24,614	2%
UK scrutiny fees	968,036	926,728	1,118,143	1,116,484	978,888	1,059,912	41,308	4%	(150,107)	(13%)
Registration Income	32,436,424	31,115,836	34,411,246	34,521,884	34,509,124	33,373,028	1,320,588	4%	(1,974,822)	(6%)
Other Income	-		81,289	78,258	-	(1,120)	-	0%	(81,289)	
Other income (Rental)	175,000	175,000	130,299	130,299	131,250	-	-	0%	44,701	34%
TOTAL INCOME	32,611,424	31,290,836	34,622,834	34,730,441	34,640,374	33,371,908	1,320,588	4%	(2,011,410)	(6%)
EXPENDITURE										
Department Expenses										
Chair	92,892	100,819	61,912	59,456	98,360	93,011	7,927	8%	(30,981)	(50%)
Chief Executive & SMT	848,259	802,461	803,881	793,322	731,838	380,068	(45,798)	(6%)	(44,379)	(6%)
Council, Committees & PLG	319,690	240,410	296,851	286,293	234,546	242,681	(79,280)	(33%)	(22,839)	(8%)
Communications	830,699	1,023,971	857,850	944,760	941,571	1,067,494	193,272	19%	27,151	3%
Data and Intelligence Team - NEW	24,783	0	0	-	0	-	(24,783)		(24,783)	
Education	842,742	819,393	982,845	974,065	1,025,420	1,093,865	(23,349)	(3%)	140,103	14%
Office Services	2,989,399	2,963,556	3,158,052	3,159,655	2,903,029	2,528,974	(25,843)	(1%)	168,654	5%
Finance	797,464	707,754	722,578	734,539	719,889	727,820	(89,710)	(13%)	(74,886)	(10%)
Fitness to Practise	15,557,143	14,491,371	16,099,941	16,146,008	15,217,197	15,873,466	(1,065,772)	(7%)	542,798	3%
Human Resources	1,268,705	1,353,332	1,170,895	1,215,934	1,324,558	1,486,769	84,627	6%	(97,810)	(8%)
Human Resources Partners	386,544	482,455	351,319	343,513	466,294	406,004	95,911	20%	(35,225)	(10%)
IT Department	2,646,600	2,464,143	2,299,300	2,299,318	2,412,649	2,277,027	(182,458)	(7%)	(347,301)	(15%)
Project Managers	392,391	392,118	303,927	360,590	566,658	529,788	(273)	(0%)	(88,464)	(29%)
Policy & Standards	314,587	315,778	341,135	329,710	367,953	410,791	1,191	0%	26,547	8%
Professional Liaison Team - New	16,125	-	-	-	-	-	(16,125)		(16,125)	
Major Projects	793,069	845,625	1,087,435	1,224,599	1,459,683	1,569,424	52,556	6%	294,366	27%
Major Projects - to be reimbursed by grant (*)	2,064,423	-	961,733	1,015,093	-	-	(2,064,423)		(1,102,690)	(115%)
Registration	3,307,647	3,360,700	3,376,951	3,476,616	3,411,904	3,340,343	53,053	2%	69,304	2%
Quality Assurance	680,294	686,120	615,287	638,615	680,052	104,144	5,827	1%	(65,006)	(11%)
Governance	210,216	172,881	177,125	192,340	203,681	259,283	(37,335)	(22%)	(33,092)	(19%)
Depreciation Expense	886,844	808,492	840,225	871,654	995,747	809,185	(78,353)	(10%)	(46,619)	(6%)
PSA Levy	902,190	718,000	924,000	924,000	924,000	878,682	(184,190)	(26%)	21,810	2%
Apprenticeship Levy	42,814	43,000	39,220	39,506	50,810	33,210	186	0%	(3,594)	(9%)
Operating Expenses	36,215,520	32,792,380	35,472,462	36,029,588	34,735,838	34,112,030	(3,423,141)	(10%)	(743,059)	(2%)
Operating Surplus/(Deficit)	(3,604,096)	(1,501,544)	(849,627)	(1,299,148)	(95,464)	(740,122)	(2,102,553)		(2,754,469)	
Other expenditure										
Corporation Tax						29,215				
Other Income										
Investment Income	50,798		114,651	81,788	-	153,963	(50,798)		(63,852)	
Grant Income	2,064,423		961,733	1,015,093			(2,064,423)		1,102,690	
Projects Capital items Write off	-		(182,742)	(182,743)			-		182,742	
TOTAL SURPLUS/(DEFICIT)	(1,488,875)	(1,501,544)	44,014	(385,011)	(95,464)	(615,374)	12,669		(1,532,890)	

(*) include social worker transfer and Regulation of Physician Associates project costs

**HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
INCOME**

	Draft Budget	5Yr Forecast	M9 Reforecast	M6 Reforecast	Budget	Actual	Variance 2019-20 budget		Variance 2019-20 budget	
	2019-20	plan	2018-19	2018-19	2018-19	2017-18	to 5 year Plan		to M9 Reforecast 2018-	
	£	£	£	£	£	£	£	%	19	%
Income by Activity										
Graduate Registration fee	1,854,157	1,623,476	1,762,617	1,806,726	1,804,823	1,739,084	230,681	14%	91,540	5%
Readmission fees	206,456	206,003	296,769	287,620	231,901	236,250	453	0%	(90,313)	(30%)
Renewal fees	27,765,776	26,751,362	29,616,333	29,554,238	29,851,092	28,541,372	1,014,414	4%	(1,850,557)	(6%)
International scrutiny fees	1,641,998	1,608,267	1,617,384	1,756,816	1,642,420	1,796,410	33,731	2%	24,614	2%
UK scrutiny fees	968,036	926,728	1,118,143	1,116,484	978,888	1,059,912	41,308	4%	(150,107)	(13%)
Registration Income	32,436,424	31,115,836	34,411,246	34,521,884	34,509,123	33,373,029	1,320,588	4%	(1,974,822)	(6%)
Other Income			81,289	15,000	0	-1,120	0	0%	(81,289)	(100%)
Rental Income - GCC	175,000	175,000	130,299	262,500	131,250		0	0%	44,701	34%
Total Income	32,611,424	31,290,836	34,622,834	34,799,384	34,640,373	33,371,909	1,320,588	4%	(2,011,410)	(6%)
Income by Profession										
Arts Therapists	412,171	419,789	389,057	387,775	396,427	374,775	(7,618)	(2%)	23,114	6%
Biomedical Scientists	2,237,067	2,215,423	2,124,582	2,140,124	2,113,748	2,134,268	21,644	1%	112,485	5%
Chiropodists/ Podiatrists	1,181,108	1,209,917	1,173,908	1,166,022	1,205,523	1,180,540	(28,810)	(2%)	7,200	1%
Clinical Scientists	605,807	586,095	550,169	554,283	547,153	508,607	19,712	3%	55,638	10%
Dietitians	974,047	988,632	926,939	934,005	934,664	928,835	(14,586)	(1%)	47,107	5%
Hearing Aid Dispensers	293,016	299,237	267,373	265,811	270,185	256,758	(6,221)	(2%)	25,643	10%
Occupational Therapists	3,789,856	3,735,045	3,620,865	3,649,447	3,597,177	3,537,203	54,811	1%	168,992	5%
Operating Department Practitioners	1,270,562	1,281,421	1,237,949	1,257,390	1,241,371	1,184,087	(10,859)	(1%)	32,613	3%
Orthoptists	138,109	136,948	131,026	131,556	133,169	124,162	1,161	1%	7,082	5%
Paramedics	2,730,343	2,652,435	2,447,665	2,512,555	2,463,313	2,263,077	77,907	3%	282,678	12%
Physiotherapists	5,562,617	5,640,999	5,348,110	5,323,349	5,514,618	5,305,221	(78,382)	(1%)	214,508	4%
Practitioner Psychologists	2,323,303	2,274,669	2,205,746	2,221,957	2,190,785	2,086,643	48,634	2%	117,557	5%
Prosthetists & Orthotists	108,373	107,201	102,596	104,422	102,008	96,518	1,172	1%	5,777	6%
Radiographers	3,592,020	3,580,672	3,377,486	3,379,863	3,340,709	3,343,482	11,348	0%	214,535	6%
Speech & Language Therapists	1,583,302	1,560,115	1,515,840	1,528,083	1,510,960	1,408,157	23,187	1%	67,462	4%
Social Workers	5,634,722	4,427,235	9,072,948	8,965,241	8,947,313	8,640,697	1,207,487	27%	(3,438,226)	(38%)
TOTAL INCOME	32,436,424	31,115,836	34,492,260	34,521,884	34,509,123	33,373,029	1,320,588	4%	(2,055,836)	(6%)

HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
PAYROLL SUMMARY

	Draft Budget	5Yr Forecast plan	M9 Reforecast	M6 Reforecast	Budget	Actual	Variance 2019-20 budget to 5 yr forecast plan		Variance 2019-20 budget to M9 Reforecast 2018-19	
	2019-20 £	2019-20 £	2018-19 £	2018-19 £	2018-19 £	2017-18 £	£	%	£	%
Chief Executive & SMT	772,051	728,620	721,722	716,993	659,798	261,352	(43,431)	(6%)	(50,329)	(7%)
Communications	513,825	597,633	562,243	619,418	533,416	646,588	83,808	14%	48,418	9%
Data and Intelligence Team - NEW	24,693	-	-	-	-	-	(24,693)		(24,693)	
Education	575,627	583,036	682,226	683,814	731,704	845,495	7,409	1%	106,599	16%
Office Services	362,024	321,832	373,470	370,774	338,237	299,767	(40,192)	(12%)	11,446	3%
Finance	562,905	489,300	473,426	464,595	494,919	479,992	(73,605)	(15%)	(89,479)	(19%)
Fitness to Practise	5,163,883	4,336,609	5,180,956	5,191,627	4,724,761	4,869,368	(827,274)	(19%)	17,073	0%
Human Resources	782,740	832,387	664,767	701,914	750,378	1,098,784	49,646	6%	(117,973)	(18%)
Human Resources Partners	172,045	165,513	152,763	152,801	157,022	139,014	(6,532)	(4%)	(19,282)	(13%)
IT Department	850,510	825,992	786,418	788,242	815,936	898,980	(24,518)	(3%)	(64,091)	(8%)
Major projects	180,810	-	279,696	347,178	302,911	279,543	(180,810)		98,886	35%
Major Projects - to be reimbursed by grant (*)	650,340	-	568,627	598,409	-	-	(650,340)		(81,713)	(14%)
Project Managers	390,291	392,118	302,805	351,758	555,618	529,788	1,827	0%	(87,486)	(29%)
Professional Liaison Team - New	14,280	-	-	-	-	-	(14,280)		(14,280)	
Policy & Standards	208,491	157,552	188,202	167,899	235,537	276,648	(50,939)	(32%)	(20,289)	(11%)
Quality Assurance	617,074	596,074	528,362	547,132	602,522	-	(20,999)	(4%)	(88,711)	(17%)
Registration	2,023,428	2,048,510	2,047,056	2,065,854	2,053,088	1,921,782	25,082	1%	23,628	1%
Governance	191,356	147,732	146,221	157,096	179,385	229,431	(43,625)	(30%)	(45,135)	(31%)
	14,056,371	12,222,907	13,658,962	13,925,505	13,135,230	12,776,530	(1,833,464)	(15%)	(397,410)	(3%)

(*) include social worker transfer and Regulation of Physician Associates project costs

HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
Non-Payroll costs

	5Yr Forecast plan		M9 Reforecast	M6 Reforecast	Budget	Actual	Variance 2019-20 budget to 5 yr forecast plan		Variance 2019-20 budget to M9 Reforecast 2018-19	
	Budget 2019-20 £	2019-20 £	2018-19 £	2018-19 £	2018-19 £	2017-18 £	£	%	£	%
Chair	92,892	100,819	61,912	59,456	98,360	93,011	7,927	8%	(30,981)	(50%)
Chief Executive	76,208	73,841	82,158	76,328	72,040	118,716	(2,367)	(3%)	5,950	7%
Council & Committee	319,690	240,410	296,851	286,293	234,546	242,681	(79,280)	(33%)	(22,839)	(8%)
Communications	316,874	426,338	295,607	325,342	408,155	420,907	109,464	26%	(21,267)	(7%)
Data and Intelligence Team - NEW	90	-	-	-	-	-	(90)		(90)	
Education	267,115	236,357	300,619	290,251	293,716	248,370	(30,759)	(13%)	33,504	11%
Office Services	2,627,375	2,641,724	2,784,583	2,788,881	2,564,792	2,229,207	14,349	1%	157,208	6%
Finance	234,559	218,454	249,152	269,944	224,970	247,828	(16,105)	(7%)	14,593	6%
Fitness to Practise	10,393,260	10,154,762	10,918,985	10,954,381	10,492,436	11,004,099	(238,498)	(2%)	525,725	5%
Human Resources	485,965	520,946	506,128	514,020	574,180	387,986	34,981	7%	20,163	4%
Human Resources Partners	214,499	316,942	198,557	190,712	309,272	266,991	102,443	32%	(15,943)	(8%)
IT Department	1,796,091	1,638,151	1,512,881	1,511,076	1,596,713	1,378,047	(157,940)	(10%)	(283,209)	(19%)
Major projects	612,259	845,625	807,739	877,421	1,156,772	1,289,881	233,366	28%	195,480	24%
Major Projects - to be reimbursed by grant (*)	1,414,083	-	393,106	416,684	-	-	(1,414,083)		(1,020,977)	(260%)
Project Managers	2,100	-	1,122	8,832	11,040	-	(2,100)		(978)	(87%)
Professional Liaison Team - New	1,845	-	-	-	-	-	(1,845)		(1,845)	
Policy & Standards	106,096	158,226	152,932	161,812	132,416	134,143	52,130	33%	46,836	31%
Quality Assurance	63,220	90,046	86,925	91,483	77,530	104,144	26,826	(100%)	23,705	27%
Registration	1,284,219	1,312,190	1,329,895	1,410,762	1,358,816	1,418,561	27,971	2%	45,676	3%
Governance	18,860	25,149	30,903	35,244	24,296	29,852	6,289	25%	12,043	39%
PSA Levy	902,190	718,000	924,000	924,000	924,000	878,682	(184,190)	(26%)	21,810	2%
Apprenticeship Levy	42,814	43,000	39,220	39,506	50,810	33,210	186	0%	(3,594)	(9%)
Impairment of Intangible Assets	-	-	-	-	-	0	0		0	
	21,272,304	19,760,981	20,973,275	21,232,430	20,604,860	20,526,316	(1,511,323)	(8%)	(299,030)	(1%)

(*) include social worker transfer and Regulation of Physician Associates project costs

**HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
Statement of Financial Position**

	Budget as at 31 March 2020	5 Year Plan as at 31 March 2020	Month 9 Reforecast as at 31 March 2019	Month 6 Reforecast as at 31 March 2019	Budget as at 31 March 2019	Actual as at 31 March 2018
Non-current assets						
Land & buildings, at cost or valuation	5,515,921	5,605,000	5,515,921	5,597,592	5,605,000	4,975,000
Land & buildings depreciation	(110,322)	(101,045)	(49,752)	(49,752)	(48,620)	(0)
	5,405,599	5,503,955	5,466,170	5,547,840	5,556,380	4,975,000
Computer equipment, at cost	710,027	592,287	563,027	601,584	592,287	485,059
Computer equipment depreciation	(484,954)	(543,165)	(435,491)	(477,623)	(452,974)	(413,244)
	225,073	49,122	127,536	123,962	139,313	71,814
Office furniture and equipment, at cost	1,227,330	1,183,115	1,182,330	1,183,115	1,183,115	1,183,115
Office equipment depreciation	(910,175)	(888,868)	(744,287)	(750,437)	(750,421)	(586,033)
	317,155	294,247	438,043	432,678	432,694	597,082
Intangible assets	10,656,719	11,345,367	8,145,422	8,346,630	9,628,492	7,525,603
Intangible depreciation	(7,091,465)	(7,226,781)	(6,480,542)	(6,549,463)	(6,699,352)	(5,956,342)
	3,565,254	4,118,587	1,664,880	1,797,167	2,929,141	1,569,261
Total non-current assets	9,513,080	9,965,910	7,696,628	7,901,646	9,057,528	7,213,157
Current assets						
Other current assets	1,816,503	2,125,604	1,878,132	2,190,113	2,125,603	2,107,123
Cash & cash equivalents	11,913,206	11,456,376	18,197,701	15,786,406	15,600,889	18,892,070
	13,729,709	13,581,980	20,075,833	17,976,519	17,726,492	20,999,194
Total assets	23,242,790	23,547,891	27,772,461	25,878,165	26,784,020	28,212,351
Current liabilities						
Trade and other payables	216,764	818,715	216,764	483,347	818,360	818,360
Other liabilities	1,612,918	2,354,599	1,630,445	1,612,918	2,354,952	2,354,952
Deferred income	19,132,839	18,190,255	22,156,109	20,384,675	19,923,936	21,256,802
	20,962,522	21,363,569	24,003,318	22,480,941	23,097,248	24,430,115
Non-current liabilities						
Liabilities greater than one year	163,052	220,159	163,052	220,159	220,159	220,159
Total assets less liabilities	2,117,216	1,964,164	3,606,092	3,177,066	3,466,614	3,562,078
General fund b/fwd	(3,583,761)	(3,443,378)	(3,539,747)	(3,539,747)	(3,539,747)	(4,155,121)
Rev Res - Land & Building	(22,330)	(22,330)	(22,330)	(22,330)	(22,330)	(22,330)
This periods profit/loss	1,488,875	1,501,544	(44,015)	385,011	95,464	615,374
Grant income						
General fund c/fwd	(2,117,216)	(1,964,164)	(3,606,092)	(3,177,066)	(3,466,614)	(3,562,078)

**HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET**

CAPITAL EXPENDITURE

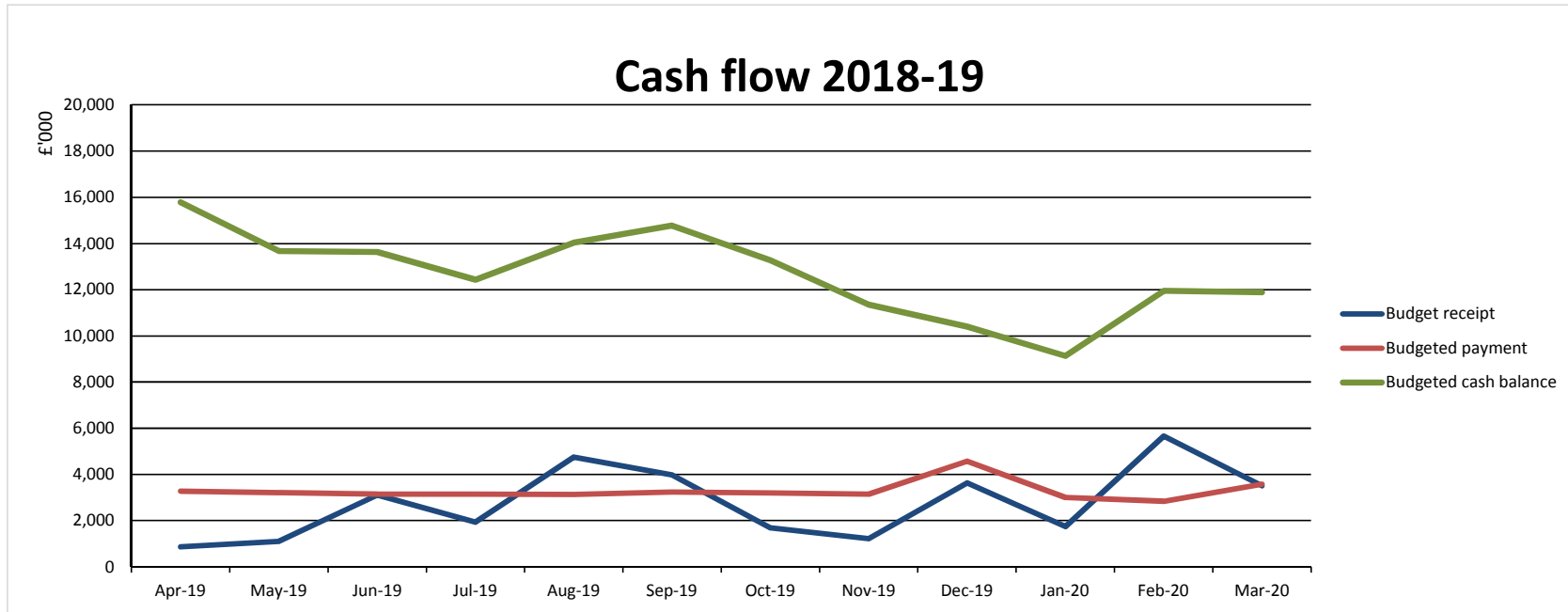
	Budget 2019-20 £	5 Year Plan 2019-20 £	M9 Reforecast 2018-19 £	M6 Reforecast 2018-19 £	Budget 2018-19 £	Actual 2017-18 £
<u>Project expenditure</u>	2,511,297	1,716,875	835,671	1,010,101	2,102,890	588,756
<u>Computer Equipment</u>						
Software licences	-	-	17,850	8,079		55,851
Hardware new services	147,000	-	106,002	102,116	107,228	29,118
	147,000	-	123,852	110,195	107,228	84,969
<u>Office equipment</u>						
Office furniture	45,000	-	5,998		-	-
<u>Land and building</u>	-	-	540,922	570,671	630,000	1,234,872
<u>Dilapidation</u>						-
Total Capital expenditure	2,703,297	1,716,875	1,506,443	1,690,967	2,840,118	1,908,597

HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
Cash Flow Statement
31 March 2019

	Budget 2019-20 £	M9 Reforecast 2018-19 £	M6 Reforecast 2018-19 £	Budget 2018-19 £	Actual 2017-18 £
Cash flows from operating activities					
Operating surplus/(deficit)	(3,604,096)	(849,627)	(1,299,148)	(95,464)	119,137
Depreciation and amortisation	886,844	961,734	871,654	995,747	1,103,296
Grant received from Department of Education	2,064,423	840,225	1,015,093	0	
Decrease/(increase) in debtors & prepayments	61,629	228,991	(82,989)	(18,480)	(396,179)
Increase/(decrease) in creditors	(17,527)	(1,383,207)	(1,077,046)	0	297,862
(Decrease)/increase in deferred income	(3,023,269)	899,306	(872,128)	(1,332,867)	1,949,723
Net cash in/(out)flow from operating activities	(3,631,996)	697,423	(1,444,564)	(451,064)	3,073,839
Return on investments and servicing of finance					
Investment income	50,798	114,651	81,788	-	163,943
Capital expenditure and financial investments					
Purchase of tangible and intangible assets	(2,703,297)	(1,506,443)	(1,742,887)	(2,840,118)	(1,324,283)
Increase in cash	(6,284,495)	(694,369)	(3,105,663)	(3,291,181)	1,913,499
Opening cash	18,197,701	18,892,070	18,892,070	18,892,070	17,615,332
Closing cash	11,913,206	18,197,701	15,786,406	15,600,889	19,528,831
Cash movement	(6,284,495)	(694,369)	(3,105,663)	(3,291,181)	1,913,499

HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET

Cash Flow Graph



HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
Expenditure By Month

		2017-18	2018-19	2018-19	2018-19	2019-20 MONTHLY DRAFT BUDGET (£'000)													
		Actual ('000)	Budget ('000)	M6 Forecast ('000)	M9 Forecast ('000)	Budget	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
Payroll	Basic Pay-Fixed Term Contract	1,162	659	1,386	1,360	1,021	113	113	110	101	101	98	88	85	63	57	51	40	
	Basic Pay-Permanent	8,064	9,624	8,578	8,094	9,785	814	817	819	822	818	817	835	835	790	802	806	812	
	NI ER-Fixed Term Contract	115	80	140	141	122	13	13	13	12	12	12	11	10	8	7	6	5	
	NI ER-Permanent	898	1,156	961	908	1,177	98	98	98	99	98	98	100	100	95	96	97	98	
	Overtime-Fixed Term Contract	20	9	33	52														
	Overtime-Permanent	170	139	224	187	131	6	6	6	11	13	20	23	27	5	5	5	5	
	Pension ER-Fixed Term Contract	30	40	56	51	71	8	8	8	7	7	7	6	6	4	4	4	3	
	Pension ER-Permanent	515	571	558	538	687	57	57	57	58	57	57	57	59	59	55	56	56	57
	Medical insurance	3	5	5	5	8	5		3										
	Employee Settlement Agreement	416		(157)	(157)														
	Payroll contingency	17	25	37	37	20											10		10
	Staff Recruitment	180	228	224	219	200	17	17	17	17	17	17	17	17	17	17	17	17	17
	Temporary Staff	907	295	935	1,377	3										2			
	PayrollSubtotal	12,497	12,832	12,980	12,811	13,225	1,131	1,128	1,130	1,126	1,126	1,126	1,126	1,138	1,139	1,039	1,054	1,041	1,046
Council Committee Costs	Conferences	2	7		1	4			1			1		1				1	
	Council & Committee Training	6	5	13	12	9							3					3	
	Council Meetings Fee	168	152	134	149	218	16	18	16	18	18	21	17	20	18	18	17	20	
	Council Meetings T&S	65	69	43	44	53	2	5	2	5	2	6	14	2	5	2	6	5	
	Taxation	20	40	25	23	45	2	4	2	4	3	5	7	3	4	3	4	4	
CouncilCommitteeCostsSubtotal	262	274	215	229	329	20	28	22	26	22	33	41	28	26	23	28	28	32	
Travel & Subsistence	EMT fares, accommodation & subsistence	52	33	18	13	16	4		4				5					4	
	Accommodation	30	36	27	29	47	5	5	4	4	3	5	5	6	2	3	3	3	
	Conferences		10	6	4	10	1		1	1		1		1	1	1		2	
	Hospitality		2	1		2													
	Subsistence & others	14	14	15	17	13	1	1	1	1	1	1	1	1	1	3	1	1	1
	Travel & Fare	71	98	80	78	76	8	8	7	7	6	8	7	7	7	5	4	4	4
	TravelSubsistenceSubtotal	168	194	148	142	164	18	14	12	17	11	15	18	15	11	14	8	11	
Computer Costs	General software support & maintenance	530	672	683	685	784	65	65	65	65	65	65	65	65	65	65	65	65	
	Hardware <£5000	16	23	22	26	22			6			6		6		6		6	
	Hardware maintenance	94	135	97	97	97	8	8	8	8	8	8	8	8	8	8	8	8	
	IT Consumerables		2	1	1	1						1						1	
	IT Hardware Disposals		1	1	1	1												1	
	Managed Web/Internet Services	284	287	261	265	309	26	26	26	26	26	26	26	26	26	26	26	26	26
	NetRegulate software support and maintenance	191	194	195	195	329	27	27	27	27	27	27	27	27	27	27	27	27	27
	Offsite tape data archive	2	2	4	3	2													
	Software Licences			1	2														
	Specialist External Support IT	28	27	23	18	27			7				7			7			7
ComputerCostsSubtotal	1,145	1,342	1,286	1,291	1,571	127	127	139	127	127	139	127	127	127	139	127	127	140	
Office Services	Catering	131	140	177	169	147	12	13	12	13	13	13	13	13	13	13	11	11	12
	Mobile Phone	28	31	29	27	29	2	3	3	2	2	3	2	2	2	2	2	3	
	Postage	222	199	201	200	206	17	16	21	16	16	17	18	16	21	16	16	17	
	Printing & Stationery	714	776	742	657	747	55	75	55	78	72	80	41	58	38	81	34	80	
	Room Hire	376	291	257	275	250	27	27	28	24	24	24	22	22	20	10	11	12	
	Relocation costs		40	28	28	4							2	2					
	Video Conferencing	55	42	26	31	42	4	4	4	4	4	4	4	4	4	4	4	4	
	Couriers	37	32	27	24	33	3	3	3	3	3	3	3	3	3	3	3	3	
	Office equipment < £5000	12	150	126	157	43	4	4	4	4	4	4	4	4	4	4	4	4	
	Office Equipment Disposals	1	6	3	2	5	1									2			
	Office equipment rental	2	4	3	4	4			1				1			1			
	Other Office Services																		
	Photocopying																		
	Telephone	32	39	31	33	34	3	4	3	3	3	3	3	3	4	3	3	3	3
	OfficeServicesSubtotal	1,611	1,750	1,649	1,606	1,544	127	147	134	147	139	152	109	124	108	134	86	136	

		2017-18	2018-19	2018-19	2018-19	2019-20 MONTHLY DRAFT BUDGET (£'000)														
		Actual ('000)	Budget ('000)	M6 Forecast ('000)	M9 Forecast ('000)	Budget	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR		
Property Services	Security	65	57	75	74	76	6	6	6	6	6	6	6	6	6	6	6	6	6	
	Building Refurbishment	57	98	81	88	73	6	6	6	6	6	6	6	6	6	6	6	6	6	
	Business Rates	455	421	484	484	490	41	41	41	41	41	41	41	41	41	41	41	41	41	
	Cleaning Contractors	113	150	169	169	187	16	16	16	16	16	16	16	16	16	16	16	16	16	
	Cleaning Materials	15	13	12	15	14	1	1	1	1	1	1	1	1	1	1	1	1	1	
	Electricity	56	54	160	152	176	15	15	15	15	15	15	15	15	15	15	15	15	15	
	Gas	7	8	10	9	13	1	1	1	1	1	1	1	1	1	1	1	1	1	
	Maintenance contracts	80	120	113	106	120	10	10	10	10	10	10	10	10	10	10	10	10	10	
	Repairs&Maintenance	69	62	97	94	38	3	3	3	3	3	3	3	3	3	3	3	3	3	
	Waste Disposal	26	36	22	19	36	3	3	3	3	3	3	3	3	3	3	3	3	3	
	Water	3	7	8	8	7	1	1	1	1	1	1	1	1	1	1	1	1	1	
	Rent	794	809	846	857	881	73	73	73	73	73	73	73	73	73	73	73	75	75	
	Service Charge	31	32	33	37	31	3	3	3	3	3	3	3	3	3	3	3	3	3	
	Dilapidations	5	5	5	5	5														
	PropertyServicesSubtotal		1,777	1,873	2,105	2,117	2,145	179	179	178	178	178	178	178	178	179	179	181	180	
	Communications	Annual Reports	6	7	6	6	3			3										
		Brochures	56	54	51	49	35	3	3	3	3	3	3	3	3	3	3	3	3	3
Campaigns		46	52	34	37	10	1	1	1	1	1	1	1	1	1	1	1	1	1	
Conferences & Exhibitions		16	25	22	25	15	1	1	1	1	1	1	1	1	1	1	1	1	1	
Internal Communications		13	17	23	27	19	5			8				5						
Marketing & Promotions		3																		
Media Relations																				
Meet the HPC events		47	50	31	25	49	4	4	4	4	4	4	4	4	4	4	4	4	4	
Public Affairs & Stakeholder		52	41	20	8	25	2	2	2	2	2	2	2	2	6	2	2	2	2	
Translations		3	3	2	1	3														
Web		(2)	35	30	42	60	5	5	5	5	5	5	5	5	5	5	5	5	5	
Research		76	100	131	131	80				26				27			27			
Standards of Proficiency																				
CommunicationsSubtotal		316	383	350	343	297	21	16	18	50	16	16	48	20	16	43	16	16		
Partners	Annual Reports	950	791	925	947	832	79	81	79	79	79	80	76	75	73	44	42	42		
	Panel Fees - Legal Assessor	1,309	1,153	1,330	1,339	1,153	111	110	112	113	113	113	105	106	98	53	60	59		
	Panel Fees - Panel chair	765	665	765	772	702	67	69	67	67	67	68	64	64	62	37	36	36		
	Registration Appeals Travel & Subsistence	7	9	6	9	11	1	1	1	1	1	1	1	1	1	1	1	1		
	Registration Appeals - Fees chair	4	5	4	1	5														
	Registration Appeals - Panel member	6	9	7	7	9	1	1	1	1	1	1	1	1	1	1	1	1		
	Registration Appeals - Legal Assessor	7	9	8	8	9	1	1	1	1	1	1	1	1	1	1	1	1		
	Witness Travel and Subsistence	179	153	152	156	130	12	12	12	12	12	12	12	12	12	12	7	8	8	
	Witness Experts	1		10	12															
	Complaints																			
	Annual Monitoring (fees)	22	23	21	23	31	4	2		8	7				2	2	2	3		
	Approvals (fees)	74	104	106	105	92	13	14	8	6		18	14	8	2	5	2	1		
	Major change (fees)	22	22	22	23	18	2	2	2	1	3	2	1	2	1	1	1	1		
	Partners travel	551	565	568	596	532	54	54	49	54	53	55	47	44	39	30	26	26		
	Partners accomodation	764	690	706	792	638	62	63	59	61	59	65	59	56	50	36	33	33		
	Partners subsistence	71	65	56	58	59	6	6	6	6	6	7	5	5	4	3	3	3		
	Partners Recruitment & Interviews	37	49	40	28	22	5	4	4	4				4	4	4	4	4		
	Partners Training	163	167	96	111	123	10	12	10	10		10	4	4	8	30	14	19		
	CPD Assessments	128	165	165	166	162	3	11	6	7	18	22	28	20	9	7	18	14		
	Grandparenting Assessments																			
International Assessors Fees	586	506	585	537	491	41	41	41	41	41	41	41	41	41	41	41	41			
Test of Competence & Aptitude Test	15	20	17	16	20	2	2	2	2	2	2	2	2	2	2	2	2			
PartnersSubtotal		5,661	5,172	5,590	5,707	5,038	474	485	460	461	462	498	462	447	404	301	294	290		

		2017-18	2018-19	2018-19	2018-19	2019-20 MONTHLY DRAFT BUDGET (£'000)													
		Actual ('000)	Budget ('000)	M6 Forecast ('000)	M9 Forecast ('000)	Budget	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
Professional Fees	Transcription Writer	521	518	483	467	419	41	42	42	42	42	43	37	38	29	20	21	21	
	FTP Preparation and Presentation	4,455	4,656	4,973	4,961	4,656	388	383	396	383	383	396	383	383	396	383	383	396	
	Other Legal Costs	37	61	(96)	(100)	75	12	3	3	12	3	3	12	3	3	12	3	12	
	Legal Advice	1,014	883	812	686	812	70	72	71	70	72	71	70	80	64	58	57	58	
	Other Professional Fees	115	153	180	121	124	11	13	13	12	5	13	12	11	5	17	5	9	
	External Audit Fees	29	31	30	30	31	3	3	3	3	3	3	3	3	3	3	3	3	
	Internal Audit	46	55	101	105	62	5	5	5	5	5	5	5	5	5	5	5	5	
	Pension Administration	2	2																
	Pension Administration	27	25	26	27	77	6	6	6	6	6	6	6	6	6	6	6	6	
	Taxation Advice																		
	Employee Assistance Programme	10	13	13	15	10	1	1	1	1	1	1	1	1	1	1	1	1	
	Legal Expenses	15	30	30	28	30	3	3	3	3	3	3	3	3	3	3	3	3	
	Reward Data	28	60	31	44	16	7												
	Information Security	7	18	16	15	3													
	ISO 9001 Certification	7	6	6	5	6	1	2							2				
	ISO 27001 Certification	7	8	11	11	5	1	5											
	ISO 10002 Certification	3	3	3	4	4	1											3	
		ProfessionalFeesSubtotal	6,323	6,522	6,621	6,418	6,330	549	537	541	536	523	543	532	535	513	516	489	516
	Small Projects	Small Project Costs	254	247	269	222	227	21	21	23	21	16	16	19	17	17	19	17	17
		SmallProjectsSubtotal	254	247	269	222	227	21	21	23	21	16	16	19	17	17	19	17	17
Specific Department costs	Training	183		37	242														
	EMT Training	5			1														
	Annual General Meeting																		
	Appointments	26		24	19	14	6	8											
	Subscriptions	77	85	88	68	87	6	13	8	7	7	6	7	9	6	7	6	7	
	Training - Managers			1															
	Health & Safety	70	64	68	66	54	5	5	5	5	5	5	5	5	5	5	5	5	
	Bank Charges	92	83	63	79	76	4	7	7	7	7	7	7	7	6	6	6	9	
	Publications		2	1		1													
	General Insurance	81	70	71	73	77	77												
	Organisational Training	231	369	316	112	303	28	25	25	25	25	25	25	25	25	25	25	25	
	Archive Storage	18	18	17	16	18	2	2	2	2	2	2	2	2	2	2	2	2	
	Disater Contingency Plan	17	19	19	19	19	2	2	2	2	2	2	2	2	2	2	2	2	
	Procurement - Legal Advice	3	6	39	38	6													
		SpecificDepartmentCostsSubtotal	805	715	742	734	655	129	60	48	46	47	45	46	50	44	45	44	50
Major Projects	MajorProjectsSubtotal	1,569	1,460	2,240	2,049	2,857	241	233	223	239	237	238	232	223	326	327	271	67	
	Total	32,391	32,766	34,194	33,669	34,384	3,036	2,975	2,929	2,975	2,905	3,000	2,951	2,903	2,823	2,783	2,602	2,502	
Reconciliation to income & expenditure:																			
	Depreciation	809	996	872	840	887													
	PSA Levy	879	924	924	924	902													
	Apprenticeship levy	33	51	40	39	43	4	4	4	4	4	4	4	4	4	4	4	4	
	Impairment of Intangible Assets																		
	Total	34,112	34,736	36,030	35,473	36,216													

HEALTH AND CARE PROFESSIONS COUNCIL

2019-20 Budget

Department budget by month

Expenditure By Month

Account by Category [All Categories](#)
 Department Name [Chair](#)

[PRE](#)

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Draft Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Council Committee Costs	Chair Fee	69,900	70,000	50,283	56,174	71,750	65,004	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417
	Chair Fares & Subsistence	21,759	24,000	5,104	3,591	25,625	12,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
	Conferences	1,205	3,000	186	386	3,075	3,000	-	-	750	-	-	750	-	750	-	-	750	-
	Hospitality *	-	1,000	-	-	-	600	-	100	-	100	-	100	-	100	-	100	-	100
	Taxation	-	-	3,802	1,669	-	12,048	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004
Council Committee Costs Total		92,864	98,000	59,375	61,820	100,450	92,652	7,421	7,521	8,171	7,521	7,421	8,271	7,421	8,271	7,421	7,521	8,171	7,521
Office Services	Mobile Phone	147	360	81	91	369	240	20	360	20	20	20	20	20	20	20	20	20	20
Office Services Total		147	360	81	91	369	240	20	360	20	20	20	20	20	20	20	20	20	20
Professional Fees	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Professional Fees Total		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total		93,011	98,360	59,456	61,912	100,819	92,892	7,441	7,541	8,191	7,541	7,441	8,291	7,441	8,291	7,441	7,541	8,191	7,541

Expenditure By Month

Account by Category: [All Categories](#)

Department: [Chief Executive and SMT](#)

CEX

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS												
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Office Services	Mobile Phone	1,558	1,440	1,051	-	1,476	1,440	120	120	120	120	120	120	120	120	120	120	120	120	120
	Printing & Stationery	5,783	3,300	5,276	5,171	3,383	5,040	420	420	420	420	420	420	420	420	420	420	420	420	420
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Services Total		7,341	4,740	6,327	5,171	4,859	6,480	540	540	540	540	540	540	540	540	540	540	540	540	540
Payroll	Basic Pay-Permanent	226,639	564,859	603,136	606,379	623,946	642,396	54,511	54,511	54,511	54,511	54,511	54,511	54,511	54,511	51,577	51,577	51,577	51,577	51,577
	NI ER-Permanent	29,286	67,783	75,893	75,841	68,717	77,088	6,541	6,541	6,541	6,541	6,541	6,541	6,541	6,541	6,189	6,189	6,189	6,189	6,189
	Pension ER-Permanent	2,663	22,156	33,290	34,828	30,863	44,968	3,816	3,816	3,816	3,816	3,816	3,816	3,816	3,816	3,610	3,610	3,610	3,610	3,610
	Medical Insurance	2,764	5,000	4,674	4,674	5,095	7,600	5,100	-	2,500	-	-	-	-	-	-	-	-	-	-
	Temporary staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Total		261,352	659,798	716,993	721,722	728,620	772,051	69,968	64,868	67,368	64,868	64,868	64,868	64,868	64,868	61,377	61,377	61,377	61,377	61,377
Professional Fees	Other Professional Fees	-	7,500	7,500	1,800	7,688	7,516	641	625	625	625	625	625	625	625	625	625	625	625	625
	Legal Advice	76,004	34,000	40,993	49,830	34,850	36,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Professional Fees Total		76,004	41,500	48,493	51,630	42,538	43,516	3,641	3,625	3,625	3,625	3,625	3,625	3,625	3,625	3,625	3,625	3,625	3,625	3,625
Property Services	Building Refurbishment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Services Total		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs	Subscriptions	4,159	3,600	3,276	3,564	3,690	3,600	250	-	1,500	850	-	-	500	-	-	500	-	-	
	Training	179	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	SMT Training	5,472	-	-	617	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Specific Department costs Total		9,810	3,600	3,276	4,181	3,690	3,600	250	-	1,500	850	-	-	500	-	-	500	-	-	
Travel & Subsistence	Fares	2,761	1,800	2,442	4,345	1,845	1,804	154	150	150	150	150	150	150	150	150	150	150	150	150
	Accommodation	95	1,800	808	358	1,845	1,804	154	150	150	150	150	150	150	150	150	150	150	150	
	Conferences & Lecturing	-	1,200	1,279	1,807	1,230	1,230	-	-	308	-	-	-	308	-	-	308	-	-	308
	Hospitality	372	1,200	600	388	1,230	1,200	100	100	100	100	100	100	100	100	100	100	100	100	100
	Subsistence	69	1,200	625	1,275	1,230	1,200	100	100	100	100	100	100	100	100	100	100	100	100	100
	SMT Travel & Subsistence	22,264	15,000	12,477	11,919	15,375	15,375	3,844	-	-	3,844	-	-	-	3,844	-	-	3,844	-	-
Travel & Subsistence Total		25,561	22,200	18,232	20,092	22,755	22,613	4,351	500	808	4,344	500	808	4,344	500	808	4,344	500	808	
Other levy	Apprenticeship Levy	33,210	50,810	39,506	39,220	43,000	42,814	3,613	3,596	3,585	3,574	3,556	3,571	3,574	3,602	3,580	3,525	3,512	3,526	
	PSA Levy	878,682	924,000	924,000	924,000	718,000	902,190	902,190	-	-	-	-	-	-	-	-	-	-	-	
		911,892	974,810	963,506	963,220	761,000	945,003	905,803	3,596	3,585	3,574	3,556	3,571	3,574	3,602	3,580	3,525	3,512	3,526	
Grand Total		1,291,960	1,706,648	1,756,828	1,766,017	1,563,461	1,793,263	984,553	73,129	77,425	77,801	73,089	73,411	77,450	73,135	69,929	73,911	69,554	69,876	

2019-20 Budget Master Sheet

Account by
 Category [All Categories](#)
 Department [Communication](#)
 COM

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS												
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Communications	Campaigns	46,132	52,465	33,638	36,516	-	10,000	833	833	833	833	833	833	833	833	833	833	833	833	833
	Annual Reports	2,600	2,500	1,783	-	2,563	2,500	-	-	2,500	-	-	-	-	-	-	-	-	-	-
	Brochures	55,783	53,750	51,346	45,600	235,750	35,000	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917
	Meet the HPC events	46,812	50,000	31,084	24,861	-	48,900	4,075	4,075	4,075	4,075	4,075	4,075	4,075	4,075	4,075	4,075	4,075	4,075	4,075
	Market Research	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Translations	3,268	2,760	1,994	695	2,829	2,500	208	208	208	208	208	208	208	208	208	208	208	208	208
	Public Affairs & Stakeholder	52,322	41,000	20,327	8,173	-	24,500	1,708	1,708	1,708	1,708	1,708	1,708	1,708	1,708	1,708	1,708	1,708	1,708	1,708
	Web	(2,079)	35,000	29,508	41,973	35,875	60,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	Marketing & Promotions	2,874	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Conferences & Exhibitions	15,990	25,000	22,240	24,556	-	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
	Media Relations	92	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Internal Communications	13,272	17,000	22,803	26,936	17,425	18,580	5,000	-	-	7,980	-	-	-	5,000	-	350	250	-	-	
Communications Total		237,068	279,475	214,722	209,309	294,442	216,980	20,992	15,992	18,492	23,972	15,992	15,992	20,992	19,992	16,342	16,242	15,992	15,992	
Office Services	Mobile Phone	2,110	2,100	1,896	1,675	2,153	2,100	175	175	175	175	175	175	175	175	175	175	175	175	
	Printing & Stationery	1,227	1,080	566	176	1,107	500	42	42	42	42	42	42	42	42	42	42	42	42	
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Couriers	18,953	18,000	13,030	12,741	18,450	7,500	625	625	625	625	625	625	625	625	625	625	625	625	
Office Services Total		22,290	21,180	15,492	14,592	21,710	10,100	842	842	842	842	842	842	842	842	842	842	842	842	
Payroll	Basic Pay-Permanent	524,065	452,047	378,937	315,081	506,468	380,929	31,044	31,044	31,044	31,044	31,044	31,044	31,044	31,044	31,044	33,845	33,845	33,845	
	Overtime-Permanent	211	-	307	307	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	NI ER-Permanent	57,155	54,246	42,262	34,366	55,712	45,711	3,725	3,725	3,725	3,725	3,725	3,725	3,725	3,725	3,725	4,061	4,061	4,061	
	Pension ER-Permanent	32,645	27,123	26,993	22,825	35,453	26,665	2,173	2,173	2,173	2,173	2,173	2,173	2,173	2,173	2,173	2,369	2,369	2,369	
	Temporary Staff	10,942	-	126,601	153,366	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Basic Pay-Fixed Term Contract	19,287	-	38,327	31,521	-	50,857	7,992	7,992	5,832	5,832	5,832	5,832	5,832	2,857	2,857	-	-	-	
	Overtime-Fixed Term Contract	459	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	NI ER-Fixed Term Contract	1,446	-	3,983	3,092	-	6,103	959	959	700	700	700	700	700	343	343	-	-	-	
	Pension ER-Fixed Term Contract	377	-	2,008	1,686	-	3,560	559	559	408	408	408	408	408	200	200	-	-	-	
Payroll Total		646,588	533,416	619,418	562,243	597,633	513,825	46,453	46,453	43,882	43,882	43,882	43,882	43,882	40,342	40,342	40,275	40,275	40,275	
Small project	Small project costs	65,134	15,000	15,000	680	15,375	-	-	-	-	-	-	-	-	-	-	-	-	-	
Small project Total		65,134	15,000	15,000	680	15,375	-	-	-	-	-	-	-	-	-	-	-	-	-	
Specific Department cost	Subscriptions	60,645	66,000	65,607	53,514	67,650	70,794	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	
	Training	7,905	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Specific Department costs Total		68,550	66,000	65,607	53,514	67,650	70,794	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	
Travel & Subsistence	Fares	11,130	10,000	4,438	7,123	10,250	8,000	667	667	667	667	667	667	667	667	667	667	667	667	
	Accommodation	10,571	10,000	8,266	7,310	10,250	8,000	667	667	667	667	667	667	667	667	667	667	667	667	
	Subsistence	3,954	3,500	1,778	2,103	3,588	3,000	250	250	250	250	250	250	250	250	250	250	250	250	
	EMT Travel & Subsistence	2,210	3,000	40	976	3,075	-	-	-	-	-	-	-	-	-	-	-	-	-	
Travel & Subsistence Total		27,865	26,500	14,522	17,511	27,163	19,000	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	
Grand Total		1,067,494	941,571	944,760	857,850	1,023,971	830,699	75,769	70,769	70,698	76,178	68,198	68,198	73,198	68,658	65,008	64,841	64,591	64,592	

Expenditure By Month

Account by Category [All Categories](#)
 Department Name [Council](#)
 COU

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Draft Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Council Committee Costs	Council Meetings Fee	98,014	82,146	83,752	92,822	84,200	153,278	10,307	12,694	10,648	12,307	12,307	16,058	11,625	15,035	12,307	12,989	11,966	15,035
	Council Meetings T&S	43,696	45,100	37,492	40,721	46,228	40,950	550	4,450	600	3,500	550	4,550	13,050	1,450	3,500	650	4,500	3,600
	Conferences	863	4,000	-	400	4,100	1,000	-	-	250	-	-	250	-	250	-	-	-	250
	Council & Committee Training	6,359	5,000	13,114	11,953	5,125	9,092	341	341	341	341	341	341	2,841	341	341	341	341	2,841
	Taxation	20,437	40,300	20,888	21,251	41,308	32,890	1,432	3,099	1,490	2,716	1,672	3,538	6,015	2,318	2,716	1,789	3,029	3,079
Council Committee Costs Total		169,369	176,546	155,246	167,146	180,960	237,210	12,630	20,584	13,329	18,864	14,870	24,737	33,531	19,394	18,864	15,769	19,836	24,805
Office Services	Catering	3,537	-	3,161	2,537	-	3,820	-	180	160	700	-	400	300	340	500	140	160	940
Office Services Total		3,537	-	3,161	2,537	-	3,820	-	180	160	700	-	400	300	340	500	140	160	940
Professional Fees	Other Professional Fees	-	3,000	2,760	2,760	3,075	3,000	-	-	-	-	-	3,000	-	-	-	-	-	-
Internal Audit	Internal Audit	43,200	55,000	101,060	105,046	56,375	61,980	5,165	5,165	5,165	5,165	5,165	5,165	5,165	5,165	5,165	5,165	5,165	5,165
Professional Fees Total		43,200	58,000	103,820	107,806	59,450	64,980	5,165	5,165	5,165	5,165	5,165	8,165	5,165	5,165	5,165	5,165	5,165	5,165
Specific Department costs	Appointments	26,229	-	24,067	19,362	-	13,680	6,100	7,580	-	-	-	-	-	-	-	-	-	-
	Annual General Meeting	346	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		26,575	-	24,067	19,362	-	13,680	6,100	7,580	-	-	-	-	-	-	-	-	-	-
Grand Total		242,681	234,546	286,293	296,851	240,410	319,690	23,895	33,509	18,654	24,729	20,035	33,302	38,996	24,899	24,529	21,074	25,161	30,910

Expenditure By Month

Account by Category
Department

[All Categories](#)
[Data and Intelligence Team](#)

DIT

		2019-20 SYR plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone		90	-	-	-	-	-	-	-	-	-	30	30	30
Office Services Total		-	90	-	-	-	-	-	-	-	-	-	30	30	30
Payroll	Basic Pay-Permanent		20,750	-	-	-	-	-	-	-	-	-	6,917	6,917	6,917
	NI ER-Permanent		2,490	-	-	-	-	-	-	-	-	-	830	830	830
	Pension ER-Permanent		1,453	-	-	-	-	-	-	-	-	-	484	484	484
	Temporary Staff		-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract		-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Fixed Term Contract		-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract		-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract		-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Total		-	24,693	-	-	-	-	-	-	-	-	-	8,231	8,231	8,231
Professional Fees	Other Professional Fees		-	-	-	-	-	-	-	-	-	-	-	-	-
	Public Law		-	-	-	-	-	-	-	-	-	-	-	-	-
	Other legal costs		-	-	-	-	-	-	-	-	-	-	-	-	-
	Transcript Writer		-	-	-	-	-	-	-	-	-	-	-	-	-
Professional Fees Total		-	-	-	-	-	-	-	-	-	-	-	-	-	
Small Projects	Small Project Costs		-	-	-	-	-	-	-	-	-	-	-	-	
Small Projects Total		-	-	-	-	-	-	-	-	-	-	-	-	-	
Specific Department costs	Subscriptions		-	-	-	-	-	-	-	-	-	-	-	-	-
	Training		-	-	-	-	-	-	-	-	-	-	-	-	-
	Managers Training		-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		-	-	-	-	-	-	-	-	-	-	-	-	-	
Travel & Subsistence	Fares		-	-	-	-	-	-	-	-	-	-	-	-	-
	Accommodation		-	-	-	-	-	-	-	-	-	-	-	-	-
	Conferences & Lecturing		-	-	-	-	-	-	-	-	-	-	-	-	-
	Subsistence		-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence Total		-	-	-	-	-	-	-	-	-	-	-	-	-	
Grand Total		-	24,783	-	-	-	-	-	-	-	-	-	8,261	8,261	8,261

Expenditure By Month

Account by
 Category [All Categories](#)
 Department Name [Education](#)
 EDU

		2017-18	2018-19	2018-19	2018-19	2019-20 STY plan	2019-20	MONTHLY BUDGETS												
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Office Services	Mobile Phone	2,066	1,476	2,220	2,554	2,005	1,920	160	160	160	160	160	160	160	160	160	160	160	160	160
	Printing & Stationery	5,756	5,712	1,189	-	5,855	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Room Hire	876	-	6,883	168	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Catering	1,639	-	1,377	885	-	1,392	216	48	-	432	360	-	-	-	72	96	72	96	
Office Services Total		10,337	7,188	11,670	3,608	7,860	3,312	376	208	160	592	520	160	160	160	232	256	232	256	
Partners	Approvals	74,151	103,981	106,423	105,305	63,327	91,862	12,837	14,121	7,702	6,419	-	18,331	14,403	7,856	1,682	4,750	2,375	1,386	
	Annual Monitoring	21,828	23,039	21,110	22,832	26,076	31,366	4,377	1,837	-	8,430	7,133	486	-	-	1,698	2,426	2,346	2,633	
	Major/Minor Change	21,554	22,421	21,663	23,186	23,240	17,627	1,983	1,575	2,158	1,283	2,566	1,633	1,108	1,866	525	1,137	787	1,006	
	Complaints	-	-	-	-	996	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Partners travel	28,141	42,583	44,784	45,271	17,194	45,079	6,550	4,993	2,418	7,055	4,200	5,755	4,522	2,466	1,368	2,611	1,586	1,555	
	Partners Accommodation	38,680	47,447	43,878	54,525	-	45,913	6,550	6,020	3,120	5,300	2,250	7,426	5,835	3,183	1,131	2,524	1,412	1,162	
	Partners Subsistence	2,982	6,276	5,657	5,768	55,863	5,944	844	810	425	625	225	1,013	796	434	138	322	176	137	
Partners Total		187,336	245,747	243,514	256,886	186,696	237,792	33,142	29,355	15,824	29,112	16,374	34,644	26,663	15,805	6,542	13,771	8,682	7,878	
Payroll	Basic Pay-Permanent	626,444	592,715	506,449	517,463	491,681	476,003	44,841	44,841	44,841	44,841	41,180	36,494	36,494	36,494	36,494	36,494	36,494	36,494	
	NI ER-Permanent	68,143	71,126	53,342	59,191	54,085	57,120	5,381	5,381	5,381	5,381	4,942	4,379	4,379	4,379	4,379	4,379	4,379	4,379	
	Pension ER-Permanent	53,677	35,563	39,835	41,650	34,418	33,320	3,139	3,139	3,139	3,139	2,883	2,555	2,555	2,555	2,555	2,555	2,555	2,555	
	Temporary Staff	4,604	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Basic Pay-Fixed Term Contract	81,429	25,000	71,002	55,481	-	7,717	2,572	2,572	2,572	-	-	-	-	-	-	-	-	-	
	Overtime-Fixed Term Contract	-	2,800	2,400	2,400	2,853	-	-	-	-	-	-	-	-	-	-	-	-	-	
	NI ER-Fixed Term Contract	8,176	3,000	7,086	4,838	-	926	309	309	309	-	-	-	-	-	-	-	-	-	
Pension ER-Fixed Term Contract	3,022	1,500	3,701	1,204	-	540	180	180	180	-	-	-	-	-	-	-	-	-		
Payroll Total		845,495	731,704	683,814	682,226	583,036	575,627	56,422	56,422	56,422	53,361	49,005	43,428	43,428	43,428	43,428	43,428	43,428	43,428	
Professional Fees	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Legal Advice	4,704	3,724	1,862	294	3,817	2,000	-	-	500	-	-	500	-	-	500	-	-	500	
Professional Fees Total		4,704	3,724	1,862	294	3,817	2,000	-	-	500	-	-	500	-	-	500	-	-	500	
Small Projects	Small Project Costs	-	2,000	2,000	2,000	2,050	-	-	-	-	-	-	-	-	-	-	-	-	-	
Small Projects Total		-	2,000	2,000	2,000	2,050	-	-	-	-	-	-	-	-	-	-	-	-	-	
Specific Department costs	Subscriptions	597	572	567	667	587	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000	
	Training	22,316	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Managers Training	-	-	552	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Specific Department costs Total		22,913	572	1,119	667	587	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000	
Travel & Subsistence	Fares	10,797	14,430	15,540	18,390	14,791	9,303	1,300	1,430	780	650	-	1,856	1,459	796	170	481	241	140	
	Accommodation	9,543	14,695	10,566	15,139	15,062	10,509	1,469	1,615	881	734	-	2,097	1,648	899	192	543	272	159	
	Conferences	-	1,000	700	-	1,025	1,000	100	100	100	100	100	100	100	100	100	100	-	-	
	Subsistence	1,661	2,851	3,281	3,636	2,922	2,200	308	338	185	154	-	439	345	188	40	114	57	33	
	EMT Travel & Subsistence	1,079	1,510	-	-	1,548	-	-	-	-	-	-	-	-	-	-	-	-	-	
Travel & Subsistence Total		23,080	34,486	30,086	37,165	35,348	23,012	3,176	3,484	1,946	1,638	100	4,493	3,551	1,983	503	1,238	569	332	
Grand Total		1,093,865	1,025,420	974,065	982,845	819,393	842,742	93,115	89,469	74,851	84,702	65,999	83,224	73,803	61,376	51,204	58,693	52,911	53,395	

Expenditure By Month

Account by
 Category [All Categories](#)
 Department [Finance](#)
 FIN

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone	1,532	1,500	1,015	955	1,538	1,296	108	108	108	108	108	108	108	108	108	108	108	108
	Printing & Stationery	3,113	7,200	13,645	13,108	7,380	3,337	405	316	137	212	131	411	658	189	135	208	155	379
	Room Hire	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Postage	2,684	6,600	4,885	2,698	6,765	13,845	1,564	853	532	976	697	1,863	2,339	855	558	1,004	738	1,866
	Couriers	517	600	598	599	615	583	45	56	45	56	45	45	56	45	45	56	45	45
Office Services Total		7,846	15,900	20,143	17,361	16,298	19,061	2,123	1,333	822	1,353	981	2,427	3,161	1,196	845	1,376	1,045	2,398
Payroll	Basic Pay-Permanent	406,581	408,406	347,841	344,737	403,434	390,728	28,009	30,956	33,005	33,005	33,005	33,005	33,005	33,005	33,005	33,577	33,577	33,577
	Overtime-Permanent	602	3,000	1,925	3,235	3,057	2,900	400	500	400	-	-	400	400	-	-	-	400	400
	NI ER-Permanent	44,758	49,009	37,423	37,262	44,378	48,351	4,029	4,029	4,029	4,029	4,029	4,029	4,029	4,029	4,029	4,029	4,029	4,029
	Pension ER-Permanent	28,050	24,504	24,106	24,397	28,240	28,205	2,350	2,350	2,350	2,350	2,350	2,350	2,350	2,350	2,350	2,350	2,350	2,350
	Temporary Staff	-	10,000	10,000	10,000	10,190	0	-	-	-	-	-	-	0	-	-	-	-	-
	Basic Pay-Fixed Term Contract	-	-	37,415	46,463	-	77,917	7,083	7,083	7,083	7,083	7,083	7,083	7,083	7,083	7,083	7,083	7,083	-
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	-	-	4,388	5,474	-	9,350	850	850	850	850	850	850	850	850	850	850	850	-
	Pension ER-Fixed Term Contract	-	-	1,497	1,859	-	5,454	496	496	496	496	496	496	496	496	496	496	496	-
Payroll Total		479,992	494,919	464,595	473,426	489,300	562,905	43,217	46,264	48,213	47,813	47,813	48,213	48,213	47,813	47,813	48,386	48,786	40,357
Professional Fees	Other Professional Fees	12,427	14,100	4,390	6,846	14,453	6,500	-	-	2,000	-	-	-	-	-	-	-	-	4,500
	Legal Advice	764	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Internal Audit	3,101	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	External Audit Fees	29,000	30,720	29,980	29,719	31,488	30,690	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558
	Pension Administration	1,542	2,400	-	-	2,460	-	-	-	-	-	-	-	-	-	-	-	-	-
	Taxation Advice	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Professional Fees Total		46,834	47,220	34,370	36,565	48,401	37,190	2,558	2,558	4,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	7,058
Small Projects	Small Project Costs	11,850	-	35,804	3,381	-	17,306	4,250	4,403	4,250	4,403	-	-	-	-	-	-	-	-
Small Projects Total		11,850	-	35,804	3,381	-	17,306	4,250	4,403	4,250	4,403	-	-	-	-	-	-	-	-
Specific Department	Subscriptions	1,157	1,150	6,031	430	1,179	500	-	-	-	-	500	-	-	-	-	-	-	-
	Training	2,821	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Bank Charges	92,418	83,000	63,361	78,967	72,935	76,365	4,449	6,615	6,765	6,615	6,615	6,615	6,615	6,615	5,615	5,615	5,615	8,615
	General Insurance	81,236	70,000	70,622	73,389	71,750	76,912	76,912	-	-	-	-	-	-	-	-	-	-	-
	Procurement - legal advice	3,259	6,000	38,585	37,913	6,150	6,000	-	-	1,500	-	1,500	-	-	1,500	-	-	-	1,500
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		180,891	160,150	178,598	190,699	152,014	159,777	81,361	6,615	8,265	6,615	8,615	6,615	6,615	8,115	5,615	5,615	5,615	10,115
Travel & Subsistence	Fares	16	450	508	687	461	650	-	-	-	-	200	-	-	-	-	200	-	250
	Accommodation	-	400	-	-	410	-	-	-	-	-	-	-	-	-	-	-	-	-
	Subsistence	250	850	520	458	871	575	-	-	-	-	100	-	-	-	275	100	-	100
	EMT Travel & Subsistence	141	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence Total		407	1,700	1,028	1,146	1,743	1,225	-	-	-	-	300	-	-	-	275	300	-	350
Grand Total		727,820	719,889	734,539	722,578	707,754	797,464	133,508	61,174	66,108	62,742	60,267	59,813	60,547	59,682	57,107	58,235	58,004	60,278

Expenditure By Month

Account by Category [All Categories](#)
 Department Name [Human Resource](#)
 HUM

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Draft Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone	580	1,200	714	740	1,230	900	-	-	300	-	-	300	-	-	-	-	-	300
	Printing & Stationery	190	960	-	-	984	-	-	-	-	-	-	-	-	-	-	-	-	-
	Room Hire	3,525	6,750	329	329	6,919	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Services Total		4,295	8,910	1,043	1,070	9,133	900	-	-	300	-	-	300	-	-	-	-	-	300
Payroll	Basic Pay-Permanent	329,728	360,577	413,103	403,946	486,932	438,631	36,553	36,553	36,553	36,553	36,553	36,553	36,553	36,553	36,553	36,553	36,553	36,553
	Overtime-Permanent	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Permanent	36,983	43,269	48,276	44,764	53,563	52,636	4,386	4,386	4,386	4,386	4,386	4,386	4,386	4,386	4,386	4,386	4,386	4,386
	Pension ER-Permanent	21,955	22,972	29,295	26,895	34,085	30,704	2,559	2,559	2,559	2,559	2,559	2,559	2,559	2,559	2,559	2,559	2,559	2,559
	Staff Recruitment	180,088	228,000	224,184	218,617	232,332	199,500	16,625	16,625	16,625	16,625	16,625	16,625	16,625	16,625	16,625	16,625	16,625	16,625
	Temporary Staff	14,562	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Payroll Contingency	16,876	25,000	37,124	37,124	25,475	20,000	-	-	-	-	-	-	-	-	-	-	-	-
	Employee Settlement Agreements	416,476	-	(157,080)	(157,080)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	72,664	60,000	92,614	79,139	-	34,680	4,803	4,803	4,803	2,253	2,253	2,253	2,253	2,253	2,253	2,253	2,253	2,253
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	7,413	7,080	9,939	8,175	-	4,162	576	576	576	270	270	270	270	270	270	270	270	270
	Pension ER-Fixed Term Contract	2,039	3,480	4,459	3,189	-	2,428	336	336	336	158	158	158	158	158	158	158	158	158
Payroll Total		1,098,784	750,378	701,914	664,767	832,387	782,740	65,838	65,838	65,838	62,803	62,803	62,803	62,803	62,803	62,803	62,803	62,803	62,803
Professional Fees	Other Professional Fees	65,666	65,000	63,942	36,394	66,625	47,000	3,375	3,875	3,975	3,975	3,975	3,975	3,975	3,975	3,975	3,975	3,975	3,975
	Legal Expenses	15,298	30,000	29,796	27,970	30,750	30,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
	Employee Assistance Programme	9,672	13,000	13,259	14,543	13,325	10,200	850	850	850	850	850	850	850	850	850	850	850	850
	Reward Data	28,200	60,000	30,540	43,620	61,500	16,000	7,000	-	-	-	-	-	-	-	-	-	-	-
	Pension Administration	27,350	25,000	26,400	27,100	25,625	77,165	6,430	6,430	6,430	6,430	6,430	6,430	6,430	6,430	6,430	6,430	6,430	6,430
Professional Fees Total		146,185	193,000	163,938	149,627	197,825	180,365	20,155	13,655	13,755	13,755	13,755	13,755	13,755	13,755	13,755	22,755	13,755	13,755
Specific Department costs	Subscriptions	785	1,800	1,169	1,194	1,845	1,200	100	100	100	100	100	100	100	100	100	100	100	100
	Training	5,206	-	32,093	241,580	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Organisational Training	230,752	369,470	315,677	112,411	311,118	303,000	28,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Specific Department costs Total		236,743	371,270	348,939	355,185	312,963	304,200	28,100	25,100	25,100	25,100	25,100	25,100	25,100	25,100	25,100	25,100	25,100	25,100
Travel & Subsistence	Fares	225	100	100	213	103	100	-	-	-	-	-	50	-	-	-	-	-	50
	Subsistence	287	400	-	-	410	400	-	-	-	-	-	-	-	-	-	400	-	-
	EMT Travel & Subsistence	249	500	-	34	513	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence Total		762	1,000	100	246	1,025	500	-	-	-	-	-	50	-	-	-	400	-	50
Grand Total		1,486,769	1,324,558	1,215,934	1,170,895	1,353,332	1,268,705	114,093	104,593	104,993	101,658	101,658	102,008	101,658	101,658	101,658	121,058	101,658	112,008

Expenditure By Month

Account by Category [All Categories](#)
 Department Name [Information Technology](#)
 ITD

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS												
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Computer Costs	Hardware <£5000	16,051	23,380	21,751	25,624	23,965	22,440	-	-	5,610	-	-	5,610	-	-	5,610	-	-	5,610	
	Hardware maintenance	94,069	135,127	96,628	96,630	138,505	96,754	8,063	8,063	8,063	8,063	8,063	8,063	8,063	8,063	8,063	8,063	8,063	8,063	
	Software Licences	-	-	651	1,642	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	General software support & maintenance	529,722	672,060	682,864	684,823	688,862	783,567	65,297	65,297	65,297	65,297	65,297	65,297	65,297	65,297	65,297	65,297	65,297	65,297	
	NetRegulate software support and maintenance	190,513	193,517	194,681	194,682	199,875	328,817	27,401	27,401	27,401	27,401	27,401	27,401	27,401	27,401	27,401	27,401	27,401	27,401	
	Managed Web/Internet Services	284,180	286,538	260,769	265,000	293,702	309,002	25,750	25,750	25,750	25,750	25,750	25,750	25,750	25,750	25,750	25,750	25,750	25,750	
	IT Consummerables	85	2,379	500	953	2,438	1,000	-	-	-	-	-	-	500	-	-	-	-	-	500
	Offsite tape data archive	2,346	2,400	3,854	3,143	2,460	2,400	200	200	200	200	200	200	200	200	200	200	200	200	
	IT Hardware Disposals	-	500	500	500	513	500	500	-	-	-	-	-	-	-	-	-	-	-	500
	Specialist External Support IT	28,386	26,500	23,461	18,041	27,163	26,500	-	-	6,625	-	-	-	6,625	-	-	6,625	-	-	6,625
Computer Costs Total		1,145,352	1,342,401	1,285,659	1,291,037	1,377,481	1,570,981	126,712	126,712	138,947	126,712	126,712	139,447	126,712	126,712	138,947	126,712	126,712	139,947	
Office Services	Mobile Phone	2,225	2,400	2,277	2,034	2,460	2,400	200	200	200	200	200	200	200	200	200	200	200	200	
	Printing & Stationery	21,522	26,000	23,752	15,455	26,650	20,000	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Telephone	31,889	35,000	29,323	33,053	35,875	32,000	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	
Office Services Total		55,636	63,400	55,351	50,541	64,985	54,400	4,533	4,533	4,533	4,533	4,533	4,533	4,533	4,533	4,533	4,533	4,533	4,533	
Payroll	Basic Pay-Permanent	694,984	663,363	582,169	551,994	667,148	684,779	51,167	51,167	51,167	51,167	51,167	51,167	62,963	62,963	62,963	62,963	62,963	62,963	
	Overtime-Permanent	42,422	33,168	20,433	23,611	38,757	35,623	2,969	2,969	2,969	2,969	2,969	2,969	2,969	2,969	2,969	2,969	2,969	2,969	
	NI ER-Permanent	85,886	79,604	70,102	67,875	73,386	82,173	6,140	6,140	6,140	6,140	6,140	6,140	7,556	7,556	7,556	7,556	7,556	7,556	
	Pension ER-Permanent	45,423	39,802	37,510	36,746	46,700	47,935	3,582	3,582	3,582	3,582	3,582	3,582	4,407	4,407	4,407	4,407	4,407	4,407	
	Temporary Staff	30,264	-	78,029	106,193	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Total		898,980	815,936	788,242	786,418	825,992	850,510	63,857	63,857	63,857	63,857	63,857	63,857	77,895	77,895	77,895	77,895	77,895	77,895	
Professional Fees	Legal Advice	-	1,000	1,000	1,000	1,025	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000	
Professional Fees Total		-	1,000	1,000	1,000	1,025	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000	
Small Projects	Small Project Costs	149,446	186,202	168,178	169,505	190,857	166,000	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	
Small Projects Total		149,446	186,202	168,178	169,505	190,857	166,000	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	
Specific Department costs	Training	23,358	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Specific Department costs Total		23,358	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Travel & Subsistence	Fares	1,282	750	39	189	769	750	-	-	-	-	100	-	-	650	-	-	-	-	
	Accommodation	2,173	1,560	375	-	1,599	1,560	-	-	-	-	-	-	-	1,560	-	-	-	-	
	Subsistence	359	700	234	509	718	700	-	-	-	-	50	-	-	450	200	-	-	-	
	EMT Travel & Subsistence	442	700	240	100	718	700	-	50	-	-	100	-	550	-	-	-	-	-	
	Travel & Subsistence Total		4,255	3,710	888	798	3,803	3,710	-	50	-	-	250	-	550	2,660	200	-	-	-
Grand Total		2,277,027	2,412,649	2,299,318	2,299,300	2,464,143	2,646,600	208,935	208,985	221,170	208,935	209,185	221,670	223,523	225,633	235,408	222,973	222,973	237,208	

Expenditure By Month

Account by
 Category [All Categories](#)
 Department Name [Project Managers](#)
 OPS

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS												
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Office Services	Mobile Phone	-	1,200	732	312		600	50	50	50	50	50	50	50	50	50	50	50	50	
	Printing & Stationery	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-	-	
Office Services Total		-	1,200	732	312	-	600	50	50	50	50	50	50	50	50	50	50	50	50	
Payroll	Basic Pay-Permanent	391,920	324,863	226,451	210,117	332,304	300,454	22,063	22,063	22,063	22,063	22,063	22,063	28,013	28,013	28,013	28,013	28,013	28,013	
	NI ER-Permanent	46,416	38,984	26,894	24,608	36,553	36,055	2,648	2,648	2,648	2,648	2,648	2,648	3,362	3,362	3,362	3,362	3,362	3,362	
	Pension ER-Permanent	36,190	19,492	14,249	14,128	23,261	21,032	1,544	1,544	1,544	1,544	1,544	1,544	1,961	1,961	1,961	1,961	1,961	1,961	
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	48,532	146,000	71,416	46,080		27,521	4,587	4,587	4,587	4,587	4,587	4,587	-	-	-	-	-	-	
	Overtime-Fixed Term Contract	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	5,759	17,520	8,556	5,438		3,303	550	550	550	550	550	550	-	-	-	-	-	-	
Pension ER-Fixed Term Contract	971	8,760	4,193	2,433		1,926	321	321	321	321	321	321	-	-	-	-	-	-		
Payroll Total		529,788	555,618	351,758	302,805	392,118	390,291	31,713	31,713	31,713	31,713	31,713	31,713	33,335	33,335	33,335	33,335	33,335	33,335	
Travel & Subsistence	Fares		3,240	1,500	810		1,500	125	125	125	125	125	125	125	125	125	125	125	125	
	Accommodation		1,600	1,600	-		-	-	-	-	-	-	-	-	-	-	-	-	-	
	EMT Travel & Subsistence		5,000	5,000	-		-	-	-	-	-	-	-	-	-	-	-	-	-	
Travel & Subsistence Total		-	9,840	8,100	810	-	1,500	125	125	125	125	125	125	125	125	125	125	125	125	
Grand Total		529,788	566,658	360,590	303,927	392,118	392,391	31,888	31,888	31,888	31,888	31,888	31,888	33,510	33,510	33,510	33,510	33,510	33,510	

Expenditure By Month

Account by
Category
Department

[All Categories](#)
[Partner](#)
PAR

				2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS												
CC Desc	Account	Acc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Office Services	2301-205-PAR	2301	Mobile Phone	287	288	288	264	295	288	24	24	24	24	24	24	24	24	24	24	24	24	24
	2501-205-PAR	2501	Printing & Stationery	40	4,800	517	817	4,920	2,700	270	270	270	-	-	270	270	270	270	270	270	270	270
	2502-205-PAR	2502	Room Hire	-	6,400	659	659	6,560	4,000	-	-	-	-	-	-	-	-	-	1,000	1,000	2,000	2,000
Office Services Total				327	11,488	1,464	1,740	11,775	6,988	294	294	294	24	24	294	294	294	294	1,294	1,294	1,294	2,294
Partners	2615-208-PAR	2615	Partners Recruitment & Interviews	37,010	48,605	39,737	27,886	49,820	21,848	5,262	4,485	3,808	-	-	-	-	4,485	-	-	-	3,808	-
	2616-208-PAR	2616	Partners Training	162,819	167,279	95,956	111,444	171,461	123,117	10,180	12,125	10,490	-	-	10,410	4,333	4,333	8,208	30,010	13,930	19,097	19,097
	2630-208-PAR	2630	Partners travel	30,248	38,700	29,271	33,527	39,668	27,675	2,306	2,306	2,306	2,306	2,306	2,306	2,306	2,306	2,306	2,306	2,306	2,306	2,306
	2631-208-PAR	2631	Partners Accommodation	27,498	27,600	17,338	19,992	28,290	20,600	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717
	2632-208-PAR	2632	Partners Subsistence	2,409	3,120	2,997	2,299	3,198	2,060	172	172	172	172	172	172	172	172	172	172	172	172	172
Partners Total				259,984	285,304	185,299	195,148	292,437	195,300	19,637	20,805	18,493	4,195	4,195	14,605	8,528	13,013	12,403	34,205	21,933	23,291	23,291
Payroll	2001-201-PAR	2001	Basic Pay-Permanent	88,732	107,730	117,992	117,959	140,265	136,926	11,410	11,410	11,410	11,410	11,410	11,410	11,410	11,410	11,410	11,410	11,410	11,410	11,410
	2002-201-PAR	2002	Overtime-Permanent	1,095	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	2003-201-PAR	2003	NI ER-Permanent	8,711	12,928	11,579	11,579	15,429	16,431	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369
	2004-201-PAR	2004	Pension ER-Permanent	3,868	6,464	6,370	6,363	9,819	9,585	799	799	799	799	799	799	799	799	799	799	799	799	799
	2007-201-PAR	2007	Temporary Staff	3,390	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	2010-201-PAR	2010	Basic Pay-Fixed Term Contract	30,165	25,340	15,300	15,300	-	7,650	-	-	-	2,550	2,550	2,550	-	-	-	-	-	-	-
	2013-201-PAR	2013	NI ER-Fixed Term Contract	2,503	3,041	949	949	-	918	-	-	-	306	306	306	-	-	-	-	-	-	-
	2014-201-PAR	2014	Pension ER-Fixed Term Contract	550	1,520	612	612	-	536	-	-	-	179	179	179	-	-	-	-	-	-	-
Payroll Total				139,014	157,022	152,801	152,763	165,513	172,045	13,578	13,578	13,578	16,613	16,613	16,613	13,578	13,578	13,578	13,578	13,578	13,578	13,578
Professional Fees	2306-209-PAR	2306	Legal Advice	4,447	12,000	3,874	1,500	12,300	6,000	500	500	500	500	500	500	500	500	500	500	500	500	500
Professional Fees Total				4,447	12,000	3,874	1,500	12,300	6,000	500	500	500	500	500	500	500	500	500	500	500	500	500
Small Projects Total	2900-210-PAR	2900	Small Projects	-	-	-	-	-	5,792	-	-	-	-	-	-	965	965	965	965	965	965	965
Small Projects Total				-	-	-	-	-	5,792	-	-	-	-	-	-	965	965	965	965	965	965	965
Specific Department costs	2305-211-PAR	2305	Training	1,831	-	-	-	-	-	-	-	-	-	-	-	965	965	965	965	965	965	965
Specific Department costs Total				1,831	-	-	-	-	-	-	-	-	-	-	-	965	965	965	965	965	965	965
Travel & Subsistence	2101-202-PAR	2101	Fares	351	240	75	15	-	240	20	20	20	20	20	20	20	20	20	20	20	20	20
	2102-202-PAR	2102	Accommodation	9	180	-	154	246	120	10	10	10	10	10	10	10	10	10	10	10	10	10
	2106-202-PAR	2106	Subsistence	43	60	-	185	60	60	5	5	5	5	5	5	5	5	5	5	5	5	5
Travel & Subsistence Total				403	480	75	169	431	420	35	35	35	35	35	35	35	35	35	35	35	35	35
Grand Total				406,004	466,294	343,513	351,319	482,455	386,544	34,044	35,212	32,900	21,367	21,367	32,047	23,901	28,386	27,775	50,577	38,305	40,664	40,664

2019-20 Budget Master Sheet

Account by
 Category [All Categories](#)
 Department [Professional Liaison Team](#)
 PLT

		2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone		45	-	-	-	-	-	-	-	-	-	15	15	15
Office Services Total		-	45	-	-	-	-	-	-	-	-	-	15	15	15
Payroll	Basic Pay-Permanent		12,000	-	-	-	-	-	-	-	-	-	4,000	4,000	4,000
	Overtime-Permanent		-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Permanent		1,440	-	-	-	-	-	-	-	-	-	480	480	480
	Pension ER-Permanent		840	-	-	-	-	-	-	-	-	-	280	280	280
	Temporary Staff		-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Total		-	14,280	-	-	-	-	-	-	-	-	-	4,760	4,760	4,760
Travel & Subsistence	Fares		750	-	-	-	-	-	-	-	-	-	250	250	250
	Accommodation		750	-	-	-	-	-	-	-	-	-	250	250	250
	Conferences & Lecturing		-	-	-	-	-	-	-	-	-	-	-	-	-
	Subsistence		300	-	-	-	-	-	-	-	-	-	100	100	100
Travel & Subsistence Total		-	1,800	-	-	-	-	-	-	-	-	-	600	600	600
Grand Total		-	16,125	-	-	-	-	-	-	-	-	-	5,375	5,375	5,375

Expenditure By Month

Account by
 Category [All Categories](#)
 Department [Policy](#)
 POL

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Communications	Research	75,636	100,000	130,700	130,700	125,000	80,000	-	-	-	26,000	-	-	27,000	-	-	27,000	-	-
	Standards of Proficiency	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Communications Total		75,636	100,000	130,700	130,700	125,000	80,000	-	-	-	26,000	-	-	27,000	-	-	27,000	-	-
Office Services	Mobile Phone	417	696	276	240	713	696	58	58	58	58	58	58	58	58	58	58	58	58
	Printing & Stationery	20,497	10,600	5,517	2,957	10,865	6,000	500	500	500	500	500	500	500	500	500	500	500	500
	Room Hire	400	500	500	-	513	500	-	-	-	250	-	-	-	-	-	250	-	-
Office Services Total		21,313	11,796	6,292	3,196	12,091	7,196	558	558	558	808	558	558	558	558	558	808	558	558
Payroll	Basic Pay-Permanent	189,911	199,607	117,795	129,656	133,519	166,585	11,487	11,487	11,487	14,680	14,680	14,680	14,680	14,680	14,680	14,680	14,680	14,680
	NI ER-Permanent	22,358	23,953	13,156	15,073	14,687	20,592	1,378	1,378	1,378	1,828	1,828	1,828	1,828	1,828	1,828	1,828	1,828	1,828
	Pension ER-Permanent	23,553	11,976	5,693	7,468	9,346	12,012	804	804	804	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067
	Basic Pay-Fixed Term Contract	36,567	-	27,112	31,634	-	8,160	2,720	2,720	2,720	-	-	-	-	-	-	-	-	-
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	3,601	-	2,773	3,106	-	571	190	190	190	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	658	-	1,370	1,265	-	571	190	190	190	-	-	-	-	-	-	-	-	-
Payroll Total		276,648	235,537	167,899	188,202	157,552	208,491	16,771	16,771	16,771	17,575	17,575	17,575	17,575	17,575	17,575	17,575	17,575	17,575
Professional Fees	Legal Advice	9,869	9,000	13,234	11,330	9,225	9,000	750	750	750	750	750	750	750	750	750	750	750	750
Professional Fees Total		9,869	9,000	13,234	11,330	9,225	9,000	750	750	750	750	750	750	750	750	750	750	750	750
Specific Department costs	Subscriptions	1,555	900	-	-	923	300	25	25	25	25	25	25	25	25	25	25	25	25
	Training	5,933	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		7,488	900	-	-	923	300	25	25	25	25	25	25	25	25	25	25	25	25
Travel & Subsistence	Fares	869	1,920	7,855	4,859	1,968	5,000	410	410	410	410	410	410	410	410	410	410	410	490
	Accommodation	438	1,500	1,338	1,225	1,538	2,000	160	160	160	160	160	160	160	160	160	160	160	240
	Conferences & Lecturing	-	1,500	1,250	694	1,538	2,000	160	160	160	160	160	160	160	160	160	160	160	240
	Subsistence	689	600	743	928	615	600	50	50	50	50	50	50	50	50	50	50	50	50
	EMT Travel & Subsistence	17,840	5,200	400	-	5,330	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence Total		19,836	10,720	11,586	7,706	10,988	9,600	780	780	780	780	780	780	780	780	780	780	780	1,020
Grand Total		410,791	367,953	329,710	341,135	315,778	314,587	18,884	18,884	18,884	45,938	19,688	19,688	46,688	19,688	19,688	46,938	19,688	19,928

Expenditure By Month

Account by Category [All Categories](#)
 Department Name [Major Projects](#)

Account by Category	Department Name	2018-2019	2018-2019	2018-2019	2019-20	MONTHLY BUDGETS												
		Budget	Month 6 reforecast	Month 9 reforecast	5 Year Plan Forecast	DRAFT BUDGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Opex																		
MP85	MP85 Registrations Transformation and Improvement project	348,000	25,225	17,602	-	502,673	35,616	41,066	43,616	45,016	35,616	41,066	40,616	46,016	40,616	46,016	40,616	46,796
MP92	MP92 Regulation of Social Workers	181,500	1,015,093	961,734	-	1,994,423	143,061	115,989	92,819	123,709	128,449	123,449	115,376	110,116	217,945	213,965	209,545	-
MP94	MP94 FTP CMS Review	20,306	39,778	34,577	-	45,000	15,000	15,000	15,000	-	-	-	-	-	-	-	-	-
MP98	MP98 NetRegulate Changes (inc. GDPR changes)	2,500	2,500	2,500	-	36,236	-	4,548	16,688	15,000	-	-	-	-	-	-	-	-
MP99	MP99 Fees Review	2,500	750	6,731	-	2,500	-	-	-	-	-	-	2,500	-	-	-	-	-
MP101	MP101 Education Changes 18 - 19	-	-	-	-	1,760	-	1,760	-	-	-	-	-	-	-	-	-	-
MP103	MP103O Registration Analysis	-	-	-	-	470,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	-
MP2005	MP2005O Regulation of Physician Associates	-	-	-	-	4,800	1,600	1,600	1,600	-	-	-	-	-	-	-	-	-
MP2002	MP2002O EDI Enhancement to Net Reg	-	-	-	-	37,900	6,317	6,317	6,317	6,317	6,317	6,317	6,317	-	-	-	-	-
MP2003	MP2003O Partner Portal upgrade	-	-	-	-	160,000	-	-	-	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
MP2004	MP2004O CMS Phase 1 Replacement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP2006	MP2006O Regulatory Changes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP2001	MP2001O Education System Enhancement FY20	-	-	-	-	2,200	-	-	-	-	-	-	367	367	367	367	367	367
Opex Total		1,459,682	2,239,692	2,049,167	-	2,857,492	240,677	233,280	223,040	236,642	237,362	237,632	232,175	223,499	325,928	327,348	270,528	67,163
Grant Income		-	1,015,093	961,734	-	2,064,423	-	-	351,870	141,000	-	375,608	141,000	-	443,437	141,000	470,508	-
Opex Total net Grant Income		1,459,682	1,224,599	1,087,433	845,625	793,069	193,677	176,603	168,123	183,725	164,065	164,515	158,492	156,132	258,561	259,961	250,161	46,796
Capex																		
MP85	MP85C Registrations Transformation and Improvement project Capex	882,000	163,544	32,184	-	1,570,600	131,700.00	131,700.00	136,700.00	136,700.00	136,700.00	136,700.00	136,700.00	136,700.00	104,700.00	118,900.00	131,700.00	131,700.00
MP89	MP89C 186 Kennington Park Road renovation	630,000	622,592	540,922	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP90	MP90C HCPC website review and build project	347,583	276,557	255,486	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP94	MP94C FTP CMS Review	275,400	137,700	22,200	-	88,812	43,258.00	24,462.00	21,092.00	-	-	-	-	-	-	-	-	-
MP96	MP96C CPD Online Service Migration	210,654	176,782	182,966	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP97	MP 97C Education system changes 2017-18	169,084	133,498	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP98	MP98C NetReg Refresh	-	14,410	14,410	-	32,181	28,725.00	-	3,456.00	-	-	-	-	-	-	-	-	-
MP99	MP99C Fees Review	5,750	5,750	5,750	-	5,750	-	-	-	-	-	5,750.00	-	-	-	-	-	-
MP100	MP100C Sage & WAP replacement	138,000	46,000	-	-	138,000	-	-	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00
MP101	MP101C Education Changes 18-19	-	-	132,185	-	54,146	7,620.00	46,526.00	-	-	-	-	-	-	-	-	-	-
MP102	MP102C HR System Upgrade	22,850	55,860	163,710	-	53,898	15,893.00	15,893.00	22,112.00	-	-	-	-	-	-	-	-	-
MP103	MP103C Registration Requirement Analysis	-	-	12,960	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP2001	MP2001C Education system Enhancements FY20	-	-	-	-	56,410	-	-	-	-	-	-	9,401.67	9,401.67	9,401.67	9,401.67	9,401.67	9,401.67
MP2003	MP2003C Partner Portal Upgrade	-	-	-	-	11,500	-	1,916.67	1,916.67	1,916.67	1,916.67	1,916.67	1,916.67	1,916.67	62,500.00	62,500.00	62,500.00	62,500.00
MP2004	MP2004C CMS Phase 1 Replacement	-	-	-	-	500,000	-	-	-	62,500.00	62,500.00	62,500.00	62,500.00	62,500.00	62,500.00	62,500.00	62,500.00	62,500.00
Capex Total		2,681,321	1,632,693	1,362,772	1,716,875	2,511,297	227,196	220,498	199,077	152,417	214,917	220,667	224,318	222,402	190,402	204,602	217,402	217,402
Grand Total:		4,141,003	2,857,293	3,411,940	2,562,500	3,304,366	420,873	397,101	367,200	336,142	376,982	385,182	382,810	378,534	448,963	464,583	467,563	264,198

Expenditure By Month

Account by
 Category [All Categories](#)
 Department Name [Registration](#)
 REG

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone	4,176	4,560	3,433	3,266	4,920	3,600	300	300	300	300	300	300	300	300	300	300	300	300
	Printing & Stationery	463,808	437,613	438,024	413,581	395,825	417,705	25,038	42,633	25,321	49,723	42,854	49,640	10,697	29,753	9,629	56,830	15,409	60,178
	Room Hire	2,800	5,300	1,100	-	5,433	2,000	-	-	1,000	-	-	-	-	-	-	1,000	-	-
	Postage	4,886	-	77	137	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Catering	547	-	370	496	-	3,516	293	293	293	293	293	293	293	293	293	293	293	293
Office Services Total		476,216	447,473	443,004	417,480	406,178	426,821	25,631	43,226	26,914	50,316	43,447	50,233	11,290	30,346	10,222	58,423	16,002	60,771
Partners	International Assessors Fees	586,371	506,412	584,640	537,174	494,556	491,028	40,919	40,919	40,919	40,919	40,919	40,919	40,919	40,919	40,919	40,919	40,919	40,919
	CPD Assessments	128,430	165,229	164,611	165,644	165,762	161,579	3,229	10,765	5,593	7,076	17,837	22,150	27,724	19,589	9,237	6,691	17,888	13,800
	Test of Competence	14,521	20,220	17,471	15,720	20,726	20,220	1,685	1,685	1,685	1,685	1,685	1,685	1,685	1,685	1,685	1,685	1,685	1,685
	Partners travel	26,874	30,240	33,188	31,758	30,996	13,440	1,680	1,680	1,680	1,680	3,360	3,360	-	-	-	-	-	-
	Partners Accommodation	10,930	16,632	15,107	14,125	17,048	7,392	924	924	924	924	1,848	1,848	-	-	-	-	-	-
	Partners Subsistence	1,365	3,528	2,431	1,868	3,616	1,568	196	196	196	196	392	392	-	-	-	-	-	-
	Registration Appeals - T&S	6,999	9,162	6,209	8,833	9,391	10,908	909	909	909	909	909	909	909	909	909	909	909	909
	Registration Appeals - Panel Chair	4,008	5,112	4,430	944	5,240	4,872	406	406	406	406	406	406	406	406	406	406	406	406
	Registration Appeals - Panel Members	6,435	9,024	7,138	7,003	9,250	8,712	726	726	726	726	726	726	726	726	726	726	726	726
	Registration Appeals - Legal Assessor	7,055	9,396	7,833	7,992	9,631	8,964	747	747	747	747	747	747	747	747	747	747	747	747
Partners Total		792,988	774,955	843,058	791,060	766,214	728,683	51,421	58,957	53,785	55,268	68,829	73,142	73,116	64,981	54,629	52,083	63,280	59,192
Payroll	Basic Pay-Permanent	1,222,880	1,636,878	1,081,549	1,063,074	1,659,428	1,617,887	137,588	137,588	137,588	137,588	137,588	137,588	137,590	137,588	129,296	129,296	129,296	129,296
	Overtime-Permanent	49,938	88,700	66,633	51,030	90,385	78,446	1,000	1,000	1,000	6,618	8,962	15,676	18,628	22,762	700	700	700	700
	NI ER-Permanent	129,239	196,425	103,583	112,960	182,537	194,779	16,589	16,589	16,589	16,589	16,589	16,589	16,589	16,589	15,516	15,516	15,516	15,516
	Pension ER-Permanent	84,980	98,213	86,965	88,143	116,160	113,623	9,677	9,677	9,677	9,677	9,677	9,677	9,677	9,677	9,051	9,051	9,051	9,051
	Temporary Staff	129,105	-	71,321	95,375	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	270,429	27,858	559,436	539,113	-	15,708	1,964	1,964	1,964	1,964	1,964	1,964	1,964	1,964	-	-	-	-
	Overtime-Fixed Term Contract	5,118	-	16,753	24,076	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	23,256	3,343	57,127	52,607	-	1,885	236	236	236	236	236	236	236	236	-	-	-	-
	Pension ER-Fixed Term Contract	6,837	1,671	22,489	20,678	-	1,100	137	137	137	137	137	137	137	137	-	-	-	-
Payroll Total		1,921,782	2,053,088	2,065,854	2,047,056	2,048,510	2,023,428	167,191	167,191	167,191	172,809	175,153	181,867	184,821	188,953	154,563	154,563	154,563	154,563
Professional Fees	Other Professional Fees	23,168	28,056	27,939	25,801	28,757	28,704	7,176	-	-	7,176	-	-	7,176	-	-	7,176	-	-
	Public Law	15,843	15,000	14,990	14,130	15,375	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
	Other legal costs	49,567	31,440	34,323	36,917	32,226	30,144	2,512	2,512	2,512	2,512	2,512	2,512	2,512	2,512	2,512	2,512	2,512	2,512
	Transcript Writer	1,558	2,400	2,128	1,846	2,460	2,232	186	186	186	186	186	186	186	186	186	186	186	186
Professional Fees Total		90,136	76,896	79,379	78,694	78,818	76,080	11,124	3,948	3,948	11,124	3,948	3,948	11,124	3,948	3,948	11,124	3,948	3,948
Small Projects	Small Project Costs	2,399	37,992	26,480	28,752	38,942	31,800	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650
Small Projects Total		2,399	37,992	26,480	28,752	38,942	31,800	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650
Specific Department costs	Subscriptions	6,912	8,900	8,781	6,761	9,123	8,360	-	5,520	-	-	-	-	-	2,840	-	-	-	-
	Training	44,195	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		51,107	8,900	8,781	6,761	9,123	8,360	-	5,520	-	-	-	-	-	2,840	-	-	-	-
Travel & Subsistence	Fares	1,614	2,655	2,307	1,733	2,721	2,655	100	260	170	300	100	100	100	300	400	225	300	300
	Accommodation	1,951	2,770	2,790	2,304	2,839	2,770	200	200	-	300	150	150	150	340	200	340	300	440
	Conferences & Lecturing	-	5,000	3,000	1,000	5,125	5,000	1,000	-	-	1,000	-	-	-	1,000	-	1,000	-	1,000
	Subsistence	2,149	2,175	1,964	2,112	2,229	2,050	75	50	50	75	50	50	50	75	1,375	75	50	75
Travel & Subsistence Total		5,714	12,600	10,060	7,149	12,915	12,475	1,375	510	220	1,675	300	300	300	1,715	1,975	1,640	650	1,815
Grand Total		3,340,343	3,411,904	3,476,616	3,376,951	3,360,700	3,307,647	259,392	282,002	254,708	293,842	294,327	312,140	283,300	295,433	227,987	280,483	241,093	282,939

Expenditure By Month

Account by
 Category [All Categories](#)
 Department Name [Quality Assurance](#)
 QAD

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Draft Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone	1,193	1,320	2,598	2,579	1,845	960	80	80	80	80	80	80	80	80	80	80	80	80
	Printing & Stationery	35																	
Office Services Total		1,228	1,320	2,598	2,579	1,845	960	80	80	80	80	80	80	80	80	80	80	80	80
Payroll	Basic Pay-Permanent	-	388,163	446,080	429,466	505,148	344,958	25,581	25,581	25,581	25,581	25,581	29,134	29,134	29,134	29,134	29,134	32,504	38,879
	NI ER-Permanent	-	46,580	50,841	48,551	55,566	41,395	3,070	3,070	3,070	3,070	3,070	3,496	3,496	3,496	3,496	3,496	3,900	4,665
	Pension ER-Permanent	-	24,234	34,471	34,605	35,360	24,147	1,791	1,791	1,791	1,791	1,791	2,039	2,039	2,039	2,039	2,039	2,275	2,722
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	-	120,077	13,758	13,758	-	173,591	22,950	22,716	22,716	19,019	19,019	15,768	12,793	12,793	12,793	9,541	3,485	-
	NI ER-Fixed Term Contract	-	15,646	1,432	1,432	-	20,831	2,754	2,726	2,726	2,282	2,282	1,892	1,535	1,535	1,535	1,145	418	-
	Pension ER-Fixed Term Contract	-	7,822	550	550	-	12,151	1,607	1,590	1,590	1,331	1,331	1,104	895	895	895	668	244	-
Payroll Total		-	602,522	547,132	528,362	596,074	617,074	57,752	57,474	57,474	53,074	53,074	53,433	49,893	49,893	49,893	46,024	42,827	46,266
Professional Fees	Legal Advice	2,040	4,000	2,000	1,000	4,100	6,000	-	-	-	-	-	1,000	-	-	4,000	1,000	-	-
	ISO 9001 Certification	7,012	6,220	6,080	5,370	6,376	5,759	815	2,472	-	-	-	-	-	2,472	-	-	-	-
	Information Security	6,928	18,000	16,476	15,176	18,450	2,667	-	-	-	-	-	-	-	-	-	-	-	2,667
	ISO 27001 Certification	6,874	8,020	11,242	11,242	8,221	5,370	510	4,860	-	-	-	-	-	-	-	-	-	-
	ISO 10002 Certification	3,350	3,220	3,328	3,582	3,301	3,599	853	-	-	-	-	-	-	-	-	-	2,746	-
Professional Fees Total		26,204	39,460	39,126	36,370	40,447	23,395	2,178	7,332	-	-	-	1,000	-	2,472	4,000	1,000	2,746	2,667
Small Projects	Small Project Costs	24,992	-	10,993	11,040	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Small Projects Total		24,992	-	10,993	11,040	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs	Subscriptions	1,028	150	761	611	154	-	-	-	-	-	-	-	-	-	-	-	-	-
	Training	3,859																	
	Archive Storage	17,820	17,600	16,593	16,261	18,040	18,181	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,516
	Disaster Contingency Plan	17,489	19,000	18,729	18,729	19,475	18,684	1,557	1,557	1,557	1,557	1,557	1,557	1,557	1,557	1,557	1,557	1,557	1,557
Specific Department costs Total		40,196	36,750	36,083	35,601	37,669	36,865	3,072	3,072	3,072	3,072	3,072	3,072	3,072	3,072	3,072	3,072	3,072	3,073
Travel & Subsistence	Fares	4,036		1,958	683	3,321	1,000	125	125	-	125	125	-	125	-	125	-	125	-
	Accommodation	1,445				1,640	500	-	125	-	-	125	-	-	125	-	-	-	125
	Subsistence	624		726	653	-	500	-	54	-	-	54	-	-	54	284	-	54	-
	EMT Travel & Subsistence	5,417				5,125	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence Total		11,523	-	2,684	1,336	10,086	2,000	125	304	-	125	304	-	125	304	284	125	179	125
Grand Total		104,144	680,052	638,615	615,287	686,120	680,293.62	63,207	68,262	60,626	56,351	56,530	57,585	53,170	55,821	57,329	50,301	48,904	52,211

Expenditure By Month

Account by Category [All Categories](#)
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 SEC

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	2019-20 5Yr plan	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone	614	960	562	444	1,230	600	50	50	50	50	50	50	50	50	50	50	50	50
	Printing & Stationery	456	100	116	116	103	50	-	-	-	-	-	-	50	-	-	-	-	-
	Postage	371	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Services Total		1,440	1,060	678	560	1,333	650	50	50	50	50	50	50	100	50	50	50	50	50
Payroll	Basic Pay-Permanent	183,977	152,021	132,880	124,839	125,196	160,804	13,400	13,400	13,400	13,400	13,400	13,400	13,400	13,400	13,400	13,400	13,400	13,400
	NI ER-Permanent	20,205	18,242	15,983	13,848	13,772	19,296	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608
	Pension ER-Permanent	11,850	9,121	8,233	7,534	8,764	11,256	938	938	938	938	938	938	938	938	938	938	938	938
	Basic Pay-Fixed Term Contract	12,138	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	1,018	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	243	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Total		229,431	179,385	157,096	146,221	147,732	191,356	15,946	15,946	15,946	15,946	15,946	15,946	15,946	15,946	15,946	15,946	15,946	15,946
Professional Fees	Other Professional Fees	72	40	220	220	41	1,500	-	1,500	-	-	-	-	-	-	-	-	-	-
	Legal Advice	19,948	16,000	27,976	28,576	16,400	14,400	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Professional Fees Total		20,020	16,040	28,196	28,796	16,441	15,900	1,200	2,700	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Specific Department costs	Training	5,727	-	5,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		5,727	-	5,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence	Fares	765	1,500	592	744	1,538	360	30	30	30	30	30	30	30	30	30	30	30	30
	Accommodation	180	1,500	329	479	1,538	750	-	-	-	-	-	-	450	-	-	-	-	300
	Conferences & Lecturing	-	1,000	250	250	1,025	500	-	-	-	-	-	-	-	-	-	-	-	500
	Subsistence	357	1,596	100	75	1,636	700	50	50	50	50	50	50	50	50	150	50	50	50
	EMT Travel & Subsistence	1,364	1,600	-	-	1,640	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence Total		2,665	7,196	1,270	1,547	7,376	2,310	80	80	80	80	80	80	530	80	180	80	80	880
Grand Total		259,283	203,681	192,340	177,125	172,881	210,216	17,276	18,776	17,276	17,276	17,276	17,276	17,776	17,276	17,376	17,276	17,276	18,076