

# Education and Training Committee Meeting

Wednesday 26<sup>th</sup> March 2003

10.30 a.m.

The **Eighth** meeting of the Health Professions Council Education and Training Committee will be held at the following location:

Park House  
184 Kennington Park Road  
LONDON SE11 4BU

The meeting will be open to members of the public.

**Marc Seale**  
**Chief Executive**  
19<sup>th</sup> March 2003

Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

**Peter Burley**  
**Secretary to the Committee**

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|---------------------------------------------------------------------------------|--------------------------------|
| 1. <b>Apologies for Absence (Prof N. Brook)</b>                                 |                                |
| 2. <b>Approval of Agenda and oral report by Chief Executive on the business</b> | Oral                           |
| 3. <b>Minutes of the meeting held on 12 February 2003</b>                       | Enclosure 1<br>Paper ETC 37/03 |
| 4. <b>Matters Arising</b>                                                       | Enclosure 2<br>Paper ETC 38/03 |
| 5. <b>Chairman's Report</b>                                                     | Enclosure 3<br>Paper ETC 39/03 |
| 6. <b>Secretary's Report</b>                                                    | Enclosure 4<br>Paper ETC 40/03 |

**Items for Discussion and Decision**

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| 7. <b>Standards of Proficiency</b>                                                                                                                                                                                                                     | Enclosure 5<br>Paper ETC 41/03  |
| 8. <b>Standards of Education and Training</b>                                                                                                                                                                                                          | Enclosure 6<br>Paper ETC 42/03  |
| 9. <b>Character Reference for Admission to the Register</b>                                                                                                                                                                                            | Enclosure 7<br>Paper ETC 43/03  |
| 10. <b>Tests of Competence</b>                                                                                                                                                                                                                         | Enclosure 8<br>Paper ETC 44/03  |
| 11. <b>Tests for Knowledge of English</b>                                                                                                                                                                                                              | Enclosure 9<br>Paper ETC 45/03  |
| 12. <b>Progress Report on Procedures for Grandparenting Applications</b>                                                                                                                                                                               | Enclosure 10<br>Paper ETC 46/03 |
| 13. <b>Registers of Approved Courses, Qualifications, Institutions and Tests of Competence and English</b>                                                                                                                                             | Enclosure 11<br>Paper ETC 47/03 |
| 14. <b>Brochures : Report on Context and Development</b>                                                                                                                                                                                               | Enclosure 12<br>Paper ETC 48/03 |
| 15. <b>Brochure : Role of a Visitor</b>                                                                                                                                                                                                                | Enclosure 13<br>Paper ETC 49/03 |
| 16. <b>Brochure : Overview of ETC</b>                                                                                                                                                                                                                  | Enclosure 14<br>Paper ETC 50/03 |
| 17. <b>Brochure : How your Institution can obtain an approved programme</b>                                                                                                                                                                            | Enclosure 15<br>Paper ETC 51/03 |
| 18. <b>Brochure : Visitors are coming to my Institution . . . .</b>                                                                                                                                                                                    | Enclosure 16<br>Paper ETC 52/03 |
| 19. <b>Notes of the meetings of Pre-Registration Education and Training Working Groups Joint Validation Committees and Joint Quality Assurance Committees held since the last meeting together with the papers circulated for the previous meeting</b> | Enclosure 17<br>Paper ETC 53/03 |

**Items for Information**

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|-----------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| 20. <b>Standards of Conduct, Performance and Ethics and Requirements Relating to Good Character and Health</b>              | Enclosure 18<br>Paper ETC 54/03 |
| 21. <b>Minutes of the Registration Committee on 6 March 2003 and 24 March 2003 [ if ready ] and matters arising for ETC</b> | Enclosure 19<br>Paper ETC 55/03 |
| 22. <b>Any other business</b>                                                                                               |                                 |
| 23. <b>Date of next meeting</b>                                                                                             |                                 |

**10.30 a.m. 14 May 2003**

**Resolution**

**The Committee is invited to adopt the following :**

- " The Committee hereby resolves that the remainder of the meeting shall be held in private because publicity would be prejudicial to the public interest, by reason of the confidential nature of the business transacted. "**