



## **Role brief and requirements for Prosthetist and Orthotist to sit on HPC's Education and Training Committee**

### **Background**

The Health Professions Council (HPC) is an independent UK regulator of health care professionals. Currently the HPC regulates members of 13 professions.

The HPC's main objective is to protect the health and wellbeing of people who use the services of the health professionals it regulates. This objective is achieved by managing four key processes namely:

- operating a Register;
- approving programmes for entry onto the register;
- intervening if a registrant's fitness to practise falls below standard; and
- setting standards around education and training, proficiency, conduct; and continuing professional development.

### **Context**

The HPC was set up by a piece of legislation called the Health Professions Order 2001 (HPO). The Council consists of 26 members made up of one representative from each of the regulated professions and 13 lay members plus a president. Council Members are collectively responsible for: setting strategic direction; monitoring performance against outcomes to ensure that strategic objectives are met; effective stewardship of HPC funds and resources; ensuring high standards of corporate governance; and ensuring that the HPC does not exceed its statutory powers.

The Council discharges some of its duties via two types of committees – statutory committees and non-statutory committees. The legislation states that Committee members may, but need not be, members of the Council and that there shall be one registrant member from each part of the register on the Education and Training Committee. Consequently the HPC is seeking to appoint one registered Prosthetist and Orthotist currently working in education to sit on the Committee. The appointment will be for a two year period.

Under the Health Professions Order 2001 the Education and Training Committee is charged with advising the Council on the performance of Council's functions in relation to establishing the standards of proficiency, establishing standards and requirements in respect of education and training and continuing professional development and the giving of guidance to registrants and employers in respect of standards for the education and training, supervision and performance of persons who provide services in connection with those provided by registrants.

Further details on the work of the Council is available on the HPC website [www.hpc-uk.org](http://www.hpc-uk.org)

### **Purpose of the role**

Within the parameters of the Committee appointed to, work as part of an efficient and effective team in order to achieve the HPC's statutory functions and objectives.

### **Main Responsibilities**

To attend relevant Committee meetings as set out in the calendar of meetings and additional meetings as agreed by the Committee.

To make sure that decisions are taken objectively, and that they are not influenced by public opinion, emotion or external persuasion.

To make sure that deliberations and subsequent judgements being made are consistent and without bias or favour.

To present and discuss decisions as required, making sure that reasoning and complex issues are clearly explained.

To contribute to any area of future development that will enhance the work of the Committee.

To take part in induction, training and performance review in order to improve the operation, decision-making and credibility of the Committee.

### **Person Specification**

**Must be a Prosthetist and Orthotist**

**Senior Educationalist, with extensive senior management experience.**

**Previous experience of an independent statutory body.**

Commitment to the Seven Principles of Public Life as agreed by the Committee of Standards in Public Life. (see attached).

Ability to contribute to and encourage open and pro-active accountability to the public and the professions.

Ability to analyse and evaluate complex information in order to form opinions and make decisions that are based on fact.

Experience of participating in formal meetings.

Able to attend Committee meetings as set out in the calendar of meetings and additional meetings agreed by the Committee.

Ability to work as part of a committee, working collaboratively and co-operatively, establishing and maintaining effective working relationships.

Highly developed oral communication skills in order to articulate your views clearly and concisely.

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Final DD: None	Public RD: None					

Ability to devote commitment and energy to support the Council in all its work.

Able to act in an Ambassador role for the HPC.

An understanding of the importance of upholding the public interest in all that the HPC undertakes.

Willingness to undertake relevant training and assessment as required.

### **Performance**

Appraised and performance managed by the Chair of the Committee on a regular basis.

### **Fees and expenses**

This role attracts a daily attendance fee of £260 inclusive of VAT. Reasonable travel and subsistence expenses are also payable in line with the HPC policy. For all other Council business a fee of £130 inclusive of VAT will be paid.

### **The seven principles of public life**

#### **Selflessness**

Holders of public office should take decisions solely in terms of the public interest. They should not do so in order to gain financial or other material benefits for themselves, their family, or their friends.

#### **Integrity**

Holders of public office should not place themselves under any financial or other obligation to outside individuals or organizations that might influence them in the performance of their official duties.

#### **Objectivity**

In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

#### **Accountability**

Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

#### **Openness**

Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

#### **Honesty**

Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interests.

#### **Leadership**

Holders of public office should promote and support these principles by leadership and example.

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