

**unconfirmed**  
**The Health Professions Council**

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Minutes of the ninth meeting of the Education and Training Panel held on **Wednesday 14 November 2007** at Park House, 184 Kennington Park Road, London, SE11 4BU.

**Present:** Ms H Davis (Chairman)  
Ms C Farrell  
Professor C Lloyd  
Professor J Lucas  
Professor D Waller

**In attendance:**

Mr C Bendall, Secretary to the Panel  
Mr J Bracken, HPC's Solicitor  
Ms A Creighton, Education Officer  
Mr G Ross-Sampson, Director of Operations

**Item 1.07/128 Appointment of Panel Chairman**

- 1.1 The Panel agreed that Ms Davis should act as Chairman for the meeting.
- 1.2 The Panel noted that Mr Bracken was present to observe the proceedings of the meeting and to seek members' views on how the Panel system was operating.

**Item 2.07/129 Apologies for absence**

- 2.1 Apologies for absence were received from Mrs B Stuart.

**Item 3.07/130 Approval of agenda**

- 3.1 The Panel approved the agenda.

**Item 4.07/131 Minutes of the Education and Training Panel held on 25 October 2007**

- 4.1 It was agreed that the minutes of the eighth meeting of the Education and Training Panel should be confirmed as a true record. The Panel noted advice from Mr Bracken that the individual who

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2007-11-06	a	ETC	MIN	Minutes Education and Training Panel 14 November 2007	Draft DD: None	Public RD: None

chaired each panel should sign the minutes of that meeting (i.e. Professor Lucas should sign the minutes of the eighth meeting as he had been the chairman). The Panel noted that the minutes of each Panel meeting should be circulated electronically to the members of that Panel for approval (in accordance with current practice).

**Item 5.07/132 Matters arising**

- 5.1 The Panel received a paper to note from the Executive.
- 5.2 The Panel noted that the action points arising from the previous meeting of the Panel had been dealt with.
- 5.3 The Panel noted that the Policy and Standards Department was due to produce a paper for the next meeting of the Education and Training Committee about the impact of age discrimination legislation on education providers.
- 5.4 The Panel noted that the Director of Policy and Standards would check whether HPC had responded to the consultation on the proposal to withdraw funding for equivalent or lower qualifications.

**Item 6.07/133 Annual monitoring audits for approval**

- 6.1 The Panel received a paper for discussion/approval from the Executive.
- 6.2 The Panel noted that, as part of the monitoring of programmes, education providers in group A were expected to complete an audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years. Four annual monitoring assessment days had been held for Visitors to consider submissions.
- 6.3 The Panel agreed to accept the Visitors' recommendations that the following programmes continued to meet the Standards of Education and Training (SETs):

<b>Education provider</b>	<b>Programme name</b>	<b>Delivery mode</b>
Bournemouth University	Dip HE Operating Department Practice	Full time
University Centre Yeovil	Dip HE Operating Department Practice	Full time

**Action: AC (by 4 December 2007)**

- 6.4 The Panel agreed that a sample of Visitors' reports on the annual monitoring process should be available at future Panel meetings for Panel members to check if they wished.

**Action: AC (ongoing)**

**Item 7.07/134 Minor/major changes**

- 7.1 The Panel received a paper for discussion/approval from the Executive.
- 7.2 The Panel noted that the paper summarised changes to approved programmes, which had been considered by Visitors. The Visitors were satisfied that the changes were minor and that the programmes continued to meet the SETs. The Visitors did not wish to recommend an approvals visit.
- 7.3 The Panel agreed that the following programmes had undergone minor change and continued to meet the SETs:

Education Provider	Programme Name	Delivery Mode
Anglia Ruskin University	Diploma of credit pain management and local anaesthetic for podiatry practice	Full time
Leeds Metropolitan University	BSc (Hons) Physiotherapy	Full time
University of Manchester	BSc (Hons) Speech and Language Therapy	Full time

**Action: AC (by 4 December 2007)**

**Item 8.07/135 Minor/major changes: 2**

- 8.1 The Panel received a paper for discussion/approval from the Executive.
- 8.2 The Panel noted that the paper summarised changes to approved programmes, which had been considered by Visitors. The Visitors were satisfied that, although the changes were major, the programmes continued to meet the SETs and there was no requirement for an approvals visit.
- 8.3 The Panel noted that the report for the University of Huddersfield related to a stand-alone module which did not lead to an academic award.

8.4 The Panel agreed that the following programmes had undergone major change and continued to meet the SETs:

Education Provider	Programme Name	Delivery Mode
University of Central England, Birmingham	BSc (Hons) Diagnostic Radiography	Full time
University of Central England, Birmingham	BSc (Hons) Diagnostic Radiography	Part time
University of Central England, Birmingham	BSc (Hons) Radiotherapy	Full time
University of Central England, Birmingham	BSc (Hons) Radiotherapy	Part time
University of Exeter	BSc (Hons) Medical Imaging (Diagnostic Radiography)	Full time
University of Huddersfield	Clinical Pharmacology for Podiatrists	Part time
Sheffield Hallam University	BSc (Hons) Radiotherapy and Oncology	Full time
Sheffield Hallam University	Pg Dip Radiotherapy and Oncology in practice	Full time

**Action: AC (by 4 December 2007)**

**Item 9.07/136 Minor/major changes: 3**

- 9.1 The Panel received a paper for discussion/approval from the Executive.
- 9.2 The Panel noted that the paper summarised changes to an approved programme, which had been considered by Visitors. The Visitors had recommended that the programme had undergone a major change and that an approval visit was required to reconfirm that the programme continued to meet all of the SETs. In particular, the Visitors had indicated that the visit would need to check whether the programme complied with SET 4 and SET 6.
- 9.3 The Panel agreed that the following programme had undergone a major change and that an approval visit was required to reconfirm that the programme continued to meet all of the SETs. The visitors and programme leader would be informed that the visit would address all standards, not just SET 4 and 6:

Education Provider	Programme Name	Delivery Mode
University of Strathclyde	BSc (Hons) Prosthetics & Orthotics	Full time

**Action: AC (by 4 December 2007)**

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**Item 10.07/137 Any other business**

- 10.1 The Panel thanked the Executive for producing the annual report on the approvals and monitoring process.

**Item 11.07/138 Date of next meeting**

- 11.1 The next meeting would be held on Tuesday 4 December 2007.

**Chairman**  
**Date**

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