

THE HEALTH PROFESSIONS COUNCIL

Chief Executive and Registrar: Mr Marc Seale

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MINUTES of the fourth meeting of the Education and Training Panel held on **Tuesday 12 June 2007** at Park House, 184 Kennington Park Road, London SE11 4BU.

PRESENT: Mr P McFadden (Chairman)
 Ms H Davis
 Ms S Drayton
 Professor C Lloyd
 Mr A Mount

IN ATTENDANCE:

Mr C Bendall, Secretary to the Panel
 Ms A Creighton, Education Manager

Item 1.07/49 APPOINTMENT OF PANEL CHAIRMAN

1.1 The Panel agreed that Mr McFadden should act as Chairman for the meeting.

Item 2.07/50 APOLOGIES FOR ABSENCE

2.1 There were no apologies for absence.

Item 3.07/51 APPROVAL OF AGENDA

3.1 The Panel approved the agenda.

Item 4.07/52 UNCONFIRMED MINUTES OF THE EDUCATION AND TRAINING PANEL HELD ON 31 MAY 2007

4.1 It was agreed that the minutes of the third meeting of the Education and Training Panel should be confirmed as a true record and signed by the Chairman.

Item 5.07/53 MATTERS ARISING

5.1 The Panel received a paper to note from the Executive.

5.2 The Panel noted that the action points arising from the previous meeting had been addressed, except for action point 2, where the Executive were in the process of notifying education providers of programme approval.

- 5.3 The Panel noted that Visitors' reports for approved programmes were sometimes not marked to indicate that all conditions had been met, before they were published on the HPC website. The Panel agreed that the Executive should ensure that published reports were consistently marked.

Action: AC (Ongoing)

Item 6.07/54 VISITORS' REPORTS

- 6.1 The Panel received a paper for discussion/approval from the Executive.
- 6.2 The Panel noted that the reports for programmes at Northumbria University were inconsistent in the delegation of panel members in attendance. The Panel agreed that the reports should be amended for consistency.

Action: AC (by 5 July 2007)

- 6.3 The Panel noted that the report for the Higher Education Diploma in Operating Department Practice at Edge Hill University included a condition relating to English language requirements in the admission criteria. The Committee noted that the HPC only required that students should graduate from the programme being able to communicate in English to the standard equivalent to level 7 of the International English Language Testing System. The Panel agreed that the condition should be amended to read that "The programme team should amend the statement within the admissions criteria to indicate that there is an English IELTS level to meet on entry." and that the reason should be amended accordingly.

Action: AC (by 5 July 2007)

- 6.4 Subject to the amendments agreed above, the Panel agreed to accept the Visitors' Reports for the following programmes, including the conditions recommended by the Visitors:

Education provider	Programme name	Delivery mode
University of Dundee	Non-Medical Prescribing	Part time
Edge Hill University	Dip HE Operating Department Practice	Full-time
University of Northumbria at Newcastle	BSc (Hons) Physiotherapy	Full-time Part time
University of Northumbria at Newcastle	MSc Physiotherapy	Full-time
University of Northumbria at Newcastle	BSc (Hons) Occupational Therapy	Full-time Part time
University of Northumbria at Newcastle	MSc Occupational Therapy	Full-time
University of Northumbria at Newcastle	Dip HE Operating Department Practice	Full-time
University of Paisley	Non-Medical Prescribing	Part time

	Programming	
Bangor, University of Wales	Dip HE Operating Department Practice	Full-time

Item 7.07/55 PROGRAMME APPROVAL

- 7.1 The Panel received a paper for discussion/approval from the Executive.
- 7.2 The Panel agreed that the following programmes should be approved, as the Visitors were satisfied that the conditions in the Visitors' reports had been met and the programmes therefore met the Standards of Education and Training (SETs):

Education provider	Programme name	Delivery mode
University of Hull	Dip HE Operating Department Practice	Full-time
University of Portsmouth	Dip HE Operating Department Practice	Full-time

Action: AC (by 5 July 2007)

Item 8.07/56 ANNUAL MONITORING DECLARATIONS FOR APPROVAL

- 8.1 The Panel received a paper for discussion/approval from the Executive.
- 8.2 The Panel noted that, as part of the monitoring of programmes, education providers completed a declaration that there had been no unapproved changes to programmes and the programmes continued to meet the SETs.
- 9.3 The Panel agreed that the following programmes, which had submitted a signed declaration form, continued to meet the SETs:

Education Provider	Programme Name	Delivery Mode
University of Essex	MSc Physiotherapy	Full-time
University of Ulster	BSc (Hons) Podiatry	Full-time

Item 9.07/57 ANNUAL MONITORING AUDITS FOR APPROVAL

- 9.1 The Panel received a paper for discussion/approval from the Executive.
- 9.2 The Panel noted that, as part of the monitoring of programmes, education providers in group A were expected to complete an audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years. Annual monitoring assessment days had been held on 20 February 2007, 20 April 2007 and 22 May 2007 for Visitors to consider submissions.

- 9.3 The Panel agreed to accept the Visitors' recommendations that the following programmes continued to meet the SETs:

Education Provider	Programme	Delivery Mode
University of Birmingham	MSc Physiotherapy (Pre-registration)	Full-time
Brunel University	BSc (Hons) Occupational Therapy	Full-time
Coventry University	BSc (Hons) Occupational Therapy	Full-time
Coventry University	BSc (Hons) Occupational Therapy	Part-time
Coventry University	BSc (Hons) Occupational Therapy	Part Time (In Service)
University of Huddersfield	BSc (Hons) Occupational Therapy	Full-time
University of Liverpool	BSc (Hons) Occupational Therapy	Full-time
University of Liverpool	BSc (Hons) Physiotherapy	Full-time
The Manchester Metropolitan University	BSc (Hons) Psychology & Speech Pathology	Part-time
Oxford Brookes University	BSc (Hons) Occupational Therapy	Full-time
Oxford Brookes University	BSc (Hons) Occupational Therapy	Part-time
Oxford Brookes University	BSc (Hons) Physiotherapy	Full-time
University of Salford	BSc (Hons) Occupational Therapy	Full-time
University of Salford	BSc (Hons) Occupational Therapy	Part-time
St Martin's College	BSc (Hons) Occupational Therapy	Full-time
St Martin's College	Graduate Diploma Occupational Therapy	Full-time

Item 10.07/58 MINOR/MAJOR CHANGES: 1

- 10.1 The Panel received a paper for discussion/approval from the Executive.
- 10.2 The Panel noted that the paper summarised approved programmes which had undergone changes and subsequently considered by Visitors. The Visitors were satisfied that the changes were minor and that the programme continued to meet the SETs.
- 10.3 The Panel agreed that the following programmes had undergone minor changes and continued to meet the SETs:

Education Provider	Programme Name	Delivery Mode
University of Plymouth	Extended/Supplementary Prescribing	Part-time

Action: AC (by 5 July 2007)

Item 11.07/59 MINOR/MAJOR CHANGES: 2

- 11.1 The Panel received a paper for discussion/approval from the Executive. Professor Lloyd did not participate in the discussion as she had a conflict of interest with the education provider.

- 11.2 The Panel noted that the meeting of the Panel on 1 February 2007 had received a paper regarding a major/minor change submission from the University of Derby. Visitors assessing the occupational therapy programme had recommended that a proposed relocation was a major change and an approvals visit was required. However, Visitors assessing the radiography programme had recommended that the relocation was a minor change. The Panel on 1 February had agreed the Executive should notify the Visitors of the conflicting decisions and ask them to provide more information on the reasons for their recommendation, to decide whether a visit was needed.
- 11.3 The Panel noted that the difference of opinion mainly related to the fact that the two programmes were to be relocated to different sites. The occupational therapy Visitors felt that they had received insufficient information about the proposed sites for the occupational therapy programme, the specialist facilities and how students would operate across sites. The radiography Visitors acknowledged that the programme had undergone a major change but there was still no requirement to visit.
- 11.4 The Panel agreed that, in line with the Visitors' recommendation, the BSc (Hons) Diagnostic Radiography programme at the University of Derby had undergone a major change and that the programme continued to meet the SETs. There was no requirement for an approval visit to that programme.
- Action: AC (by 5 July 2007)**
- 11.5 The Panel agreed that, in the line with the Visitors' recommendation, the BSc (Hons) Occupational Therapy programme at the University of Derby had undergone a major change and that an approval visit was required to confirm that the programme continued to meet the SETs. The focus of the visit would be SET 3 (programme management and resource standards).

Action: AC (by 5 July 2007)

Item 12.07/60 ANY OTHER BUSINESS

- 12.1 There was no other business.

Item 13.07/61 DATE OF NEXT MEETING

- 13.1 The next meeting would be held on Thursday 5 July 2007 (same day as Council).
- 13.2 Subsequent meetings would be held on:

Thursday 2 August 2007
Thursday 27 September 2007

Thursday 25 October 2007
Wednesday 14 November 2007
Tuesday 4 December 2007

CHAIRMAN

DATE