

Education and Training Committee Meeting

Wednesday 26 March 2008

10.30 am

The 35th meeting of the Education and Training Committee will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

The Education and Training Committee meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

Colin Bendall
Secretary to the Committee
19 March 2008

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Agenda – Part One – open to members of the public

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| 1. | Apologies for absence | verbal |
| 2. | Approval of agenda | verbal |
| 3. | Minutes of the Education and Training Committee meeting held on 4 December 2007
from Colin Bendall - Secretary to the Committee | enclosure 1
paper ETC 1/08 |
| 4. | Matters arising
from Colin Bendall - Secretary to the Committee | enclosure 2
paper ETC 2/08 |
| 5. | Regulation of healthcare support workers: Presentation
from Audrey Cowie – Scottish Government Health Directorates | enclosure 3
paper ETC 3/08 |
| 6. | Modernising scientific careers: Presentation
from Sue Hill – Director, Modernising Scientific Careers | verbal |
| 7. | Chairman's report | verbal |
| 8. | Head of Education's report
from Abigail Creighton – Head of Education | enclosure 4
paper ETC 4/08 |

Items for discussion/approval

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| 9. | Fees rise consultation document
from Michael Guthrie – Policy Manager | enclosure 5
paper ETC 5/08 |
| 10. | Proposed fee rise: Update
from Simon Leicester – Director of Finance | enclosure 6
paper ETC 6/08 |
| 11. | Amendment to the standards of proficiency for radiographers
from Michael Guthrie – Policy Manager | enclosure 7
paper ETC 7/08 |
| 12. | Standards of proficiency for operating department practitioners - Consultation responses
from Michael Guthrie – Policy Manager | enclosure 8
paper ETC 8/08 |
| 13. | Health and character review
from Kelly Johnson – Director of Fitness to Practise | enclosure 9
paper ETC 9/08 |
| 14. | Student fitness to practise – guidance on ethical issues
from Charlotte Urwin – Policy Officer | enclosure 10
paper ETC 10/08 |
| 15. | Approvals and monitoring commendations
from Charlotte Urwin – Policy Officer | enclosure 11
paper ETC 11/08 |

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-01-10	a	ETC	AGD	Agenda Education and Training Committee 26 March 2008 public meeting	Final DD: None	Public RD: None

16. **Approval and Monitoring Department work plan 2008-2009**
from Abigail Creighton – Head of Education enclosure 12
paper ETC 12/08
17. **Historical approval of programmes leading to entitlements under Prescription Only Medicines (Human Use) Order 1997**
from Abigail Creighton – Head of Education enclosure 13
paper ETC 13/08
18. **Pre-registration education and training for paramedics**
from Abigail Creighton – Head of Education enclosure 14
paper ETC 14/08
19. **Approval of overseas qualifications**
from Abigail Creighton – Head of Education enclosure 15
paper ETC 15/08
20. **University Campus Suffolk – BSc (Hons) Diagnostic Radiography and BSc (Hons) Oncology and Radiotherapy Technology programmes**
from Abigail Creighton – Head of Education enclosure 16
paper ETC 16/08
21. **Governance of Education Panels**
from Colin Bendall – Secretary to the Committee enclosure 17
paper ETC 17/08

Items to note

22. **Education provider feedback report**
from Abigail Creighton – Head of Education enclosure 18
paper ETC 18/08
23. **Continuing Professional Development progress review**
from Richard Houghton – Head of Registration enclosure 19
paper ETC 19/08
24. **Committee membership**
from Colin Bendall - Secretary to the Committee enclosure 20
paper ETC 20/08
25. **Reports from Education and Training Committee representatives at external meetings**
from Colin Bendall - Secretary to the Committee enclosure 21
paper ETC 21/08
26. **Minutes of the review of the Standards of Education and Training Professional Liaison Group held on 22 November 2007**
from Carol Lloyd – Chairman of the Group enclosure 22
paper ETC 22/08
27. **Minutes of the review of the Standards of Education and Training Professional Liaison Group held on 15 January 2008**
from Carol Lloyd – Chairman of the Group enclosure 23
paper ETC 23/08
28. **Minutes of the review of the Standards of Education and Training Professional Liaison Group held on 18 February 2008**
from Carol Lloyd – Chairman of the Group enclosure 24
paper ETC 24/08

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29. **Minutes of the Continuing Fitness to Practise Professional Liaison Group held on 13 November 2007** enclosure 25
from Anna van der Gaag – Chairman of the Group paper ETC 25/08
30. **Minutes of the Continuing Fitness to Practise Professional Liaison Group held on 15 January 2008** enclosure 26
from Anna van der Gaag – Chairman of the Group paper ETC 26/08
31. **Minutes of Education and Training Panel held on 4 December 2007** enclosure 27
from Colin Bendall - Secretary to the Committee paper ETC 27/08
32. **Minutes of Education and Training Panel held on 4 February 2008** enclosure 28
from Colin Bendall - Secretary to the Committee paper ETC 28/08

Items for information

33. **Generic standards of proficiency** enclosure 29
from Michael Guthrie – Policy Manager paper ETC 29/08
34. **Health and character declarations** enclosure 30
from Kelly Johnson – Director of Fitness to Practise paper ETC 30/08
35. **Any other business**
Previously notified to and agreed by the Chairman
36. **Date and time of next meeting**
Tuesday 10 June 2008 at 10.30 am

Subsequent meetings at 10.30 am:
Thursday 25 September 2008
Tuesday 2 December 2008
Thursday 26 March 2009
Thursday 11 June 2009

Resolution

The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (i) information relating to a registrant, former registrant or applicant for registration;
- (ii) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;

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- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (vi) action being taken to prevent or detect crime or to prosecute offenders;
- (vii) the source of information given to the Committee in confidence; or
- (viii) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions."

This document is available in alternative formats on request.

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