

The Health Professions Council

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Minutes of the Education and Training Panel held on **Tuesday 10 June 2008** at Park House, 184 Kennington Park Road, London, SE11 4BU.

Present: Ms H Davis (Chairman)
Mr J Donaghy
Professor J Harper
Professor C Lloyd

In attendance:

Mr O Ammar, Education Manager
Mr C Bendall, Secretary to the Panel
Ms T Samuel-Smith, Education Manager
Professor D Waller, Arts Therapist Member, Education and Training Committee

Item 1.08/35 Appointment of panel chairman

1.1 The Panel agreed that Ms Davis should act as Chairman for the meeting.

Item 2.08/36 Apologies for absence

2.1 Apologies for absence were received from Mrs S Drayton.

Item 3.08/37 Approval of agenda

3.1 The Panel approved the agenda, subject to considering a tabled paper as item 8.

Item 4.08/38 Visitors' reports

- 4.1 The Panel received a paper for discussion/approval from the Executive.
- 4.2 The Panel agreed to accept the visitors' report for the following programme, including the conditions recommended by the visitors:

Education provider	Programme name	Delivery mode
Swansea University	Dip HE Paramedic Science	Full time

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-06-04	a	ETC	MIN	Minutes Education and Training Panel 10 June 2008	Final DD: None	Public RD: None

Item 5.08/39 Visitors' reports and programme approval

- 5.1 The Panel received a paper for discussion/approval from the Executive.
- 5.2 The Panel agreed that the following programmes should be approved, as there were no conditions of approval in the visitors' reports and the programmes therefore met the SETs:

Education provider	Programme name	Delivery mode
St George's, University of London	BSc (Hons) Physiotherapy	Full time
St George's, University of London	BSc (Hons) Diagnostic Radiography	Full time
St George's, University of London	BSc (Hons) Therapeutic Radiography	Full time

Action: TS-S (by 3 July 2008)

Item 6.08/40 Annual monitoring – programmes requiring an approval visit

- 6.1 The Panel received a paper for discussion/approval from the Executive.
- 6.2 The Panel noted that, as part of the monitoring of programmes, education providers in group B were expected to complete an audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years. Four annual monitoring assessment days had been held to consider submissions from programmes. As a result of the assessment days, correspondence and follow-up work, visitors had recommended that a programme required an approval visit to gather evidence of how the programme continued to meet the SETs.
- 6.3 The Panel agreed that an approval visit was required to the following programme to assess it against the SETs:

Education Provider	Programme Name	Mode of Study
Anglia Ruskin University	Diploma of Credit Pain Management & Local Anaesthesia for Podiatry Practice	Full Time

Action: OA (by 3 July 2008)

Date
2008-06-04

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Dept/Cmte
ETC

Doc Type
MIN

Title
Minutes Education and Training
Panel 10 June 2008

Status
Final
DD: None

Int. Aud.
Public
RD: None

Item 7.08/41 Annual monitoring audits for approval

- 7.1 The Panel received a paper for discussion/approval from the Executive.
- 7.2 The Panel noted that, as part of the monitoring of programmes, visitors had considered submissions from education providers in group B.
- 7.3 The Panel agreed to accept the visitors' recommendations that the following programmes continued to be approved as meeting the SETs:

Education Provider	Programme Name	Mode of Study
Bolton, The University of	Non-Medical Prescribing (HE6)	Part Time
Bolton, The University of	Non-Medical Prescribing (HE7)	Part Time
Essex, University of	MSc Physiotherapy	Full Time
Essex, University of	MSc Speech & Language Therapy	Full Time Accelerated
Keele University	BSc (Hons) Physiotherapy	Full Time
Keele University	BSc (Hons) Physiotherapy	Part Time
Leeds Metropolitan University	MA Art Psychotherapy Practice	Full Time
Leeds Metropolitan University	MA Art Psychotherapy Practice	Part Time
Medway School of Pharmacy (validated by University of Greenwich)	Supplementary / Independent Prescribing	Distance Learning
Queen Margaret University	BSc (Hons) Physiotherapy	Full Time
Sheffield Hallam University	BSc (Hons) Diagnostic Radiography	Full Time
Sheffield Hallam University	BSc (Hons) Occupational Therapy	Full Time
Sheffield Hallam University	BSc (Hons) Occupational Therapy	Part Time
Sheffield Hallam University	BSc (Hons) Occupational Therapy	Work Based learning
Sheffield Hallam University	BSc (Hons) Physiotherapy	Full Time
Sheffield Hallam University	BSc (Hons) Physiotherapy	Part Time
Sheffield Hallam University	BSc (Hons) Physiotherapy	Work Based learning
Sheffield Hallam University	BSc (Hons) Radiotherapy & Oncology	Full Time

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Ver.
a

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Sheffield Hallam University	MSc Occupational Therapy (Pre-registration)	Full Time
Sheffield Hallam University	Pg Dip Radiotherapy & Oncology in Practice	Full Time
Teesside, University of	MSc Diagnostic Radiography (Pre-registration)	Full Time
Teesside, University of	Pg Dip Diagnostic Radiography (Pre-registration)	Full Time
York, University of	Extended Independent Supplementary Prescribing for Non Medical Prescribers	Part Time

Item 8.08/42 MA Dramatherapy, Iron Mill Institute

- 8.1 The Panel received a tabled paper for discussion/approval from the Executive.
- 8.2 The Panel noted that the MA Dramatherapy programme at Iron Mill Institute, Exeter had been the subject of an approvals visit on 5-6 March 2008. The visitors' report had included a condition against SET 6.4, requiring the education provider to clarify the elements which underpinned each assessment criteria. The education provider had asked for clarification on what was required. The visitors had explained that there had been a lack of clarity around how assessments were made and that the impression from the programme documentation was that assessment was subjective. The visitors had advised that there was a need to develop published objective criteria, to enable greater parity of assessment and lessen the possibility of student grievance procedures. The Executive had passed this explanation to the education provider.
- 8.3 The Panel noted that the education provider had made representations against the conditions in the visitors' report for SETs 2.2.2, 2.2.3 and 6.4. The Panel noted that the Education and Training Panel on 29 May 2008 had decided that the conditions against SETs 2.2.2 and 2.2.3 were consistent with the SETs and should remain in the report. The Panel on 29 May 2008 agreed that the condition against SET 6.4 and accompanying reason were not clear in the visitors' report and appreciated the difficulty that the education provider had in establishing how and why the standard was not met. The Panel had agreed that the documentation detailing the assessment criteria needed to be scrutinised before a decision could be made on the appropriateness of the condition. That Panel had decided that professional advice was necessary from the Arts Therapist member of the Education and Training Committee, who would consider the relevant documentation which had been available to the visitors and then report to the next meeting of the Education and Training Panel.

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8.4 The Panel noted that the Arts Therapist member of the Education and Training Committee had reviewed the documentation. It was the view of the Arts Therapist member that the criteria for assessment of written work were satisfactory. The Arts Therapist member felt that the other assessment criteria were adequate but it would be useful for the education provider to review the criteria and provide more detailed descriptions of how assessments were made. The Panel agreed with the view of the Arts Therapist member that that the condition against SET 6.4 should be deleted and replaced with a recommendation. The recommendation should be that the education provider should consider revisiting the numerical value applied to each assessment criteria, in order to make the criteria clearer for students.

The Panel agreed that the visitors' report should be amended to include a recommendation against SET 6.4. The Panel agreed that the Executive should draft the recommendation and send it to the Arts Therapist member of the Education and Training Committee for agreement before it was reviewed by the members of the Panel. The recommendation which was agreed by the Arts Therapist member of the Education and Training Committee was as follows:

'6.4 The measurement of student performance and progression must be an integral part of the wider process of monitoring and evaluation, and use objective criteria.'

Recommendation: The education provider should consider revisiting the overarching numerical value applied to each assessment criteria with an aim to provide greater clarity to students.

Reason: It was recognised that the assessment methods, procedures and criteria are adequate to assure students are able to demonstrate an ability to meet the standards of proficiency. However, it was felt that greater clarity may be provided to students on the numerical grading system applied to each assessment criteria. It was not wholly clear how the values from one to five were allocated or how these values accumulated to have an impact on progression. It was felt that additional criteria could be applied to the numerical values to assist students in their understanding of the requirements of each assessment.'

Action: TS-S (by 3 July 2008)

Chairman

Date

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