
Education and Training Committee

The 85th meeting of the Education and Training Committee will take place as follows:

Date: Thursday 7 March 2019

Time: 10.30 am

Venue: Room D & G, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Maureen Drake
Luke Jenkinson
Penny Joyce
Sonya Lam
Stephen Wordsworth (Chair)

Enquiries: Claire Amor, Secretary to the Committee
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Public Agenda

- 1 **Chair's welcome and introduction** verbal
- 2 **Apologies for absence** verbal
- 3 **Approval of agenda** verbal
- 4 **Declaration of members' interests** verbal
- 5 **Minutes of the meeting of 22 November 2018** enclosure 1
For approval ETC 01/19
Claire Amor, Secretary to the Committee

Items for discussion/approval

- 6 **Review of approval process** enclosure 2
For approval ETC 02/19
Jamie Hunt, Education Manager
- 7 **Reviewing our approach to quality assuring Higher and Degree Apprenticeships** enclosure 3
For decision ETC 03/19
Jamie Hunt, Education Manager
- 8 **Continuing professional development audit report 2015-2017** enclosure 4
For approval ETC 04/19
Natalie Berrie, Registrations Manager
- 9 **Standards of proficiency review** enclosure 5
For discussion ETC 05/19
Katherine Timms, Head of Policy and Standards
- 10 **Standards for prescribing consultation** enclosure 6
For discussion ETC 06/19
Katherine Timms, Head of Policy and Standards
- 11 **Returners to practise literature review** enclosure 7
For discussion ETC 07/19
Katherine Timms, Head of Policy and Standards
- 12 **Any other business** verbal
Previously notified and agreed by the Chair
- 13 **Date and time of next meeting** verbal
10.30am – 5 June 2019 at Park House, SE11 4BU
- 14 **Resolution**
The Committee is invited to adopt the following:

Available in braille and other accessible formats on request to the Secretary

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.'

Item	Reason for Exclusion
15	f, h

- 15 **International application validation checks**
For discussion
Richard Houghton, Head of Registration

enclosure 8
ETC 8/19

- 16 **Any other business**
Previously notified and agreed by the Chair

verbal