

Education and Training Committee, 5 June 2019

Registration Department performance report October 2018 to March 2019

Executive summary and recommendations

Introduction

This paper encloses the Registration Department's third biannual performance report to the Education and Training Committee (ETC).

The ETC is invited to discuss and review the report.

Decision

This paper is for information and discussion.

Background information

See paper

Resource implications

Registration Department biannual reporting to ETC included within the 2019 – 2020 work plan.

Financial implications

Registration Department biannual reporting to ETC included within the 2019 – 2020 work plan.

Date of paper

22 May 2019

Registration Department – Management Commentary

This report provides an update about the work of the Registration Department for October 2018 to March 2019.

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1. Registration Department Service Standard Performance Table October 2018 – March 2019

	Process	Service standard		rforn mont		e		
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1		The Registration Department aims to respond to all UK application requests within ten working days of receipt.	_	_	_			
	UK applications for registration	We aim to process all complete UK applications within ten working days of receipt, or inform the applicant within ten working days if their application is incomplete .	1	5	7	6	7	10
2	International applications for registration	The Registration Department aims to process complete applications within 60 working days of receipt.	49	46	54	51	57	51
2a	EMR applications for registration	The Registration Department aims to process complete applications within 60 working days of receipt.	49	46	54	52	55	55
3	Grandparenting applications for registration	The Registration Department aims to process complete applications within 60 working days of receipt.						
4	Renewal of registration	The Registration Department aims to process a complete paper renewal form within ten working days of receipt.	4	3	0	2	6	11
5	Continuing Professional Development (CPD) Audits	The Registration Department aims to process a complete CPD profile within 60 working days of receipt.	23	25	39	58	57	58
6	Readmission to the Register	The Registration Department aims to process all complete readmission applications within ten working days.	7	3	5	6	6	7
7	UK Emails	The Registration Department aims to respond to 80% of all emails within one working day and all emails responded to within two working days.	2	2	2	3	1	2
7a	INT Emails	The Registration Department aims to respond to 80% of all emails within one working day and all emails responded to within two working days.	1	4	4	4	3	4
8	Answering UK telephone calls	The Registration Department aims to answer 95% of all telephone calls.	87	85	90	78	87	87
8a	Answering INT telephone calls	The Registration Department aims to answer 95% of all telephone calls.	99	100	98	95	89	98
9	Postal correspondence	The Registration Department aims to process postal correspondence within ten working days.	9	8	1	4	5	9

2. Executive summary

2.1. Registration

- All of the department's service standards were achieved for the period October 2018 to March 2019 with the exception of telephone calls, emails and paper renewal forms.
- The shortage of fully trained Registration Advisors attributed to service standards not being met as well as actively prioritising available resource to fulfil the department's regulatory functions of registering new UK applicants, processing International and EMR applications and managing continuing professional development audits.
- A total of 29,733 UK emails were received which is 6,469 (or 27.8%) more than the same period in 2016 / 17.
- 6,497 UK applications were received during the period which is 99 (or 1.5%) less than compared to the same period last year.
- 265 more International / EMR applications were received compared to the same period last year, which represents a 10.7% increase.
- 28 visiting European health professional declarations were received during the period which is 35 (or 55.6%) fewer than compared to the same period last year. At the end of the period there were 82 registered visiting European health professionals, which is 6 (or 6.8%) fewer than the same period last year. The numbers have decreased steadily since the referendum decision to leave the European Union.
- During the period, 5 candidates were successfully recruited to Registration Advisor roles as well as 2 Registration Managers, 2 Team Leaders, 1 Resource Planning and Service Delivery Coordinator to vacant positions within the Registration Department.

3. General

3.1. UK applications

- 6,497 UK applications were received during the period which is 99 (or 1.5%) less than compared to the same period last year.
- 6,657 UK applications were registered which is 31 (or 0.5%) less compared to the same period last year.
- UK applications were processed within 10 working days.

3.2. International applications

- A total of 2,748 new International / EMR applications were received.
- 265 more International / EMR applications were received compared to the same period last year, which represents a 10.7% increase.
- 1,416 applications were registered which is 108 (or 7.1%) less than compared to the same period last year.
- On average, EMR applications were processed in 52 working days and International applications in 51 working days.

3.3. Registration renewals

- The renewal period for practitioner psychologists opened on 1 March 2019.
- The renewal period for social workers and operating department practitioners closed on the 30 November 2018.
- During the period a total of 93.6% of social workers renewed their registration.
- 96% of social workers renewed their registration using the online portal, which is 3.4% more compared to the same period two years ago.
- Social workers occupy a third of the HCPC register (94,845 registrants) and the impact of this renewal period is significant on the registration department.
- 3,807 paper renewals forms were received which is 4,535 (or 54.4%) less than the same period in 2016.
- On average, paper renewal forms received were processed within 4 working days of receipt.

3.4. Continuing Professional Development (CPD) audit

- 602 registrants were selected for audit during this period. A total number of 2,864 CPD profiles were received and all complete CPD profiles were processed within 60 working days of receipt.
- 2,001 profiles were assessed during this period of which 52 profiles were assessed electronically.

3.5. Readmission applications

• Readmission applications were processed within 7 working days.

3.6. UK emails

• A total of 29,733 UK emails were received which is 6,469 (or 27.8%) more than the same period in 2016. All emails were answered within an average of 2 working days.

3.7. International emails

• A total of 13,165 emails were received which is 2,218 (or 20.3%) more compared to the same period last year. All emails were answered within an average of 3 working days.

3.8. UK telephone calls

- 82,218 telephone calls were received through the UK call queues. This is 3,974 (or 5.1%) more than the same period two years ago.
- 86% of calls were answered compared to 91% during the same period two years ago.

3.9. International telephone calls

- 1,616 telephone calls were received through the international call queue. This is 2,572 (or 61.4%) less than compared to the same period last year.
- 96.5% of calls were answered compared to 98.5% during the same period last year.

3.10. Postal correspondence

• On average, postal correspondence was processed within 6 working days of receipt.

3.11. Visiting European health professional declarations

• 28 visiting European health professional declarations were received during the period which is 35 (or 55.6%) fewer than compared to the same period last year. At the end of the period there were 82 registered visiting European health professionals, which is 6 (or 6.8%) less than the same period last year. The numbers have decreased steadily since the referendum decision to leave the European Union.

3.12. European Professional Card (EPC)

- 28 EPC applications were received from those who are registered with HCPC (or have approved UK qualifications) and wish to practise in another European state.
- 91 EPC applications from physiotherapists were received who qualified in other European states who want to establish themselves in the UK and use the protected title.
- 19 EPC applications were received from visiting physiotherapists, who wish to practise in the UK on a temporary and occasional basis.
- 7 EPC applications have been added to the Register of visiting professionals.

3.13. Registration appeals

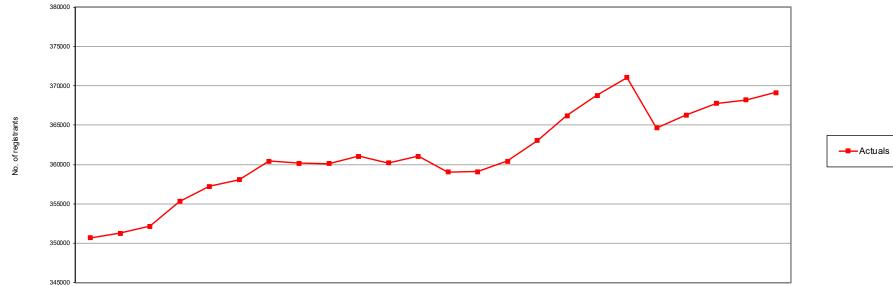
- 39 new registration appeals were received during this period
- Registration Appeal Panels considered a total of 30 appeals, determining that the appeals should be allowed in 16 cases, dismissed in 10 cases, substitute decision in 3 cases and 1 case was withdrawn by the appellant.
- 8 of the 16 allowed cases were concluded by the nature of Consent Orders. The remaining 8 were all oral hearings where the appellant presented themselves before a panel and delivered evidence verbally with and without representation.

3.14. Employees

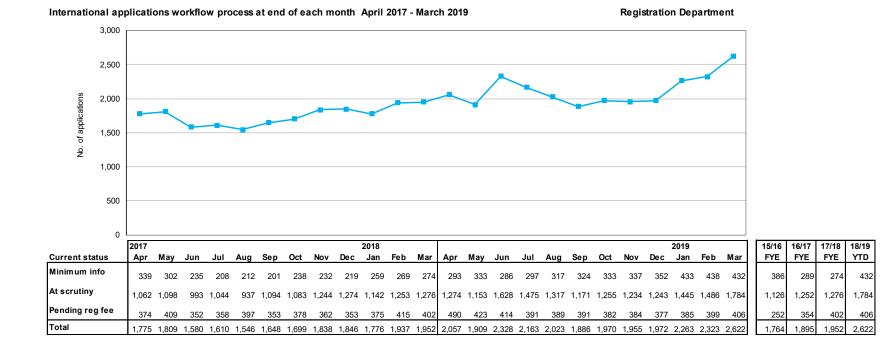
- During the period from October 2018 to March 2019, 5 candidates were successfully recruited to Registration Advisor roles. However, the full benefit of this recruitment did not have an impact on the department until after 4 months of appointment and following a comprehensive training programme. A number of other campaigns resulted in appointments to the following roles:
 - 1 x Resource Planning and Service Delivery Coordinator (FTC)
 - 2 x Acting up Registration Team Leaders
 - 2 x Registration Managers

4. Registration performance data

Number of Registrants by Profession April 2017 - March 2019

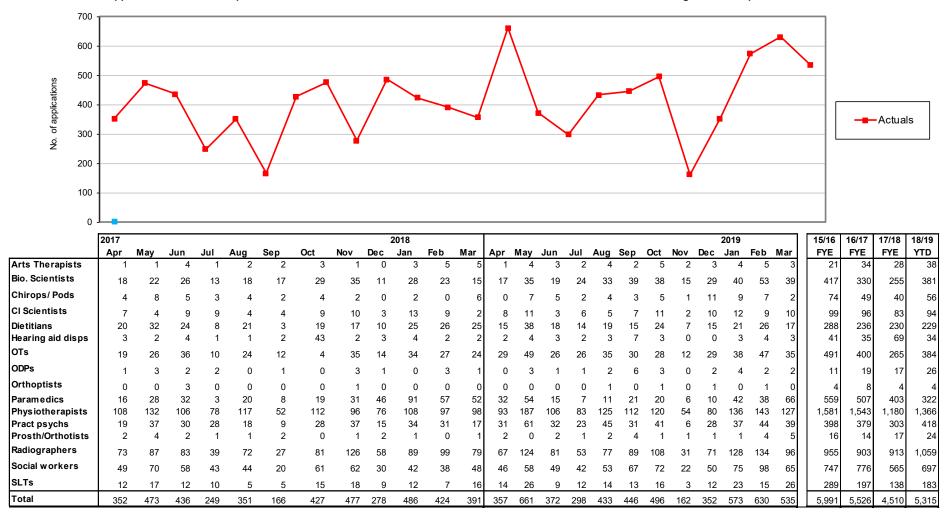


	2017									2018												2019			15/16	16/17	17/18	18/19
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	YTD
Arts therapists	4,040	4,043	4,057	4,099	4,170	4,209	4,262	4,273	4,288	4,311	4,317	4,322	4,328	3,999	4,073	4,110	4,230	4,291	4,345	4,363	4,380	4,416	4,422	4,432	3,897	4,026	4,322	4,432
Bio. scientists	22,906	22,879	22,974	23,100	23,172	23,119	23,153	23,142	22,121	22,262	22,335	22,395	22,491	22,519	22,603	22,693	22,835	22,928	22,990	22,980	23,084	23,194	23,222	23,284	22,154	22,902	22,395	23,284
Chirops/ pods	12,920	12,914	12,949	13,075	13,128	13,163	13,185	13,186	13,164	13,120	13,122	13,11	5 13,101	13,059	13,090	13,206	12,775	12,824	12,845	12,842	12,846	12,826	12,825	12,833	13,12	1 12,93	13,11	5 12,833
CI scientists	5,688	5,713	5,740	5,741	5,738	5,514	5,559	5,675	5,732	5,772	5,799	5,818	5,854	5,873	5,902	5,917	5,934	5,947	6,052	6,123	6,156	6,183	6,194	6,207	5,376	5,663	5,818	6,207
Dietitians	9,120	9,131	9,173	9,355	9,464	9,505	9,541	9,556	9,547	9,564	9,566	9,585	9,611	9,596	9,620	9,381	9,556	9,611	9,648	9,662	9,666	9,685	9,704	9,722	8,986	9,107	9,585	9,722
Hearing aid disps	2,607	2,627	2,648	2,682	2,726	2,761	2,803	2,836	2,857	2,871	2,889	2,908	2,927	2,934	2,948	2,962	2,851	2,901	2,936	2,962	2,988	3,010	3,025	3,047	2,442	2,593	2,908	3,047
OTs	38,047	38,131	38,240	38,579	38,889	38,919	38,969	37,799	37,922	38,027	38,110	38,183	38,212	38,283	38,370	38,687	39,200	39,440	39,544	39,669	39,750	39,837	39,873	39,925	36,272	38,080	38,183	39,925
ODPs	13,082	13,086	13,122	13,175	13,289	13,484	13,602	13,595	13,630	13,645	13,640	13,639	13,657	13,635	13,655	13,731	13,850	14,103	14,173	13,731	13,823	13,877	13,884	13,903	12,81	1 13,052	13,639	13,903
Orthoptists	1,448	1,447	1,439	1,450	1,407	1,424	1,432	1,441	1,441	1,441	1,440	1,440	1,442	1,442	1,445	1,461	1,482	1,489	1,497	1,495	1,493	1,490	1,494	1,496	1,385	1,451	1,440	1,496
Paramedics	24,084	24,230	24,285	24,459	24,031	24,455	24,722	24,976	25,113	25,217	25,269	25,465	25,637	25,790	25,856	26,021	26,270	26,699	27,101	27,210	27,374	27,405	27,483	27,686	22,380	23,992	25,465	27,686
Physiotherapists	52,906	53,057	53,359	54,030	54,532	54,744	54,852	54,980	55,050	55,140	55,177	55,132	52,440	52,955	53,301	54,009	54,696	54,986	55,125	55,293	55,401	55,514	55,560	55,695	51,662	52,915	55,132	55,695
Pract psychs	22,544	22,521	21,993	22,085	22,172	22,311	22,695	22,853	22,960	23,017	23,065	23,104	23,156	23,182	23,237	23,305	23,407	23,584	23,923	24,074	24,151	24,233	24,265	24,290	21,470	22,604	23,104	24,290
Prosth/orthotists	1,062	1,062	1,072	1,091	1,094	1,037	1,045	1,049	1,050	1,052	1,053	1,051	1,055	1,056	1,071	1,086	1,095	1,096	1,099	1,098	1,099	1,101	1,100	1,101	1,005	1,063	1,051	1,10
Radiographers	32,112	32,183	32,469	33,092	33,278	33,451	33,570	33,638	33,618	33,586	32,167	32,475	32,578	32,662	32,897	33,511	33,888	34,112	34,240	34,286	34,358	34,292	34,329	34,470	30,244	32,072	32,475	34,470
Social workers	92,181	92,275	92,613	93,183	93,950	94,510	95,380	95,388	95,824	96,175	96,367	96,497	96,571	96,108	96,350	96,842	97,844	98,419	99,081	92,365	93,206	94,126	94,246	94,453	93,341	91,944	96,497	94,453
SLTs	15,941	15,967	16,009	16,120	16,200	15,475	15,671	15,785	15,818	15,870	15,898	15,932	15,977	15,988	16,013	16,133	16,295	16,353	16,470	16,505	16,529	16,581	16,596	16,595	15,199	15,935	15,932	16,595
Total	350,688	351,266	352,142	355,316	357,240	358,081	360,441	360,172	360,135	361,070	360,214	361,061	359,037	359,081	360,431	363,055	366,208	368,783	371,069	364,658	366,304	367,770	368,222	369,139	341,745	350,330	361,061	369,139



New International Applications Received April 2017 - March 2019

Registration Department



International Registrations April April 2017 - March 2019

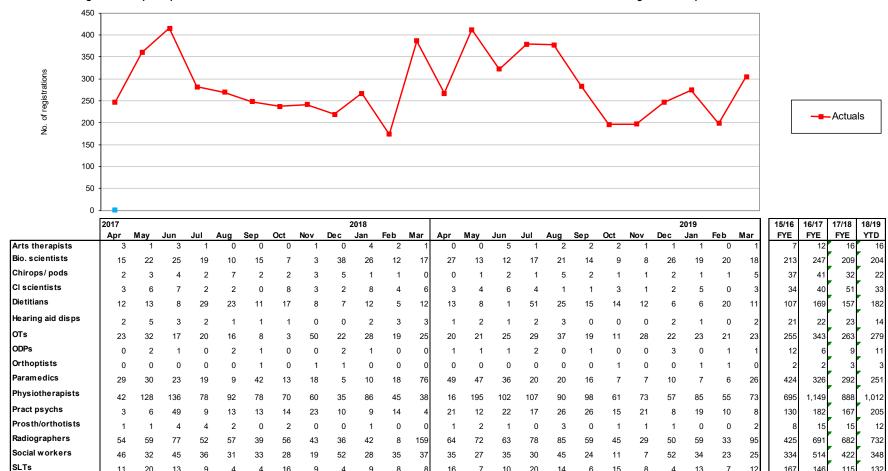
 2,871

3,905

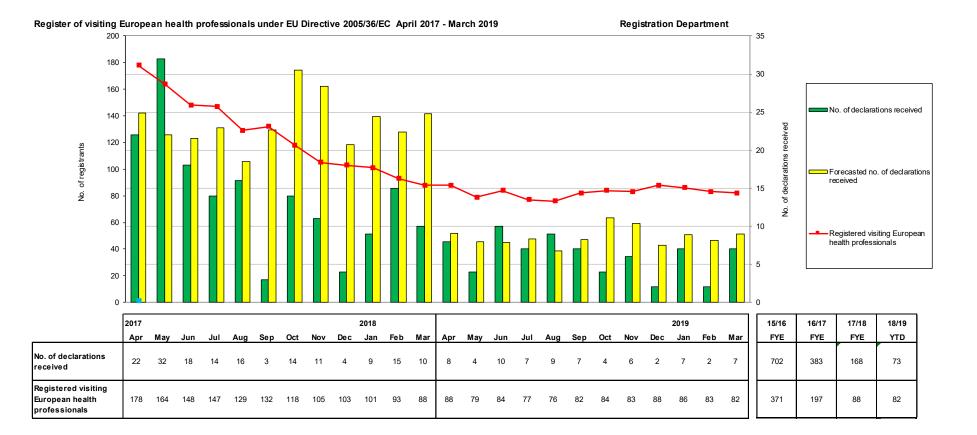
3.344

3,456

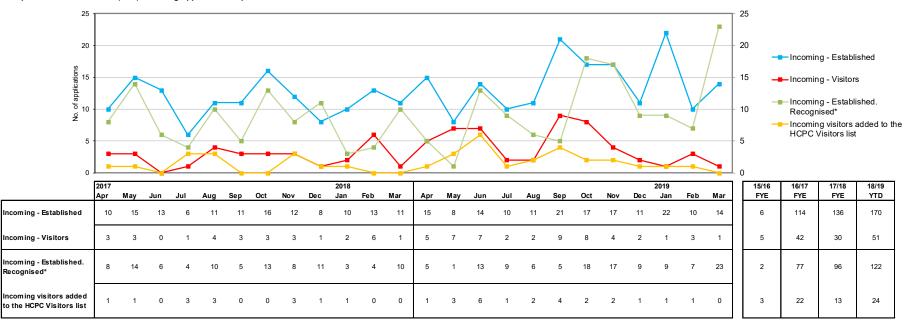
Registration Department



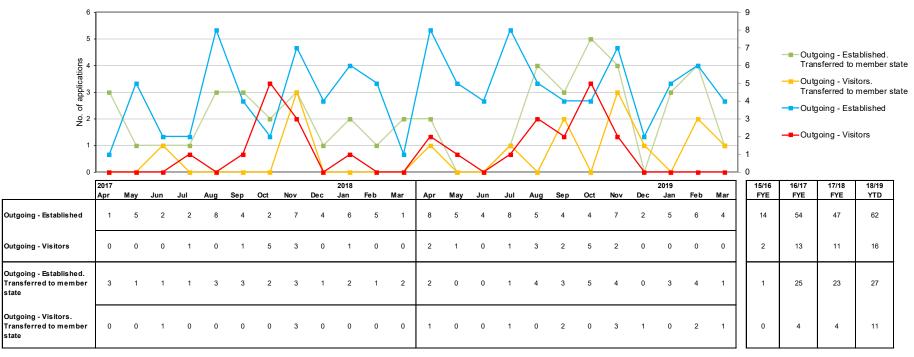
Total

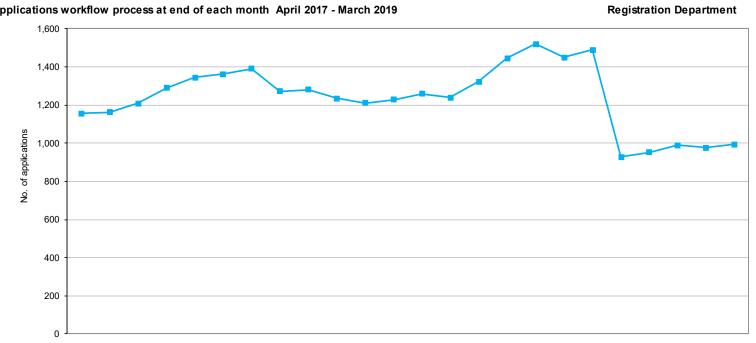


European Professional Card (EPC) incoming applications April 2017 - March 2019



European Professional Card (EPC) outgoing applications April 2017 - March 2019



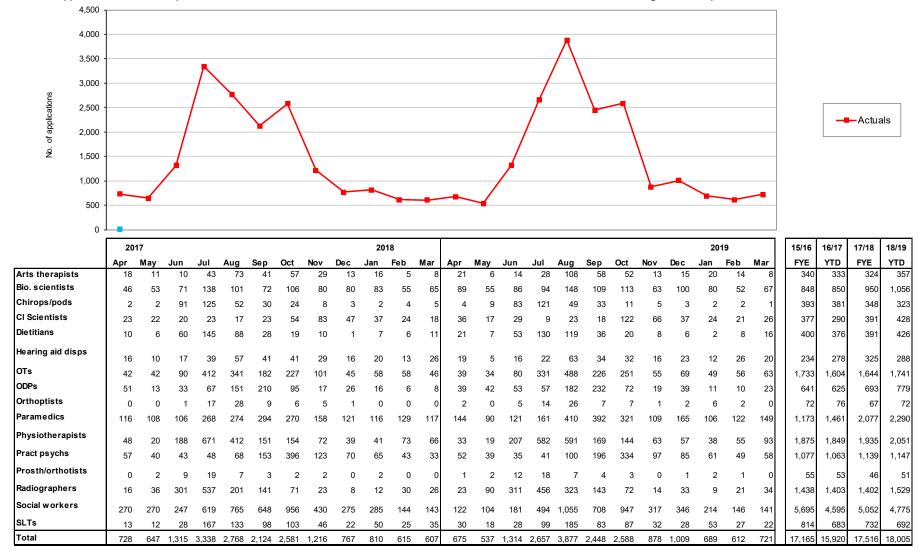


UK applications workflow process at end of each month	April 2017 - March 2019

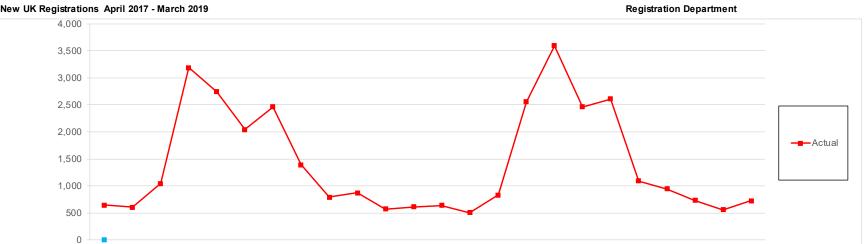
	2017									2018												2019			15/16	16/17	17/18	18/19
Current status	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	YTD
Minimum info	1,142	1,148	1,191	1,267	1,327	1,341	1,371	1,257	1,269	1,219	1,195	1,212	1,242	1,227	1,307	1,430	1,503	1,435	1,476	921	944	974	963	973	1,041	1,111	1,212	973
At scrutiny	1	1	4	7	4	7	3	2	2	2	3	4	4	4	4	6	4	4	4	3	3	3	3	3	1	4	4	3
Pending reg fee	14	13	13	15	14	14	16	14	10	13	13	13	13	9	11	9	13	11	9	5	6	12	11	17	8	12	13	17
Total	1,157	1,162	1,208	1,289	1,345	1,362	1,390	1,273	1,281	1,234	1,211	1,229	1,259	1,240	1,322	1,445	1,520	1,450	1,489	929	953	989	977	993	1,050	1,127	1,229	993





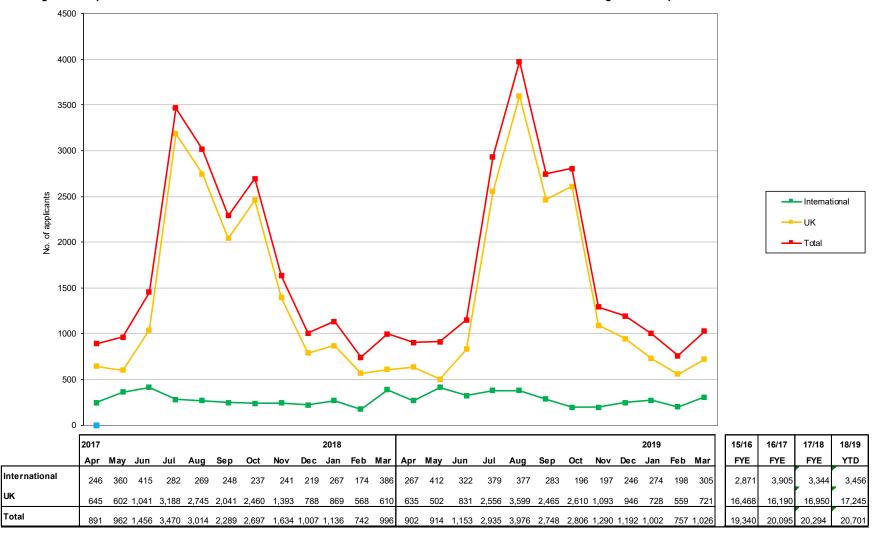




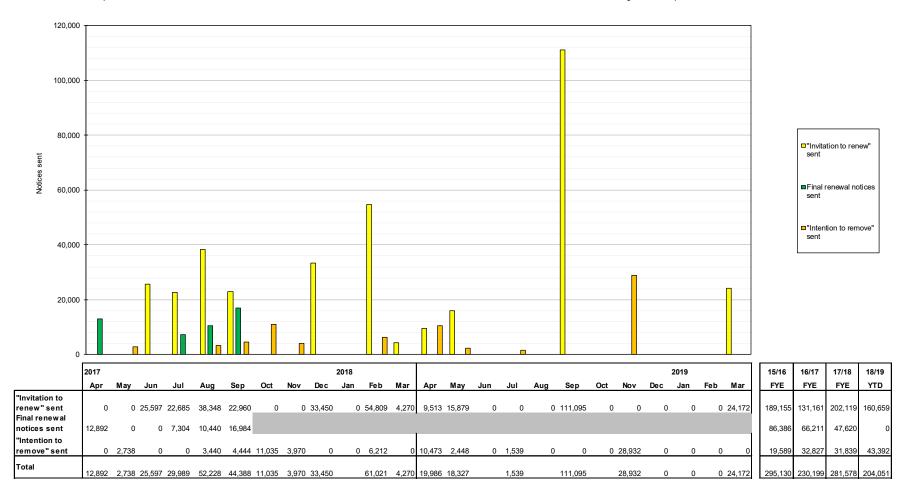


	2017									2018											:	2019			15/16	16/17	17/18	18/19
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	YTD
Arts therapists	14	8	8	41	68	37	53	28	13	23	6	8	18	6	9	14	109	58	46	17	18	20	12	6	287	322	307	333
Bio. scientists	42	36	70	115	92	69	82	70	76	88	55	52	87	55	77	74	136	101	86	69	81	88	46	60	775	786	847	960
Chirops/pods	2	2	68	134	55	34	25	9	2	2	4	3	4	3	55	130	55	29	16	3	3	1	4	1	356	374	340	304
CI Scientists	26	20	18	20	13	18	27	101	46	37	27	18	33	19	24	10	21	16	96	69	35	23	22	26	285	267	371	394
Dietitians	3	8	48	153	86	30	22	10	1	8	3	12	21	4	45	110	123	38	22	8	6	5	6	13	419	373	384	401
Hearing aid disps	13	11	15	41	46	39	40	31	18	21	17	20	19	5	15	23	53	39	29	21	24	15	20	18	271	268	312	281
OTs	39	41	81	351	375	174	225	116	45	61	59	44	38	38	53	283	489	239	220	86	63	58	56	62	1,642	1,580	1,611	1,685
ODPs	40	25	25	58	114	203	124	43	23	18	4	11	32	45	13	77	124	260	107	30	34	13	7	19	673	609	688	761
Orthoptists	0	0	1	16	26	9	5	7	1	0	0	0	2	0	3	16	25	6	8	2	1	5	4	0	62	76	65	72
Paramedics	87	126	64	198	275	326	235	233	129	114	71	137	139	125	55	160	305	412	398	116	169	118	97	173	1,398	1,461	1,995	2,267
Physiotherapists	54	14	141	640	430	170	159	70	43	49	67	68	33	22	130	564	599	201	129	86	53	36	47	100	1,840	1,798	1,905	2,000
Pract psychs	51	32	43	45	63	123	364	137	86	55	39	36	39	48	30	43	77	153	328	139	72	60	46	56	1,027	1,041	1,074	1,091
Prosth/orthotists	0	0	7	21	8	1	3	2	1	2	1	0	1	0	13	15	9	5	2	0	2	2	1	0	50	53	46	50
Radiographers	14	7	198	621	219	142	77	31	9	16	26	31	16	6	169	520	317	161	89	27	28	13	13	32	1,366	1,389	1,391	1,391
Social workers	247	260	230	586	735	576	916	452	273	324	164	135	122	112	120	427	989	664	930	384	330	225	149	131	5,239	4,486	· ·	F (1)
SLTs	13	12	24	148	140	90	103	53	22	51	25	35	31	14	20	90	168	83	104	36	27	46	29	24	778	686	716	672
Total	645	602	1,041	3,188	2,745	2,041	2,460	1,393	788	869	568	610	635	502	831	2,556	3,599	2,465	2,610	1,093	946	728	559	721	16,468		16,950	·

New Registrants April 2017 - March 2019

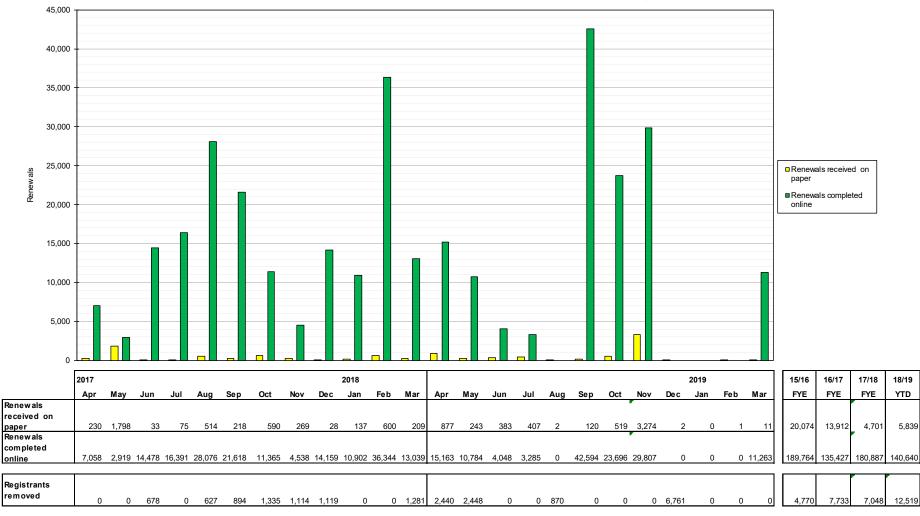


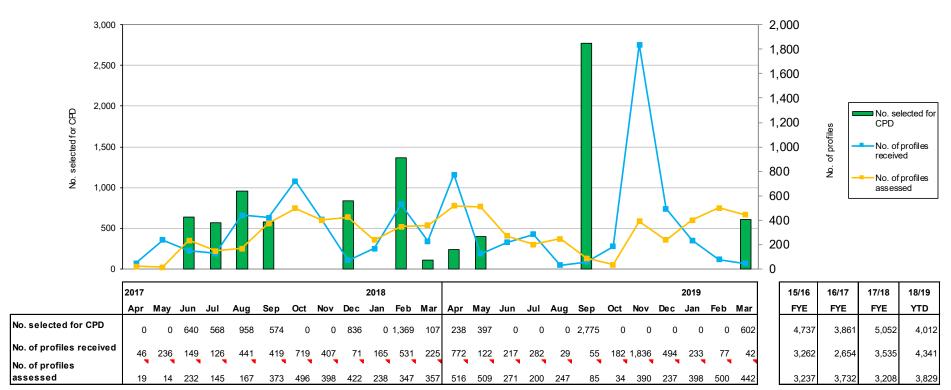
Renewal Information April 2017 - March 2019



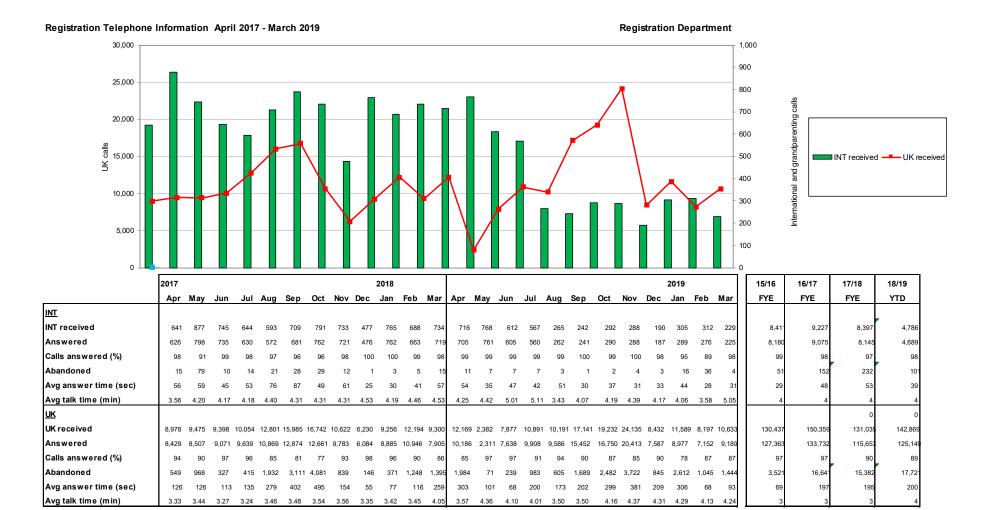


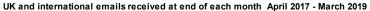
Registration Department



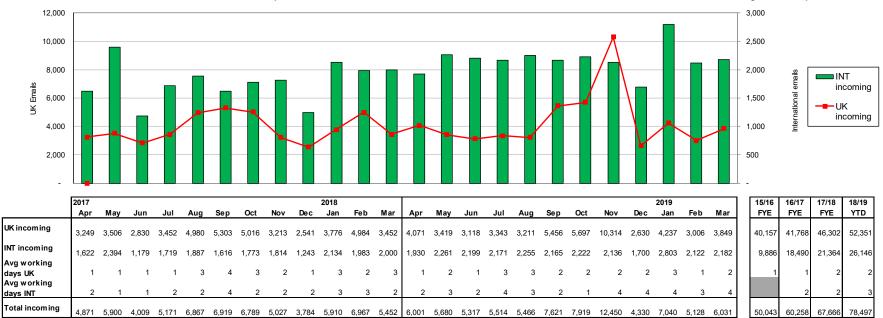


Continuing Professional Development process April 2017 - March 2019



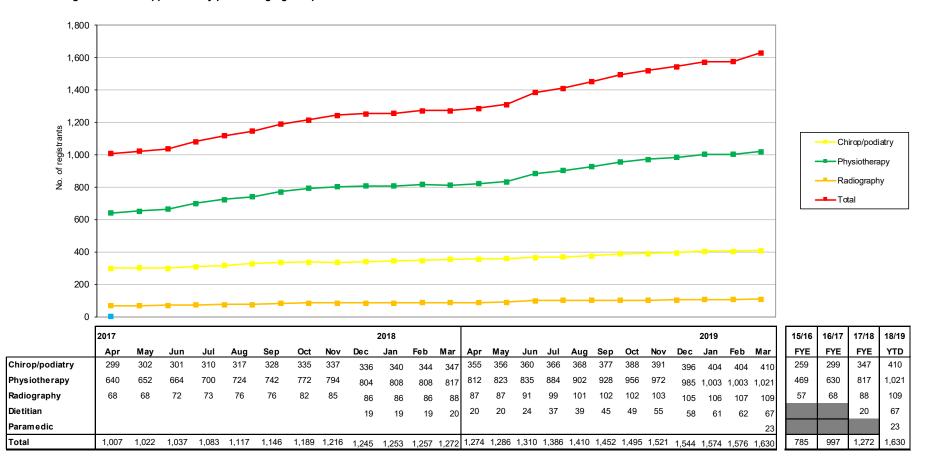


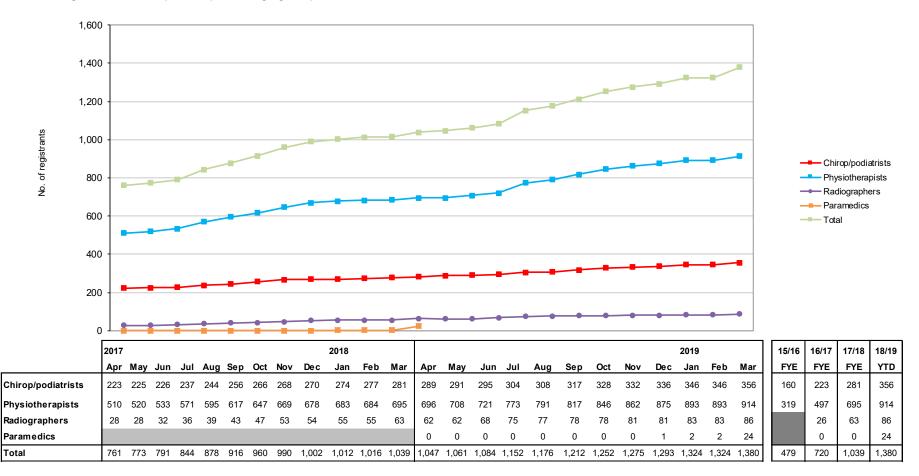
Registration Department



Number of registrants with supplementary prescribing rights April 2017 - March 2019

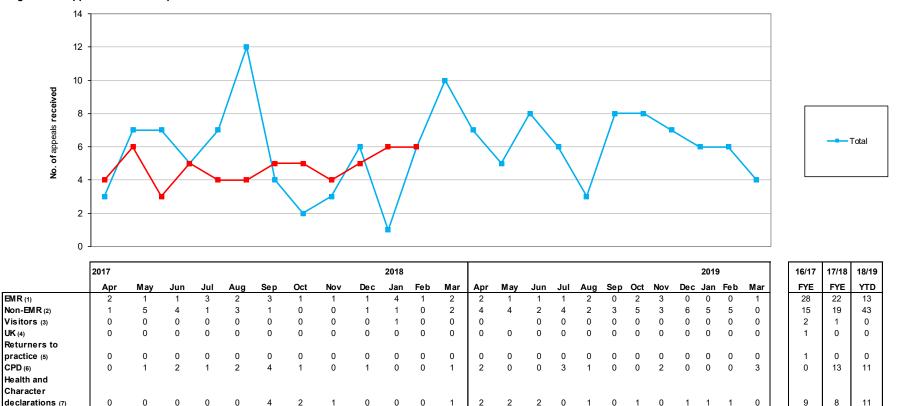






Number of registrants with independent prescribing rights April 2017 - March 2019

Registration Appeals Received April 2017 - March 2019



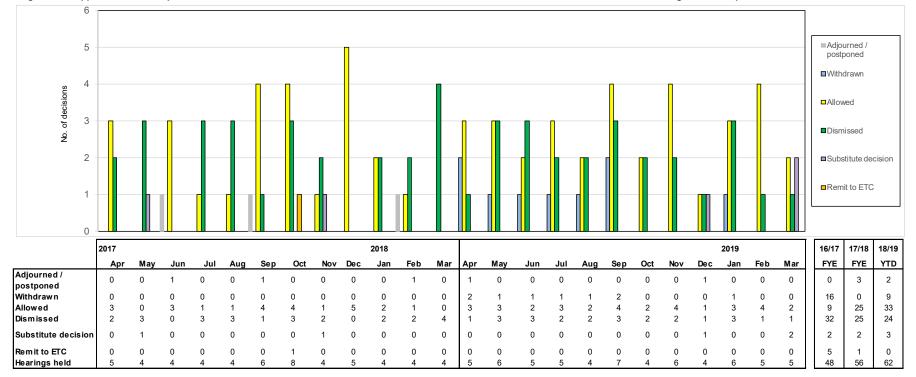
6 10

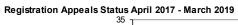
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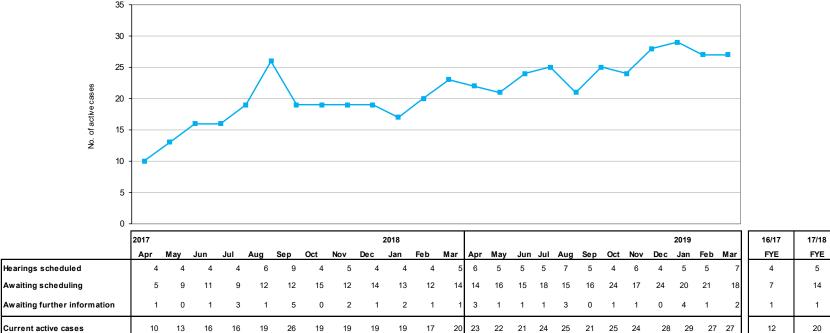
Total

7 6 6

Registration Appeal Decisions April 2017 - March 2019







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