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## Education and Training Panel – tier 1 paper approval route (February 2025)

**Members:** Katie Thirlaway (Chair)  
Helen Gough

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ETC makes all decisions on programme approval and on other operational education matters. Decisions are categorised into three ‘tiers’, which are categorised based on risk, whether recommended outcomes are challenged by providers, and / or whether there is a significant negative impact for the provider and / or learners. Meetings of the ETP are reserved for items which require a higher level of oversight or discussion before a decision can be made.

This agenda is for tier 1 papers-based decisions only. These decisions are by nature low risk. Decisions are made at this tier in a specific set of limited circumstances, most importantly when education providers have not provided any comments on the outcome through ‘observations’ and therefore this is no disagreement about the recommendation put forward by lead visitors or the executive.

Each section of the agenda has an explanation of the recommended process outcome, with information which enables the Panel to make a decision.

## Agenda item

### 1. Approval

#### a. Programmes recommended for approval subject to meeting conditions

None

#### b. Programmes recommended for approval

For each programme listed, partner visitors have judged that:

- the provision is of sufficient quality to meet relevant education standards
- the provider has demonstrated that facilities provided are adequate to deliver education and training as proposed

Therefore, they are recommending that the programmes are approved, subject to satisfactory monitoring. Education providers have not supplied observations for these recommendations, meaning they do not object to the recommendation made.

The Panel is asked to consider information in the table below, and decide whether each programme should be approved.

Education provider	Case reference	Lead visitors	Quality of provision	Facilities provided
Keele University	CAS-01523-F6T6Z2	Julie-Anne Lowe  Patricia McClure	Through this assessment, we have noted that the programme(s) meet all the relevant HCPC education standards and therefore should be approved.	Education and training delivered by this institution is underpinned by the provision of the following key facilities:  The programme team are led by an experienced occupational therapy academic. There are two further full-time members of the programme staff, who are also experienced academics. All programme staff are HCPC-registered. The team are supported by sessional lecturers, including partners from practice and users of services, and other HCPC-registered allied health professionals within the school and faculty. The business cases have provision for further staff as the programmes develop and learner numbers increase. The staff-student ratio will be maintained at 1:15 / 20 learners as per Royal College of Occupational Therapists recommendations. The programmes are

				<p>supported by the Director of Education, who has oversight of all education programmes within the School of Allied Health Professions, and the Director for Undergraduate Programmes. Professional service staff offer administrative support to the programmes. The programmes are also supported by a PSRB and Quality Officer.</p> <p>Learners have access to two onsite simulation properties. These have wi-fi, audio and a visual connection for live streaming into viewing rooms and lecture theatres. There is also an anatomy training centre and clinical education centre. There are simulation facilities which include a hospital ward and an emergency department resuscitation room, based at the Royal Stoke University Hospital of North Staffordshire. The education provider will have simulation facilities and resources once the refurbishment of the Darwin building is complete in September 2024. Facilities and resources will provide opportunities for learners to engage in IPE and simulation activities with other health professional learners across the Faculty of Medicine and Health Sciences. Small cohort sizes will facilitate the integration of practical skill development, alongside learning within specifically designed learning environments. There are on-site teaching and library facilities and learner services. The Keele Virtual Learning Environment (KLE) provides easy access to programme and module resources including lecture notes, presentations, and discussion boards.</p> <p>The teaching resources and support mechanisms are or will be in place by September 2024 in preparation for the proposed start dates for both programmes in September 2025.</p>
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Programmes		
Programme name	Mode of study	Nature of provision
BSc (Hons) Occupational Therapy	FT (Full time)	Taught (HEI)
BSc (Hons) Occupational Therapy	WBL (Work based learning)	Apprenticeship

Education provider	Case reference	Lead visitors	Quality of provision	Facilities provided
University of Wolverhampton	CAS-01597-P9C8Z6	Paul Bates  Wendy Smith	The programme(s) meet all the relevant HCPC education standards and therefore should be approved.	<p>Education and training delivered by this institution is underpinned by the provision of the following key facilities:</p> <p>Staffing: the programme team and senior staff are in place. For example, the senior lecturer and programme lead, and Head of Department. At times the education provider employs visiting lecturers. There is an academic lead for practice education and a faculty lead for apprenticeships. There are skills technicians to support the usage of skills labs.</p> <p>The education provider has facilities with specialist equipment in place. For example, two dedicated paramedic skills laboratories.</p>
Programmes				
Programme name			Mode of study	Nature of provision
BSc (Hons) Paramedic Practice			FT (Full time)	Apprenticeship

## 2. Performance review

### a. Review period for institutions which have been subject to the performance review process

None

### 3. Focused review

#### a. Institutions / programmes subjected to the focused review process, where no further action is recommended

For each provider listed, the executive has judged that the trigger investigated does not impact on our education standards being met. Education providers and any case contact have not supplied observations for these recommendations, meaning they do not object to the recommendation made.

The Panel is asked to consider information in the enclosure, decide whether any action is required, and if so what that action should be.

Education provider	Review level	Review recommendation
University Hospital Birmingham (UHB) NHS Foundation Trust	Programme(s)	No further action

Enc

#### b. Institutions / programmes subjected to the focused review process, where referral to another process is recommended

For each provider listed, the executive has judged that the trigger investigated should be referred to another process for consideration. Education providers and any case contact have not supplied observations for these recommendations, meaning they do not object to the recommendation made.

The Panel is asked to consider information in the enclosure, decide whether any action is required, and if so what that action should be.

Education provider	Review level	Review recommendation
London South Bank University	Institution	Refer to performance review

Enc

#### 4. Records change – provider consent

For each programme listed, the education provider has provided consent to close the programme / amend programme records. Programmes are either:

- Closing / have closed to new cohorts (where the last intake date is complete)
- Opening to replace an existing programme record (where the last intake date is not complete)

The Panel is asked to confirm these administrative changes to the list of approved programmes.

Education provider	Programme name	Mode of study	First intake	Last intake
University of Winchester	MSc in Occupational Therapy	FT (Full time)	01/09/2021	01/09/2024
University of Winchester	MSc in Occupational Therapy	PT (Part time)	01/09/2021	01/09/2024
University of Winchester	PGDip in Occupational Therapy	FT (Full time)	01/09/2021	01/09/2024
University of Winchester	PGDip in Occupational Therapy	PT (Part time)	01/09/2021	01/09/2024