

FINANCE & RESOURCES COMMITTEE

21st September 2004

DRAFT AGENDA Open to Members of the Public

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| 1 Apologies for Absence | Verbal |
| 2 Approval of Agenda | Verbal |
| 3 Approval of Minutes of the Meeting held on 27th July 2004 From Secretary to the Committee – Paul Baker | Enclosure 1 Paper HPC/FRC55/04 |
| 4 Matters arising (not otherwise dealt with elsewhere) From Secretary to the Committee – Paul Baker | Enclosure 2 Paper HPC/FRC56/04 |
| 5 Finance and Office Services Report From Secretary to the Committee – Paul Baker | Enclosure 3 Paper HPC/FRC57/04 |
| 6 Information and IT Department Report From Director of Information – Roy Dunn | Enclosure 4 Paper HPC/FRC58/04 |
| 7 Human Resources Department Report From Human Resources Director – Denise Thompson | Enclosure 5 Paper HPC/FRC59/04 |
| ITEMS FOR DISCUSSION/DECISION | |
| 8 Hotel Corporate Rates From Secretary to the Committee – Paul Baker | Enclosure 6 Paper HPC/FRC60/04 |
| 9 Attendance Allowances From Secretary to the Committee – Paul Baker | Enclosure 7 Paper HPC/FRC61/04 |
| 10 Interest Rates on Deposits From Secretary to the Committee – Paul Baker | Enclosure 8 Paper HPC/FRC62/04 |
| ITEMS TO NOTE | |
| 11 Management Accounts to 31st July 2004 From Secretary to the Committee – Paul Baker | Enclosure 9 Paper HPC/FRC63/04 |
| 12 Management Accounts to 31st August 2004 From Secretary to the Committee – Paul Baker | Enclosure 10 Paper HPC/FRC64/04 |
| 13 Provisional Meeting Dates for 2005/6 From Secretary to the Committee – Paul Baker | Enclosure 11 Paper HPC/FRC65/04 |
| 14 Any Other Business | |
| 15 Date and Time of Next Meeting Tuesday 23 rd November 2004 at 11 a.m. – preceded by the Audit Committee Subsequent Meetings: Friday 11 th February 2005 Wednesday 23 rd March 2005 – preceded by the Audit Committee | |

Resolution

The Committee is invited to adopt the following: "The Committee hereby resolves that the next part of the meeting shall be held in private because publicity would be prejudicial to the public interest, by reason of the confidential nature of the business transacted."