

**Health Professions Council  
Finance and Resources Committee 7 February 2007**

**Actions List**

**Executive Summary and Recommendations**

**Introduction**

Attached is an actions list as agreed at the last public meeting of this committee.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual papers and minutes for the background to decisions.

**Resource implications**

None

**Financial implications**

None

**Background papers**

None

**Appendices**

None

**Date of paper**

25 January 2007.

**ACTION POINTS**

**FINANCE AND RESOURCES COMMITTEE**  
**PUBLIC MEETING**

**20 NOVEMBER 2006**

	<b>Action point (and location in the minutes)</b>	<b>For the attention of</b>	<b>Action by</b>	<b>Comments</b>
1	Pension Fund Update - Executive to seek (1) legal advice on whether any action could be taken against pension trustees; (2) legal advice on HPC's contractual obligations to employees in respect of pension scheme; (3) specialist pension advice on arrangements for future of pension scheme, based on options outlined, including calculation of debt which might be incurred under the Pension Act 1995; (4) President and Chairman should be kept informed of developments and Chairman to hold watching brief. (5.11)	SL/ President/ Chairman	Ongoing	Committee agreed in the private meeting on 20 November 2006 that future papers on this subject should be considered in private, especially if any legal action is to be taken.
2	Provision of legal services - Committee approved (1) appointment process; (2) advertisement; (3) pre-qualification questionnaire (subject to amendment that firms should describe relevant experience); (4) timetable for appointment  (12.5)	MJS	Ongoing to March 2007	Actioned. Deadline for tenders was 15 December 2006. Short-listing was held on 12 January 2007, attended by members of the Council and the Executive. The short-listed firms were invited to tender.
3	Investment Policy: Minor amendments to policy agreed (13.3)	SL	7 February 2007	Actioned.

Date  
2007-01-10

Ver.  
a

Dept/Cmte  
F&R

Doc Type  
PPR

Title  
Executive summary action points  
list public meeting Finance and  
Resources 7 February 2007

Status  
Final  
DD: None

Int. Aud.  
Public  
RD: None

4	Project Reporting: Financial reporting system to be implemented.  (14.4)	SL	Ongoing from April 2007	
5	Project Management: Principles around effective project planning, management and execution to be implemented.  (15.6)	CP	Ongoing	
6	Direct Debit name change: Executive to confirm why HPC required to notify registrants (i.e. regulatory or legislative requirement) and proceed with notification/incur cost only if absolutely necessary.  (16.6)	SL	31 March 2007	Actioned. The Executive confirmed that it was not necessary to notify all registrants.
7	Draft Financial Regulations: Approved subject to amendments. To be submitted to Audit Committee and Council.  (17.4)	MJS	6 December 2006	Actioned. Further amendments agreed by Audit Committee on 6 December 2006. Amended regulations to be further considered by Audit Committee on 28 February 2007.
8	LISA registration system annual support cost: Agreed proposed changes to support contract  (18.4)	RD	30 November 2006	Actioned. New support contract implemented.