
Finance and Resources Committee 29 April 2010

Actions list

Executive summary and recommendations

Attached is an actions list as agreed at the last public meeting of this committee.

Decision

The Committee is requested to note the document. No decision is required.

Background information

Please refer to individual papers and minutes for the background to decisions.

Resource implications

None

Financial implications

None

Appendices

None

Date of paper

25 March 2010

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-25	a	F&R	PPR	Executive summary action points list public meeting Finance and Resources Committee 29 April 2010	Final DD: None	Public RD: None

Action points

Finance and Resources Committee - Public meeting

17 March 2010

	Action point (and location in the minutes)	For the attention of	Action by	Comments
1	Operations report: Committee agreed that future reports should indicate the percentage of registrants who were using the online renewals system. (10.5)	GRS	Ongoing	
2	Budget for 2010-11: Projected registrant numbers Committee agreed that, in future, it would be helpful to see how registrant numbers affected the finances of HPC. (11.2)	GB/ MJS	Ongoing from February 2011	
3	Budget for 2010-11: Financial information Committee agreed that, in future, if budget responsibilities were transferred between departments, the proposed budget should also indicate expenditure in the previous year. (13.2)	GB	Ongoing from February 2011	
4	Budget for 2010-11: Financial information Committee noted that the project listed as 'credit/debit outsourcing' related to automation of credit and debit card payments. Committee agreed that the title of the project should be clarified in the budget. (13.3)	GB	25 March 2010	The budget was approved by Council on 25 March 2010.

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5	Budget for 2010: Financial information Subject to the amendment at action point 4 above, Committee approved the budget for 2010-11. (13.4)	GB	25 March 2010	The budget was approved by Council on 25 March 2010.
6	Finance department workplan: Subject to an amendment, Committee agreed the workplan. (14.5)	GB	Ongoing to March 2011	
7	Human Resources workplan: Subject to an amendment, Committee agreed the workplan. (15.4)	TH	Ongoing to March 2011	
8	Information Technology workplan: Committee approved the workplan. (16.5)	GG	Ongoing to March 2011	
9	Registration department workplan: Committee approved the workplan. (17.5)	RH	Ongoing to March 2011	
10	Projects workplan: Committee approved the workplan. (18.4)	Project Manager	Ongoing to March 2011	
11	Subject to amendments, Committee approved the expenses policies for Council and committee members; employees; partners; and witnesses. (19.5)	LH	By 25 March 2010	The policies were approved by Council on 25 March 2010.

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