

Employee resourcing

IT

Recruitment is in progress for the post of IT Service Support Analyst. This vacancy has arisen due to the promotion of Jason Roth to Infrastructure Support Manager and the internal appointment of Richard Watling to the post of Infrastructure Support Engineer.

Education

Interviews for the replacement post of Education Administrator will take place on 11th November.

Fitness to Practise

Salma Begum, formerly a Hearings Officer, has been appointed to the post of PA to the Director of Fitness to Practise following interviews in October.

Interviews for the replacement post of Hearings Officer and for a fixed term Scheduling Officer post will be held on 15th November.

Interviews for the replacement post of Case Support Officer will take place on 22nd November.

Projects

Recruitment is in progress for the fixed term post of Project Manager. Interviews will be held on 12th November

Other HR activities

Training

The first module of the HPC's management development program is being held in late November 2010. Further modules will be run throughout 2011.

Policy work

The HR team has updated the HPC's paternity leave policy to comply with new legislation, has updated the policy on Criminal Record Checks and Disclosure to explain existing processes more clearly, and has updated the probation policy and provided management guidance notes to ensure best practice is followed.

Review of pay policy and process

Following approval by Remuneration Committee in September, guidance on monetary values for new pay bands was issued to all employees in October. The HR Director is now in the process of rewriting the HPC Pay Policy to reflect the new system.

Employee benefits

Following a request via the Employee Consultation Group, the HR team has negotiated discounts of up to 30% for employees for annual membership of Fitness First gyms. A gym membership scheme has been set up for employees at no cost to the HPC.

