

Finance and Resources Committee

The 77th meeting of the Finance and Resources Committee will take place as follows:

Date: Tuesday 10 September 2013

Time: 10:30 am

Venue: The Council Chamber, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Richard Kennett (Chair)
Pradeep Agrawal
Jennifer Beaumont
Frank Burdett
Mary Clark-Glass
Sheila Drayton
Arun Midha
Penny Renwick
Keith Ross

Enquiries: Claire Gascoigne, Secretary to the Committee
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Part 1 – Public Agenda

1	Apologies for absence	verbal
2	Approval of agenda	verbal
3	Declaration of members' interests	verbal
4	Public Minutes of the Finance and Resources Committee meeting of 18 July 2013 Claire Gascoigne – Secretary to the Committee	enclosure 1 FRC 60/13
5	Matters arising Claire Gascoigne – Secretary to the Committee	enclosure 2 FRC 61/13
6	Finance report Alan Carr – Interim Director of Finance	enclosure 3 FRC 62/13
7	Human Resources report Teresa Haskins – Director of Human Resources	enclosure 4 FRC 63/13
8	Partner Manager report Hayley Graham – Partner Manager	enclosure 5 FRC 64/13
9	Information Technology report Guy Gaskins – Director of Information Technology	enclosure 6 FRC 65/13
10	Operations report Greg Ross-Sampson – Director of Operations	enclosure 7 FRC 66/13

Items for discussion/approval

11	Forecasting model review Marc Seale – Chief Executive	enclosure 8 FRC 67/13
12	Registration Numbers Forecast 2013–18 Greg Ross-Sampson – Director of Operations Roy Dunn – Head of Business Process Improvement	enclosure 9 FRC 68/13
13	Registrant Income Forecast 2013–18 Greg Ross-Sampson – Director of Operations Charlotte Milner – Head of Financial Accounting	enclosure 10 FRC 69/13
14	Purchase order/invoice signatory list Alan Carr – Interim Director of Finance	enclosure 11 FRC 70/13

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2013-09-10	a	F&R	AGD	Finance and Resources Committee agenda 10 September 2013	Final DD: None	Public RD: None

15 **Information Technology Policy** enclosure 12
 Guy Gaskins – Director of Information Technology FRC 71/13

Items to note

16 **Equality and Diversity Statistics Report 2012-13** enclosure 13
 Teresa Haskins – Director of Human Resources FRC 72/13

17 **Any other business** verbal
 Previously notified and agreed by the Chair

18 **Date & time of next meeting:**
 10.30 am Thursday 21 November 2013

Resolution

The Committee is invited to adopt one or more of the following:

‘The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (a) information relating to a registrant, former registrant or applicant for registration;
- (b) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (f) action being taken to prevent or detect crime or to prosecute offenders;
- (g) the source of information given to the Committee in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee’s or Council’s functions.’

Item	Reason for Exclusion
19	b

Part 2 – Private Agenda

19 **Internal review of fees forecast - update** verbal
 Marc Seale – Chief Executive

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20 **Any other business**
Previously notified and agreed by the Chair

verbal

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