

The Health Professions Council

INVESTIGATING COMMITTEE

MEETING

Friday 11th November 2005

10:50am

The fifteenth meeting of the Investigating Committee will be held at the following location:

Meeting Rooms 2 and 3
Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Sophie Butcher
Secretary to the Committee
Tuesday 1 November 2005

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Telephone: 0207 840 9785
Fax:020 7840 9807
email: Sophie.butcher@hpc-uk.org

Date
2005-10-14

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Dept/Cmte
INV

Doc Type
AGD

Title
Investigating Committee Meeting
Agenda

Status
Final
DD: None

Int. Aud.
Public
RD: None

Agenda – Part One – Open to Members of the Public

1. **Election of the Chairman and Deputy-Chairman**
From the Secretary to the Committee – Sophie Butcher Enclosure 1
Paper IC24/05
2. **Apologies for Absence** Verbal
3. **Approval of Agenda**
4. **Minutes of the Investigating Committee meeting held on Thursday
8th September 2005** Enclosure 2
Paper IC25/05
From the Secretary to the Committee – Sophie Butcher
5. **Matters Arising** Verbal
6. **Director of Fitness to Practise Report** Enclosure 3
Paper IC26/05

Items for Discussion/Approval

7. **Dates of the Investigating Committee Meetings 2006/2007** Enclosure 4
From the Secretary to the Committee – Sophie Butcher Paper IC27/05
8. **Resolutions to adopt if a practice committee (Health, Investigating
or Conduct and Competence) requires to hold a meeting in private
session** Enclosure 5
Paper IC28/05
From the Secretary to the Committee – Sophie Butcher
9. **Requesting Patient Information** Enclosure 6
From the Director of Fitness to Practise – Kelly Johnson Paper IC29/05
(to follow)
10. **Making a complaint about a Health Professional** Enclosure 7
From the Director of Fitness to Practise – Kelly Johnson Paper IC30/05
11. **Reporting a concern to the Health Professions Council** Enclosure 8
From the Director of Fitness to Practise – Kelly Johnson Paper IC31/05
12. **Introduction to the Case Management Strategy** Enclosure 9
From the Director of Fitness to Practise – Kelly Johnson Paper IC32/05

Items to Note

13. **HPC Performance Appraisal System for Panel Members and
Panel Chairs** Enclosure 10
From the Partners Manager – Liz McKell Paper IC33/05

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Items for Information

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| 14. | Case to Answer Referral Form for Panel Chairmen
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 11
Paper IC34/05 |
| 15. | Any Other Business
Previously Notified to and Agreed by the Chairman | |
| 16. | Date & Time of Next Meeting
11:00am Monday 23 January 2006 | |

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DD: None

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