

# **The Health Professions Council**

## **INVESTIGATING COMMITTEE**

### **MEETING**

**Thursday 14 September 2006**

**10:30am**

The nineteenth meeting of the Investigating Committee will be held at the following location:

The Council Chamber  
Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

**Sophie Butcher**  
**Secretary to the Committee**  
Monday 4 September 2006  
Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

Telephone: 0207 840 9785  
Fax: 020 7840 9807  
email: [sophie.butcher@hpc-uk.org](mailto:sophie.butcher@hpc-uk.org)

Date  
2006-07-06

Ver.  
a

Dept/Cmte  
SEC

Doc Type  
AGD

Title  
Draft Agenda Investigating  
Committee meeting 14 September  
2006

Status  
Draft  
DD: None

Int. Aud.  
Public  
RD: None

### Agenda – Open to Members of the Public

1. **Apologies for Absence** Verbal
2. **Approval of Agenda**
3. **Minutes of the Investigating Committee meeting held on Wednesday 19 April 2006** Enclosure 1  
From the Secretary to the Committee – Sophie Butcher Paper IC01/06
4. **Matters Arising** Enclosure 2  
From the Secretary to the Committee – Sophie Butcher Paper IC02/06
5. **Chairman’s Report** Verbal
6. **Director of Fitness to Practise Report** Enclosure 3  
Paper IC03/06

### Items for Discussion/Approval

7. **Fitness to Practise Work Plan and Process Document** Enclosure 4  
From the Director of Fitness to Practise – Kelly Johnson Paper IC04/06
8. **Standards of Conduct, Performance and Ethics Review:** Enclosure 5  
*- background and context* Paper IC05/06  
*- possible changes*  
*- fitness to practise cases review*  
*- plan of activities*  
*- results from the “call for ideas”*  
From the Policy Officer - Michael Guthrie

### Items to Note

None

### Items for Information

9. **Witness Questionnaire and Service Level Standards** Enclosure 6  
From the Director of Fitness to Practise – Kelly Johnson Paper IC06/06
10. **Any Other Business**  
Previously Notified to and Agreed by the Chairman
11. **Date & Time of Next Meeting**  
11:00am on Thursday 16 November 2006

“The Committee hereby resolves that a meeting of the Committee may be held in private, where the matters being discussed relate to one or more of the following”;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant or any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the President, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.