

**Health Professions Council**

**Investigating Committee – 19<sup>th</sup> April 2007**

**Annual Review of actions taken from 11 July 2006 – 7 July 2007**

**Executive Summary**

**Introduction**

An annual review of the actions taken by the Committee has been provided for information for the period 11 July 2006 – 7 July 2007.

**Decision**

The Committee is asked to note the actions that have been taken in the period 11 July 2006 – 7 July 2007.

**Background Information**

None

**Resource Implications**

None

**Financial Implications**

None

**Background Papers**

None

**Appendices**

None

**ACTION POINTS**  
**INVESTIGATING COMMITTEE – 11 July 2006 – 7 July 2007**

	<b>Action point (and location in the minutes)</b>	<b>For the attention of</b>	<b>Action by (date)</b>	<b>Outcome</b>
	<b>14 September 2006</b>			
1.	<b><u>Director's Report</u></b> The Committee agreed that it would be helpful to have statistics on the percentage of allegations compared to the total number on the register ( <b>Public minutes, 7.2</b> )	KJ	16 November 2006	The percentage of allegations compared to the total number of registrants on the register is provided in the ftp annual report.
2.	<b><u>Director's Report</u></b> A brief note was to be put in future against each of the ftp cases and or meetings listed in the Director's report detailing who and what they concerned ( <b>Public minutes, 7.6</b> )	kJ	16 November 2006	More information is now provided against each of the ftp cases and or meetings listed in the Director's report.
3.	<b><u>Review of the Standards of Conduct, Performance and Ethics (SCPE)</u></b> A draft version of the SCPE would be reviewed by all of the ftp committees at their next set of meeting. The comments received by the professional bodies and other stakeholders would be provided underneath each standard with their potential recommendations. ( <b>Public minutes, 9.9</b> )	MG		The draft SCPE was reviewed by the ftp committees and their recommendations incorporated.
4.	<b><u>Public Patient Involvement</u></b> A 'Hard to Reach' seminar was being held on Friday 22 September 2006. The President recommended that a member of ftp team attended. ( <b>Public minutes, 11.1</b> )	KJ	22 September 2006	completed
	<b>16 November 2006</b>			
1.	<b><u>Review of the Standards of Conduct, Performance and Ethics (SCPE)</u></b>	MG	23 January 2007	Legal advice was sought and the list of the different types of service users was

	<p>The Committee agreed to the removal of the different types of service users that could be discriminated against as there was the potential to leave a group out. The phraseology adopted was the same as that which appeared in HPC's legislation. Confirmation was required as to whether any alterations could be made.</p> <p><b>(Public minutes, 9.4)</b></p>			<p>removed due to the potential for leaving one out and therefore being discriminatory inadvertently.</p>
2.	<p><b><u>Review of the Standards of Conduct, Performance and Ethics (SCPE)</u></b></p> <p>Standard 13 should be removed and linked to standard 14 where health professionals were encouraged to behave with integrity and honesty.</p> <p><b>(Public minutes, 9.9)</b></p>	MG	23 January 2007	<p>Standards 13 and 14 were amended to reflect the changes required.</p>
3.	<p><b><u>Strategy Discussion</u></b></p> <p>The Committee was asked to review the strategy discussion notes for comments and discussion, linking this to potential topics for discussion at the FTP Chairmen and Deputy Chairmen's meeting on 12 February 2007.</p>	The Committee	12 February 2007	<p>The Committee reviewed the strategy discussion notes. Topics identified for consideration at the FTP Chairmen and Deputy Chairmen meeting on 12 February 2007 was the review of the structure and key messages of the ftp annual report and whether the ftp committees should be holding an annual joint meeting.</p>
<b>23 January 2007</b>				
1.	<p><b><u>Director's Report</u></b></p> <p>The Committee agreed that it would be useful if a breakdown by profession of number and type of allegations received could be provided every 6 months to the Committee for their review so to assist in the identification of trends</p> <p><b>(Public minutes, 6.7)</b></p>	KJ	15 November 2007	<p>This information would be provided for the Committees' review at their meeting in November 2007.</p>

2.	<p><b><u>Fitness to Practise Workplan and Process Document</u></b> Monitoring of protection of title cases would be activated as of July 2007 as it would then be 2 years since the close of the HPC Register. Feedback would be provided at the Committee's September 2007 meeting <b>(Public minutes, 7.2)</b></p>	KJ	12 September 2007	Feedback on the protection of title cases would be provided at the Committee's meeting in September 2007.
3.	<p><b><u>Fitness to Practise Workplan and Process Document</u></b> The Committee should submit any comments regarding points to be addressed in the ftp annual report 2007 to the Director of ftp, prior to the ftp Chairmen and Deputy Chairmen meeting that was to be held on the 12 February 2007. This was recommended as the Committee was to review a final draft at its next meeting in April 2007.<b>(Public minutes, 7.5)</b></p>	KJ	12 February 2007	Completed.
4.	<p><b><u>Website Information</u></b> All of the feedback obtained from the January ftp committee meetings on the preferred route for the posting of cases online would be collated and produced for Council's discussion/approval at their next meeting in March 2007 <b>(Public minutes, 8.3)</b></p>	KJ	29 March 2007	<p><b>Post Case to Answer Information and Hearing Dates</b></p> <p>The Council approved the recommendation of the Conduct and Competence Committee and agreed that:</p> <p>Hearing dates and the notice of allegation should be placed on the HPC website four weeks in advance of the date of the hearing; and</p> <p>Remove all cases which do not comply with the recommendation set out above from the HPC website until four weeks before the date of the hearing.</p>

				<p><b>Transcripts</b></p> <p>The Council approved the recommendation of the three fitness to practise committees to remove historic transcripts from the website and cease with the practice of placing transcripts on-line.</p>
5.	<p><b><u>Draft Standards of Conduct, Performance and Ethics (SCPE)</u></b></p> <p>The draft SCPE would be sent for approval by Council via the Education and Training Committee for consultation. The outcome of these meetings would be provided at the next Investigating Committee meeting as a paper to note. <b>(Public minutes, 9.4)</b></p>	MG	19 April 2007	<p>(no paper to note will be provided, please see below for outcome of Council meeting):</p> <p>The Council agreed the revised text of the SCPE for consultation. The consultation period would be from May – July 2007. The consultation response document would go to the ftp committee meetings in September 2007 and Council would be asked to approve the final version at their meeting in December 2007.</p>