

Agenda Item 4

Enclosure 2

Paper RC 2/ 03

REGISTRATION COMMITTEE

Grandparenting – Progress Report

From : the Executive

FOR DISCUSSION

REGISTRATION COMMITTEE MEETING

Update on Grandparenting

HEALTH PROFESSIONS COUNCIL

Applications for Registration during the Transitional Period ("Grandparenting" Applications)

1. Introduction

This document provides an update on the work being undertaken to complete the arrangement for Grandparenting applications. It is intended as a presentation document that will allow the Registration Committee to review project progress to date.

2. Update on Progress

- 2.1. The Registration Manager (Grandparenting) appointed to HPC November 4th.
- 2.2. Planning commenced to define transitional arrangements process. Defined in three distinct phases: Information Gathering, Planning & Production.

Table 2: Project plan outline

Phase 1 Information Gathering	Phase 2 Planning	Phase 3 Production
Communications Plan	Guidance Notes	Project goes live
Budget	Application Form	Monitoring progress
Marketing Research	Standard Templates (letters)	Adjusting processes
Project Plan	Brochures	
Grandparenting Process Flow	Recruitment & Selection	

- 2.3. Investigation has been commenced into finding Educational Institutions, Associations and Journals for the following professions:

Chiropodists/Podiatrists
Paramedics
Physiotherapists

Of these three professions, the entities representing unregistered Chiropodists/Podiatrists received letters and forms at the end of November 2002. HPC has been receiving the replies on a daily basis since early December.

- 2.4. Lo-call number set up as an information line for Grandparenting December 9th. This is being used by the organisation to stem the tide of calls that have been received by the Grandparenting Manager and provide a front line in basic information.
- 2.5. Grandparenting page on the website has been created end December 2002 which now includes updated FAQ's, explanation & notice to Chiropodists/Podiatrists and link to press releases.

2.6. HPC has been receiving the personal details of Chiropodists/Podiatrists who are responding to the Direct mail campaign. All information is being entered into an Access database. Work commenced January 2nd and will continue until all data is captured. At this point in time we have a total of 1750 entries and an estimated 2500 remain to be Inputted. This is considerably lower than the direct mail print run. (ref: Table below)

Table 1: Print Run for Chiropody/Podiatry Organisations

NAME OF ORGANISATION	NO. OF MEMEBERS
Association of Stonebridge Colleges	200*
British Yoga School	500
Liverpool College of Chiropody	170
West Midlands School of Chiropody and Podiatry	1000
Scottish Chiropodists and Physiotherapists	500
S.M.A.E Institute	5,500
Association of Chiropodists and Podiatrists Union	1,000
Institute of Chiropodists and Podiatrists	1,800
TOTAL	10,670*

(* Estimated Figures)

2.7. The following table gives an indication of current statistical trends that is expected to provide a guideline to the planning process which is still in progress.

