

The Health Professions Council

Registration Committee Meeting

Wednesday 5th November 2003

10.00 a.m.

The fourteenth meeting of the Health Professions Council Registration Committee will be held at the following location:

Park House
184 Kennington Park Road
LONDON SE11 4BU

Marc Seale
Chief Executive
28th October 2003

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Lucinda Pilgrim
Secretary to the Committee

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| 1. Apologies for Absence | Verbal |
| 2. Approval of Agenda | Verbal |
| 3. Minutes of the meetings held on 10 September 2003 and 24 September 2003 | Enclosure 1
Paper RC 40/03 |
| 4. Matters Arising | Verbal |

ITEMS FOR DISCUSSION / APPROVAL

- | | |
|---|-------------------------------|
| 5. Nomination of Chairman & Vice Chairman | Verbal |
| 6. Return to Practice | Enclosure 2
Paper RC 41/03 |
| 7. Health Reference Form | Enclosure 3
Paper RC 42/03 |
| 8. International English Language Testing System (I E L T S) | Enclosure 4
Paper RC 43/03 |
| 9. Committee – Process and Output Chairman's Presentation | Enclosure 5
Paper RC 44/03 |
| 10. Course Information Form | Enclosure 6
Paper RC 45/03 |

ITEMS TO NOTE

- | | |
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| 11. Minutes of the Education & Training Committee meeting held on 24 September 2003 | Enclosure 7
Paper RC 46/03 |
| 12. Registration assessors – Review days | Verbal |
| 13. Any Other Business | |
| 14. Date and time of next meeting : | |

The next meeting will be held on Wednesday, 28 January 2004 at 2.00 p.m.

The committee will need to agree dates for 2004/2005

Agenda Item 3

Enclosure 1

Paper RC 40 / 03

REGISTRATION COMMITTEE

**Minutes of the Registration Committee
meetings held on 10 September 2003 and
24 September 2003**

From : Secretary to the Committee

FOR AGREEMENT AND SIGNING

Agenda Item 6

Enclosure 2

Paper RC 41 / 03

REGISTRATION COMMITTEE

Return to Practice

From : Secretary to the Committee

FOR DISCUSSION

Executive Summary

Return to Practice

At the Special meeting of the Registration Committee it was agreed that the HPC Executive would draft papers for consideration by the Committee.

The Committee is asked to consider the following draft papers :

- (a) Criteria for those who can act as supervisors
- (b) Guidance Notes to Supervisors
- (c) Guidance Notes to Returners

Agenda Item 7

Enclosure 3

Paper RC 42 / 03

REGISTRATION COMMITTEE

Health Reference Form

From : Secretary to the Committee

FOR DISCUSSION

Executive Summary

Health Reference Form

The Committee is asked to note the letter from the Chief Executive to the British Medical Association and the latter's response.

The HPC must finalise the procedure for reviewing cases where an applicant's health reference form discloses a health issue that could prevent them from practising safely and effectively.

It is proposed that the Chairs of the Registration Committee and of the Health Committee meet with medical experts of various disciplines in order to determine the issues that need to be considered when reviewing cases where the health reference form discloses a health issue.

Agenda Item 8

Enclosure 4

Paper RC 43 / 03

REGISTRATION COMMITTEE

**International English Language Testing System
(I E L T S)**

From : the International / Grandparenting Manager

FOR DISCUSSION

Executive Summary

International English Language Testing System (I E L T S)

The Committee has already considered the I E L T S and agreed its use for applicants seeking to demonstrate their English Language Proficiency.

The Committee is asked to consider and recommend in what other ways an applicant can demonstrate their proficiency in English to the required standard.

Agenda Item 9

Enclosure 5

Paper RC 44/03

REGISTRATION COMMITTEE

Committee – Process and Output

From : the Chairman

FOR DISCUSSION

Executive Summary

Committee – Process & Output

This item was held over from the meeting on 10 September 2003.

The Chairman's presentation is enclosed for the committee's consideration.

Agenda Item 10

Enclosure 6

Paper RC 45 / 03

REGISTRATION COMMITTEE

Course Information Form

From : the International / Grandparenting Manager

FOR DISCUSSION

Papers to follow

Agenda Item 11

Enclosure 7

Paper RC 46 / 03

REGISTRATION COMMITTEE

**Minutes of the Education and Training Committee
Meeting held on 24 September 2003**

From : the Executive

TO NOTE