Health Professions Council

Visitors' report

Name of education provider	University of Teesside
Name and titles of programme(s)	University Certificate in Professional Development (UCPD)
	University Certificate in Postgraduate Professional Development (UCPPD)
Mode of Delivery (FT/PT)	PT
Date of Visit	21st June 2007
Proposed date of approval to commence	September 2007
Name of HPC visitors attending (including member type and professional area)	Kathy Burgess – Radiographer
	Jane Topham - Paramedic
HPC Executive officer(s) (in attendance)	Katherine Lock
Joint panel members in attendance (name and delegation):	Angela Morgan – Learning and Teaching Development – Chair
	Fiona Terry – Secretary
	Roy Connell – HLSP Reviewer
	Marion Grieves – School of Health and Social Care
	Carol Wylie – School of Health and Social Care
	Jill Kent – Senior Lecturer - Physiotherapy

Scope of visit (please tick)

New programme	☒
Major change to existing programme	☐
Visit initiated through Annual Monitoring	☐

Confirmation of meetings held

	Yes	No	N/A
Senior personnel of provider with responsibility for resources for the programme	☒	☐	☐
Programme team	☒	☐	☐
Placements providers and educators	☒	☐	☐
Students (current or past as appropriate)	☒	☐	☐

Confirmation of facilities inspected

	Yes	No	N/A
Library learning centre	☒	☐	☐

IT facilities	☒	☐	☐
Specialist teaching accommodation	☒	☐	☐

Confirmation that particular requirements/specific instructions (if any) of the Education and Training Committee that have been explored e.g. specific aspects arising from annual monitoring reports.

Requirement (please insert detail)	Yes	No	N/A
1	☐	☐	☒
2	☐	☐	☒
3	☐	☐	☒

Proposed student cohort intake number please state	60

The following summarises the key outcomes of the Approvals event and provides reasons for the decision.

CONDITIONS

SET 2 *Programme admissions*

The admission procedures must:
2.1 give both the applicant and the education provider the information they require to make an informed choice about whether to make, or take up the offer of a place on a programme

Condition: The programme team need to resubmit documentation so that it clearly specifies what numeracy skills are required prior to admission and procedures in place if these skills are deficient.

Reason: Through reading the documentation and meeting with the programme team it was unclear as to how each student's numeracy skills will be assessed. Also it was not clear whether the outcome of the assessment would then lead to numeracy skills included into the academic learning or withdrawing the applicant from the programme.

SET 3. *Programme management and resource standards*

3.11 Throughout the course of the programme, the education provider must have identified where attendance is mandatory and must have associated monitoring mechanisms in place.

Condition: The programme must re submit documentation to include where attendance is mandatory and what procedures are in place if this is not met.

Reason: The documentation does not clearly outline where attendance is mandatory and when meeting the programme team is was unclear what percentage of attendance is expected of students and systems in place if students do not meet the required amount.

SET 5. *Practice placements standards*

5.7 Students and practice placement educators must be fully prepared for placement which will include information about and understanding of the following:

5.7.2 timings and the duration of any placement experience and associated records to be maintained;

Condition: The programme team must resubmit documentation to include specific learning hours and a student timetable.

Reason: It was not clear in the documentation how many hours constituted a full day with regards to the amount of academic learning hours. It is indicated as 12 learning days but not clear what constitutes a day. There was no outline or clear breakdown of what aspects of the curriculum would be taught within these learning hours.

5.7.4 the assessment procedures including the implications of, and any action to be taken in the case of failure;

5.10 The education provider must ensure necessary information is supplied to practice placement providers.

Condition: The programme team must resubmit documentation to include any action to be taken in the case of student failure in the Mentor handbook

Reason: There was no information for students in the documentation as to what procedures are in place for both mentors and students if they fail to meet all of the learning outcomes.

SET 6. *Assessment standards*

6.1 The assessment design and procedures must assure that the student can demonstrate fitness to practise.

Condition: The assessment process for OSCEs needs to show students can achieve fitness to practice by identifying the core requirements that must be passed.

Reason: The score for a pass mark within this assessment is 60% and above. It was not clear in the documentation what the criteria was for a pass mark and whether if learning outcomes were not all achieved a student could still pass the module as they scored higher in a different aspect of the OSCE.

RECOMMENDATIONS

SET 3. *Programme management and resource standards*

3.4 There must be an adequate number of appropriately qualified and experienced staff in placeto deliver an effective programme.

Recommendation: The programme team should keep student numbers at an adequate number for the programme team to deliver an effective programme.

Reason: The programme team stated that the cohort for this module was to be up to 60 which was felt to be the maximum cohort for the size of the programme team. If the provision for numbers can be greater thought needs to be given as to the efficiency of the staff if this was the case.

3.9 Where students participate as patients or clients in practical and clinical teaching, appropriate protocols must be used to obtain their consent.

Recommendation: The programme team should use the undergraduate policy for consent where students participate as patients in practical settings.

Reason: Students were not currently participating as patients in practical settings. However, if students are required to in future or are used in OSCEs then a system will need to be implemented.

SET 5. *Practice placements standards*

5.6 The education provider must maintain a thorough and effective system for approving and monitoring all placements.

Recommendation: The programme team should update the audit system to include the potential for AHP students and placements.

Reason: It was evident that placements were audited for the purpose of monitoring them but the current auditing form did not have any scope for AHP placements that may be needed in the future.

The nature and quality of instruction and facilities meets the Standards of Education and Training.

We recommend to the Education and Training Committee of the HPC that they approve this programme (subject to any conditions being met).

Visitors' signatures:

       Kathy Burgess

       Jane Topham

Date: 22nd June 2007